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## Bend Swim Club Board of Directors Meeting Minutes



December 10, 2019

Location: SCMC heart and lung conference center

### Attendees

**President: Joe Ferrin**

**Coach: Shane Bennett**

**Vice President: Kristie Hornbeck**

**Member at Large: Jen Brady**

**Treasurer: Shane Lefeber**

**Female athlete rep: Paige Lyons**

**Secretary: Toni Brockman**

**Male athlete rep: Lance Borgers**

**Member at large II: Jon Ruggles**

**Guest: Deb Schoen**

### Proceedings

- Meeting called to order at 6:00pm.
- Declaration of conflict of interest: None voiced
- Approval of the October and November board meeting minutes to be tabled at this time. Motion to approve both minutes electronically by the end of the month.
- Approval of the January 14th board meeting at 6pm and meeting location TBA (Joe to reach out to Julie Ostrom for SCMC room availability)

### Coaches report (Mark Bennett submitted printed report for details)

- Review of meets and coaches
  - Swim cap order: Will be sent out tomorrow. There are 66 orders.
  - Parent party: Holiday party held at this time and will consider St. Patrick's day party.
  - Awards banquet: combining long and short course season.
  - Discussion to continue to look into Cross fit and how it fits with specific swimming requirements for injury prevention. Toni to reach out to Chuck Brockman (Physical therapist and current dryland coach to get general bullet point recommendations for swimmer specific dryland.
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## Student athlete reps: (Paige and Lance):

- Paige and Lance report swim meet this weekend was positive and feeling more like a team. Paige reports having Christopher present was very helpful. Lance reports meet this weekend was a “check” for those putting in the work doing much better than those that have been missing practices and skipping sets who did not do as well. Paige reports that meet this weekend demonstrated that they could still do well individually and as a team.
- Paige requests return to Swimmers of the months. Board agrees this is important and will request of coaches.

## Financial report:

- Overall comparing year to year we are on “solid ground” . Shane compared quick books to last november/december and all is on Target. Lisa (Tax accountant) has been out of the office. Shane will continue to try to reach her.

## Discussion:

- Deb Schoen report regarding her BSC BOD requested review of policies and procedures. Deb introduced herself and recent work with Bend Parks and rec department. She is a certified parks and rec professional (NRPA certification) who recently retired from the Tualatin Hills Park and Recs district. She knows bend parks and rec through working relationships and shared projects. She was recommended by Don Horton to review BSC current policies and procedures.
- Post initial review Deb positive about current policies and procedures, however she would like to see more clarity and ease for parents and swimmers to quickly access procedures for problems experienced.)
- Deb anticipates work on current hand book to take a maximum of 5 to 6 hrs at \$30/hr. She will complete comparisons of other swim clubs (ie. clubs in Colorado, Middlebury college) . BSC board to vote electronically and get back to her. Deb requests expediency with decision as she is going to run for open BPRD BOD position.