



Chehalem Swim Team Board Meeting
November 12, 2020 - 6:30pm
Virtual Meeting Via Zoom

Attendees Jeff Boerio, Lucinda Pannell, Erin Fincher, Byron Long, Cathleen Long, Jessica Marshall, Kristel Holveck, Quentin Rieniets, Karla Yoshinaka, Derek Miller, Lalanya Fisher, Brady Fisher, Betsy Jones, Michelle Webb, Brook Puckett, Gary Till, Robert Till, Hamm Family, Rarick, Vaught, "Zoom User"

Agenda

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|-----------------------|---------|---------------|
| ● Treasurer Report | 10 mins | Jeff |
| ● Head Coach Report | 20 mins | Erin |
| ● Athlete Reps Report | 10 mins | Byron, Robert |
| ● Committee Reports | | |
| ○ Fundraising | | |
| ○ Apparel | | |
| ○ Sponsorship | | |
| ● Other agenda items | | |

Meeting called to order: 6:33pm

Treasurer Report

October 1 Balance: \$39,969.23

Income: \$7,673.91

Expenses: \$19,422.83 (mostly due to pie cost of \$7,814 and OSI fees of \$3,113)

October 31 Balance: \$17,735.66

November Month To Date:

Income: \$15,221.28

Expenses: \$3,609.09

Outstanding deposits: \$12,781

\$11,781 in pie sales

\$1,000 in sponsorship

Outstanding debits: \$3,900 (pool use for Q3)

Effective balance: \$38,228.85

Questions:

Quentin: Did you receive a check from Canby yet?

Jeff: No. I'll check PO Box tomorrow

Head Coach Report

- 104 swimmers in the water, up a few from last month
- Pool is full, adding new members is a challenge while social distancing. We are allowed more, but we are erring on the side of safety.
- We have started a swim camp for swimmers who have tried out for the team, but are not able to join due to space constraints. Currently 9 campers. 3 other swimmers are on the waiting list and 5 tryouts scheduled for next week.
- Swimmers seem to be having a good time. Good feedback from parents.
- Schedule was set through December, coaching staff working on new schedules for January-March
- CPRD has offered pool time from 6:30-8:30F on Mondays, Wednesdays, and Fridays. This will be used to get high school swimmers off of their late night practices. This should start Nov. 23. They will continue with late night practices on Tuesday, 3:15 - 4:25pm on Thursdays, and Saturday mornings. We are hoping to give everyone Sundays off.
- Dual meet coming up this weekend. May possibly be run as a virtual meet with CST at home pool, but this is still being discussed tonight.
- CPRD has given us permission for inner squad meets.
- In order to participate virtually for this weekend, we would need 2 stopwatches per lane or timing pad and 1 stopwatch in order to be legal. Derek is not available as an AO. Typically you need to have an ET and an AO in order to run an official meet. We could possibly email watch times to Tigard Tualatin's AO. But we would need a starter, multiple stroke and turn officials. It has not been specified if every pool needs an AO and Meet Referee for a virtual meet. We potentially have a starter and at least one stroke and turn official. Quentin's dad is an AO and a referee. Technically, an AO can do ET at the same time. The meet ref can also double as an AO, but we'd want someone as ET to help out, if this was the case. Erin will look into who we might need and who we have and let the board know what gets decided tonight regarding this weekend's meet. If the virtual format doesn't work out, Tigard-Tualatin will still run the meet, and those who are comfortable with that can go.
- We have Tall Timbers 2020 Awards left to give out, so maybe we could host a virtual or inner squad meet to give those out and give the kids a fun chance to compete.
- Now that we're cleared, we need to figure out meet directors and other details and start getting things on the calendar
- Safe sport program update. We only need 10 more points in order to get the OSI grant. We need parents and swimmers to go online and complete that. Erin will send out another reminder.

Jeff: How many families do we need to complete safe sport to get the 10 points?

Erin: We have 110 swimmer households and 18.5% have completed training, so we have 1 point for them. Parents only have 13.6% completed. Seems to be 1 point for every 10%.

Jeff: If this is a \$500 grant, maybe we have a raffle to help entice families to get it done. Spend \$50 to get \$500.

Lalayna: We've already given out prizes for November. Maybe we change that for December though.

- Club Excellence Recognition is on its way. Erin is working on documentation.

Fundraising

- Pie fundraiser generated a net profit of \$3,967 that went directly to families. We bought \$11,781. It cost us \$7,814. All of that money goes directly to the families. We've got a spreadsheet. Lucinda is going to be working on applying those amounts toward SC fundraising. One family sold ~\$700 worth of pie, and several others did really well as well. Lucinda will update to Team Unify so parents can see their earnings.
- Fundraising committee met a couple of weeks ago.
- Todd Thornton has made some progress on setting up a Shark discount card. He's hoping to have this available in January. Looking for team members who know businesses to add to this card. Cards will be made by us. So for every card sold (\$20), about \$19.50 will go directly towards their fundraising commitment. More info will be coming in January.
- The team received a flyer from Mo's about selling their clam chowder. It seems to be set up similarly to Willamette Valley Pie Company.
- Another fundraising idea is hosting a triathlon. Lucinda is going to look into this further. It would be similar to what Canby has done (Canby Gator Grinder). Swim in pool with club swimmers as counters, bike out on local roads with parent volunteers helping direct and keep participants safe, run around the local track. Participant fee may be around \$70. Maybe even a series is possible. This would not be done in the near future due to Covid concerns and restrictions. CPRD has heard of the idea and seems supportive. Maybe end of next summer?
- Hoping these fundraisers may lower fundraising commitment or monthly dues.

Sponsorships

- Need to get team t-shirts printed soon. We have a handful of sponsors still to wrap up. Trying to finish by the end of the month.
- Gary is the new sponsorship chair. Gary plans on reaching out to Newberg Ford to see if they will continue with quarterly donations as well as Point S to see if they might be willing to make a monetary donation in addition to the water they have been donating.
- Jeff will send out an email by the end of this weekend to make sure all members know about the sponsorship program.
- Gary will send a list of sponsors to Kristel. Kristel will send out thank you cards to the sponsors.

- General info: \$300 short course fundraising commitment, \$200 long course fundraising commitment. Bringing in sponsorship helps cover that commitment, last year's info packet is on the website. Businesses can also offer to donate services instead of money, such as storage space, water, and printing services we have previously been offered.

Athlete Representative Report

- Kids seem excited about the meets. It's great to go out and race and get times again. Team is coming together well. Haven't heard any complaints, just good feedback.
- Erin asked for input on fun, safe activities and ideas in general and for the holidays.
- Robert: socially distanced social kick
- Byron: monopoly game if it could be modified appropriately, relays
- Jeff: Christmas party in a parking lot with pizza and white elephant?

Apparel

- Karla no longer on call. **Jeff will contact Karla for an update and send out an email.**

Other

- Jeff and Lucinda will get together to transfer bank info.

Meeting Adjourned: 7:33pm

Meeting Minutes Color Coding Key: **Action Item - Green** **Please confirm - Yellow**