



Chehalem Swim Team Board Meeting Minutes
December 10, 2020 - 6:30pm
Virtual using Zoom

Attendees: Jeff Boerio, Erin Fincher, Cathleen Long, Lucinda Pannell, Kristel Holveck, Lalayna Fisher, Krista Miller, Byron Long, Betsy Jones, Zephyr Bizeau, Fiona DeMaster Smith, Derek Miller, Sarah O., Kathryn, Shari Scholz, Charlotte, Gary Till, Tinau, Robert Till

Meeting called to order: 6:36pm

Treasurer Report

Starting balance: \$18,207.82

November income: \$28,987.12 (a majority of this is from the pie sales)

November expenses: \$10,060.68

November ending balance: \$37,146.75

December income-to-date: \$8,499.09

December expenses-to-date: \$5,650.44

Current balance: \$39,995.04

Outstanding expenses:

Pool: \$8425 (summer and fall use fees)

Payroll: \$2,747.87

Unallocated money: \$28,822.17

Head Coach Report

- Membership stayed steady through December. We had to cancel the swim camps for interested community members, so no new potential members at this time. But the current athlete total is 100.
- Coaches will be meeting this coming week to discuss pool times and refining groups in the new year.
- Team engagement:
 - We continue to have dryland. We're trying to keep the team fun, and the kids engaged.
 - I've been talking with Robert and Byron about ways to have fun. We may have a Christmas Kahoot, since we normally get to have parties this time each year.
 - Younger groups have been given attendance raffle tickets for dryland. Prizes

- will be handed out or delivered.
- We also have prizes to deliver for our top 5 pies sales.
- Racing:
 - We had some more mini meets and time trials before the shut down of the pool. Those opportunities were fun and valuable for the swimmers. We had many personal bests.
 - Further opportunities are cancelled at this time. But George Fox is going to be putting in video cameras for live streaming that they will allow us to use when we do get to start competitions. I made sure they were aware of Safe Sport approved camera angles. We can't have them behind the blocks. They are planning ahead for spectators not being allowed in the facility. We will need to purchase some streaming software for ourselves. Jeff had camera angle suggestions and Erin will put Jeff in touch with GFU to discuss camera angles and software they will be using so we can get the same.
 - Dual meets at CPRD. Not yet possible. Looking to run an intrasquad meet or virtual meet during our regular practice times. We have enough officials. Almost everyone is registered. We will still need to work with CPRD after we get back into practices.
- Safe Sport:
 - In order to be certified we need 51.75 points. We currently have 45 points.
 - We need parents and swimmers to complete their safe sport training. So far parents have earned 1 out of 5 points. Swimmers have also earned 1 out of 5 points.
 - One idea is to host an online training during the current dryland time. In this case, the kids watch the virtual training video, we take attendance, and then turn that attendance in to automatically earn points. The younger swimmer parents will be made aware of the content prior to the training so they can decide if they'd like their child to attend.
 - We will receive an Oregon Swimming grant if we can become Safe Sport certified by the end of the month. Derek suggested an email be sent out to better explain the benefits of the program. He didn't realize until tonight that getting certified would bring money to the team.
 - Parents could have a meeting together if they'd like. Training takes about an hour. We will give volunteer credit for doing the training. 1 hour of training equals 1 volunteer hour. Same is true for athletes training.
- Questions:
 - Is there any potential to have parents on deck anytime soon? Tara has given clearance for parents to watch their kids during tryouts, but once they are registered and part of the team, no. Krista mentioned that on the recreation side, parents are welcome to watch from outside. They could potentially watch from the lobby, but only if a 6 ft distance can be maintained. CPRD needs to feel like there is no question that a member from the public would question that all of the Governor's guidelines and mandates are being followed.
 - Jeff mentioned that the data is starting to support the fact that swimming is better than other sports for preventing transmission. He has shared that with the

Governor. Jeff will keep trying to get clearance for CST to get back in the water. He has also suggested that other pool users also contact the Governor's office.

Assistant Coach Updates

Lalayna mentioned that involvement during dryland has been pretty good. Krista said she has 4 awesome energetic regular attendees on Mondays, Wednesdays, and Fridays

Athlete Representative Report

- Byron has enjoyed the dryland but has not received a lot of feedback from the swimmers because of limited contact caused by recent restrictions.
- Jeff suggested maybe a few minutes before or after dryland could be used to catch up with teammates and get some feedback.
- Byron suggested he and Robert could start emailing the swimmers on a regular basis in hopes of hearing feedback. Erin mentioned that an Athlete Representative email account has already been set up, and that Byron and Robert are welcome to send some email drafts her way.
- Robert has been texting some of the athletes already and hears that many are glad that dryland is available. Robert hasn't yet made it to the outdoor pool, but he thinks those who have been enjoying the chance to swim. He also mentioned that his friends like the idea of having some sort of zoom kahoot. That should be fun for everyone.
- Erin is excited about the ideas that Byron and Robert have and says keep the ideas coming.
- Erin would prefer zoom social times be outside of dryland time so they don't take away from that time. But maybe a few minutes before or after could be used to set up those social times.

Pool / Covid / Charges

- Pool fees for the quarter are \$4525. That's part of the \$8525 mentioned in the Treasurer's report. CPRD is not going to charge CST for December.
- The board hasn't had the opportunity to discuss, but the consensus in the past is that we shouldn't charge the families if their kids are not in the water. So, we won't charge regular monthly dues for the month of January. Hopefully, we'll be back in the water in January.
- Derek asked about fundraising for the short course season. Jeff said the board would look at that. We are interested in doing what is right, rather than what is best for the team's pocketbook.
- Erin mentioned that she has received a few emails from members that she'd like someone to review with her. She and Jeff will look at these.
- Jeff stated that there is another round of grants from Yamhill County available. He will be applying for this grant. Anywhere from \$2500 to \$10,000 may be available. One of the questions is did your organization lose any income? So certainly Harvest Open would have fallen in line with that. Jeff will share that our income from last year's

meet was somewhere around \$5,000 to \$6,000. That might guide them toward giving us a grant.

- So far this year we have received about \$8,000 in USA swimming grants.

Officials Update

Erin says we've gotten everybody registered. Oregon Swimming has set funds aside to help with hardships caused by Covid-19. At this time, it is being used to offer discounts to officials who are paying for their registrations out of their own pockets. Derek and Jason could potentially pay out of pocket, receive the discount, and then be reimbursed by CST. This could save the team a little money. **Derek will send his form into Erin and she will investigate payment options.**

Meet Director Update

Derek is in contact with Charlotte. He'll update Jeff when he knows more.

Club Leadership

- An At-Large board member position is vacant. If anyone is interested, please reach out to Jeff.
- Jeff will be stepping down from his President position at the end of May. If you are interested in the position, please contact him so he can explain the position roles and responsibilities. He is hoping to be able to work with his replacement in the few months before his term ends.
- Jeff anticipates that his son will still be part of the team going forward and he will continue to support the team.

Club Business

The current mission statement for the club is as follows:

Develop the character traits, technical skills and intense desire necessary for maximum realization of each individual's potential.

In order to bring our mission statement into compliance with safe sport, our new proposed mission statement is:

Provide a safe, healthy, and positive environment where our athletes can develop the character traits, technical skills, and intense desire necessary for them to reach and maximize their full athletic potential.

Jeff requested a motion to approve the proposed mission statement.

Derek made the motion

Robert seconded the motion

Jeff asked if anyone was opposed.

Noone was opposed.

Decision made to accept the proposed mission statement.

Erin will take the new language and get it back to OSI.

Family Comments/Questions/Suggestions

Derek: Shark Chase. That is scheduled for a month from now. Do we want to try and postpone that?

Jeff: Erin, I know you already asked me about that. Did you tell OSI that we were going to cancel?

Erin: I don't believe I ever sent the email.

Jeff: Don't cancel, **tell them it is our desire to postpone.** We'll do whatever CPRD will let us.

There was a suggestion to even potentially host 2 meets, and we agreed that it was best to reserve time in everyone's calendar and then cancel if we have to.

Lalayna: Where are we at with sponsorships. Are we still accepting them?

Jeff: Yes. I've heard of some recent interest and directed them to the documents on our website. They may not be current but the information is posted. And, we still haven't placed our T-shirt order.

Derek: There is no deadline for sponsorships year round, but there is a deadline to get on being printed on the shirt logo (that is if their sponsorship amount qualifies)

Jeff: If you bring us a sponsorship, we are happy to credit your fundraising responsibility by that amount - up to \$300 for short course and \$200 for long course. But, if the sponsorship is for more than \$500 only the current year's responsibility will be credited. The excess will not roll forward to next year.

Derek: Sponsorship could be service or products instead of money. Examples: new stopwatches, UPS printing services

Do we have a date for this year's T-shirts?

Jeff: We've gone back and forth with Arena regarding what we can get on the shirt. **I will get with Karla and then send out a message to the families.**

Lalayna: Are we still doing discount cards?

Erin: Todd says he hasn't gotten the family email together and we are worried about the timing. She and Todd have sent a few emails out to businesses, but haven't had a lot really wanting to get on the card or respond. With everything going on, it might be a hard time to get people to donate. It might not happen as quickly as we'd like. If we aren't doing the cards, how are we going to help the kids meet their fundraising goal? We'll have to think about that.

Zephyr: Regarding the current outdoor swim camp, if kids go to camp, do they have to wait 14 days to come to swim practice.

Jeff: **The board will talk about that and get back to the team.**

Erin: Tara mentioned that there might be changes from CPRD as well regarding safe policies once we return to the pool. In general, we are trying to meet state and CPRD requirements, but we can go above and beyond

Lalayna: It might be good to ask parents/swimmers, to see if there are concerns going forward. What have they experienced? Do they have concerns based on what they've experienced or seen?

Jeff: **I will send an email**

Lucinda: I think it will be a gradual and changing thing.

Jeff: We'll do our best to keep on to the moving target.

Erin: We were usually a few days ahead of the government new mandates. We'll get a safe plan in place and continue.

Meeting Adjourned: 7:42pm

Meeting Minutes Key: **Yellow Highlight: Please confirm accuracy** **Green Highlight: Action Item**