



Chehalem Swim Team Board Meeting  
January 2019 - 6:30pm  
Chehalem Pool Classroom

**Old Business**

- |                                     |         |              |
|-------------------------------------|---------|--------------|
| • Approval of November 2018 Minutes | 5 mins  | Jeff         |
| • Approval of December 2018 Minutes | 5 mins  | Jeff         |
| • Treasurer Report                  | 10 mins | Becky        |
| • Head Coach Report                 | 10 mins | Erin         |
| • Athlete Reps Report               | 10 mins | Trey, Hallie |
| • Shark Chase Debrief               | 45 mins | Matt         |

**New Business**

- |  |         |             |
|--|---------|-------------|
| • Administrative Item - Board Member review for Bank | 5 mins  | Jeff, Becky |
| • Long Course Schedule                               | 10 mins | Erin        |
| • April Campout / End of Short Course Party          | 10 mins | Ray         |
| • Fundraising idea                                   | 5 mins  | Jennifer    |

**Executive Session**

- None planned

Attendees: Jeff, Erin, Derek, Halle, Jennifer, Ray, Becky, Matt, Sara, Chris Harper, Gary, Kristel

**Approval of Minutes**

- Ray, Becky/Matt motion to approve Nov, Dec. minutes. Approved.

**Athlete rep report.**

- Swim-a-thon. Good time, with the freedom to do what they wanted.
- Shark Chase was very fast in terms of turnaround between events.

**Treasurer Report**

- \$26k in bank. Ray: Motion to pay all outstanding bills, pending agreement w/ CPRD bill for the rec pool during Shark Chase. Matt 2nd. Passed.

- Signers on the bank accounts for CST will be: Gary R Till, Rebecca L Brenner, Jeffrey P Boerio, Kristel A Holveck,
- Debit cards: Rebecca L Brenner
- Online Banking: Rebecca L Brenner
- Remove: Matthew B Bayha and Justin T Patterson and Jennifer J Hauck
- Adding: Kristel A Holveck

#### Head Coach Report:

- 65 swimmers in the water.
- Coaching staff is fully registered and certified with various annual renewals.
- 75% of time drops at Canby, 69% for Shark Chase.
- 75 B times. Garen has 3. Kaia has 4. Luke 2, Naomi 2.
- 36 A times. Kaia has 5. Jade and Ethan have qualified in 11 events each.
- Ethan age group regional for 200 free.
- Regional Coaching Clinic. \$200 for all of them. April 12-14.
- Fitter Faster May 18-19 here at CPRD. Coaching staff can attend for free. Erin will ask whether we can do anything to help put it on.
- Tornadoes want to have a dual meet with us "Sharknado" possibly in April

#### Shark Chase Meet

- Made ~\$200 from sales (10%).
- \$700 in concessions.
- \$100 in heat sheets. We should print approx 70
- Meet Mobile in the future
  - Can sell heat sheets through the app
- General approval of hospitality, although one coach was disappointed in the food choices (the same for the whole weekend). Sara Specter willing to take over hospitality.
- Idea for next time: put QR code in the app/program or publish evaluation URL somewhere else.
- Head Ref (Walter) really liked it.
- Matt has people (from other swim clubs) to help prepare the meet databases for the next meet. Wants to help get Ray J. out of the cycle.
- Ray had an idea that a Board member could oversee each major component home meet volunteerism.
- Matt wants to restructure how we ask for volunteers.
- We might need to blackout windows behind starting blocks.
- Need volunteer check-in area.
- Need 100% of families volunteering for home meets.
- Need to keep families from being timers at sessions because their assistance is needed elsewhere. (Ray willing to oversee timers/officials)
- For future meeting: Discuss volunteer requirements in greater detail (# of hours required)
- Need to have parent meetings ahead of meets to discuss volunteers. (Kristel willing to run)

- For future meeting: grow officials
- Other ideas discussed:
  - Job handbook (Jeff started a piece for Announcing)
  - New Parent paired with experienced one for jobs
  - To address: Warm-up pool swimmers were getting kicked out by lifeguards. Need consistent messaging. Pre-meet meeting w/ pool/lifeguards/etc.
  - Might need to pull lane lines from 1 and 8 for warm-ups to make it easier to exit pool.
  - Need a Thank You Czar.
  - Need a write-up for the paper.
  - Need monthly newsletter.

#### Long Course:

- Consider dropping Summer Blast for Coos Bay.
- Erin to map out a schedule by next meeting.

#### Summer Invitational

- To discuss at future meeting

#### New business:

- April Campout / End of Short Course Party
  - Ray is working on flyer April 5-6 checkout by 1pm April 7. Friday/Saturday nights are reserved. No cabins, no yurts.
    - Pot luck / awards Saturday 3-6.
    - Up to 10 cars (and trailers).
    - Meeting room reserved. 50 people.
    - Fire pit
    - No water hookups
    - Approx \$20.
- Bin list: Communications protocols - drive to web site, team feed from team unify
- Review results of survey and figure out actions
- Sponsorship documents need to be updated
- Discuss Hy-Tek purchase.
- Fundraisers
  - Chris Harper: Boosters Club Crab Feed silent auction donation. Due February 20.
  - Candy bar sales. Decline for now.
  - Pie sales. Information coming tomorrow/weekend.
  - Summertime car wash @ Roundtable.
  - Denice wants to send out swim-a-thon final email

#### Executive Session

Motion to adjourn: Ray. Second: Matt. Meeting adjourned.