

Bend Swim Club Board of Directors Minutes



Date: 04 -14-20
Location: Zoom meeting

Attendees

President	Jon Ruggles	Coach	Christopher Pfaffenroth
Vice President	Kristie Hornbeck	Coach	Shane Bennett
Treasurer	Shane Lefeber	Athlete Rep	Paige Lyons
Secretary	Toni Brockman	Athlete Rep	Lance Borgers
Member at Large	Jen Brady	Fundraising	Jody Shaffer
Safe Sport Chair	Julie Ostrom		

Proceedings

1. Meeting called to order at 6:02pm
2. Declaration of conflict of interest: None
3. Motion to approve March 10th BOD meeting minutes, seconded and passed.
4. Approval of the May 12th board meeting at 6pm (Zoom)., Motion to approve the consent agenda, seconded and passed.

Coaches report (Christopher Pfaffenroth)

1. Review of numbers (accurate as of March 1st) after all move ups. Chart presented reflecting group numbers. Christopher reports waiting list has been cleared with everyone placed in the correct groups. Shane reports some members have not yet signed up yet, although he knows they intend to do so. Christopher feels we have not ever needed a waiting list and believes we have room for all kids in the lanes. Jon reports that he has conversed with Sue Glenn and reports plan, not for decrease in lane space, however, for increase.
2. Christopher reports he has had several conversations with coaches around the country regarding how they are handling this current situation. He reports many varied approaches, However, the major focus with all coaches is keeping kids connected to the team. Christopher does not want to overwhelm kids with screen time. He reports one time a week Zoom calls will continue with addition of blue and red groups this week. He has set up office ours available to swimmers and parents.
3. Christopher reports he and Coach Shane have started brain storming options for different scenarios of return to the water.
4. Shane reports he and Coach Stacey have opened up time to swimmers/parents who need to talk. Christopher reiterates importance of having parent available during zoom calls. Julie Ostrom again reiterates the need for clear communication with parents and swimmers including the absolute need for parent to be present on the call. Jon reports the option available with technology to record these meetings. Jon and Christopher to work specifically with communication regarding

written authorization between parents and kids. Jody Shaffer questions the ability of older (college age kids) to be present in place of parent. Christopher has a call with USA swimming tomorrow and will discuss this topic with them.

Sponsorship-fundraising-marketing (Jody Shaffer):

1. Jody reports more to come this summer. She requests any suggestions from members present for potential sponsorship businesses be emailed to marketing@bendswimclub.com

Sue Glenn (BPRD / Juniper Swim and fitness) report:

1. Juniper closure has allowed for construction /upgrades including successful draining of the 25-meter pool 1 week earlier than scheduled. Indoor pool is now refilled. She reports they are holding out on plan for reopen and hopeful sooner than later. "Sorry to lose spring...Hope to save summer". Outdoor cover to be removed as scheduled with all preparations continued to allow for opening given "a moment's notice". She reports they anticipate a phased in approach to reopen and will follow all ground rules outlined by the government. She further reports that continued construction has been allowed at the Larkspur center and it remains on schedule. All swim lessons for fall/winter will be moved to this location and some fitness classes.
2. Sue reports she has received all the affiliate use agreement binders required from Bend Swim Club.
3. Jon questions how pool passes will be handled in terms of pool closure due to COVID situation. Sue reports everyone will receive a credit for the amount of unused time. When the pool reopens the expiration date of each pass will be extended to cover this time. Thus, all pass holders will be kept "whole".
4. Kristie questions Sue regarding how she anticipates the phase back program will look? She further suggests that the Bend Swim club could serve as a "pilot program" for this opening if needed and stresses that we are not an "all or nothing" program. Sue responds that the plan is to follow the guidelines set by the state. She reports many scenarios may need to be explored with the goal of safely serving the most people possible in the community.
5. Jon reports that the Bend Open planning will continue to move ahead as planned.

Discussion:

1. Shane updates progress on the payroll protection program. He reports approval today from the bank for the loan program. Huge thanks to Shane for getting on this quickly.
2. National signing day event: We want to acknowledge seniors and their signing to programs. Jen reports tomorrow being the spring national letter of intent day. Jen reports possibly web site acknowledgement. Shane suggests possibly a BSC drive by. Christopher and Shane suggest possible bulletin article? or newspaper with kids in their school sweatshirts. Discussion also regarding recognition for seniors that are not signing to swim. Paige suggests each swimmer send in a video to post on Instagram with Jody suggesting possible day provided to highlight each individual swimmer. Coach Christopher to lead effort and update BOD with suggested plan.
3. Financial Sponsors of Bend Swim Club: Jon reports we must make certain that we have provided value of what was expected out of each sponsor's original agreement and make them "whole". Jon to work with Shane on level-setting each Sponsors commitment,
4. Safe Sport updates: Julie reports no updates outside of the recent chats regarding Zoom conversations. Safe sport symposium planning is on hold. Jon suggests communication to parents regarding this.
5. Volunteer Board Member Recruiting Process: Jon reports in the next 30 to 60 days communication will be provided to club regarding the application process to become a board member. There will be an application form via google.
6. Task List: Kristie reports she has updated the task list. She reports the hot spot per Verizon is suspended until July 13th reducing bill to \$10/month. Shane reports we were using this for filming situations, however, is not certain we actually need this anymore as Junipers WIFI is much better.

It was agreed to hold on to the hot spot at this time and re-assess upon return to the pool to determine the need.

New Business:

1. No new business tonight.

Meeting adjourned at 7:35pm. . Minutes submitted by Toni Brockman

*Guests in attendance: Ken White, Kathie Gedde, Kari Huang, Ben Miriovsky, Aaron Warnock/Sani Askari , Kris White, Jackie Lyons, Monica Elsom, Kaylee Elsom, Greg Williams, Nick Skuse

Board of Directors Approval

Jon Ruggles President	<p>DocuSigned by:  1954CF9D9E8D4EB</p>	Kristi Hornbeck Vice President	<p>DocuSigned by:  41D7C46E328A49C...</p>
Shane Lefeber Treasurer	<p>DocuSigned by:  D569C2EA84F44F0...</p>	Toni Brockman Secretary	<p>DocuSigned by:  9569800049F149D...</p>
Jen Brady Member at Large	<p>DocuSigned by:  168EE6F97DBF43E...</p>	Julie Ostrom Safe Sport Chair	<p>DocuSigned by:  7E464C2EB9354B6</p>