

New Swimmers: First Meet Registration Guidelines

Sign up for an account on Swim Connection OME (online meet entry)

1. Use this guide for signing up for OME, [click here](#)

Register for the meet:

1. Print out and look over the meet sheet and the focus events for your swimmer. Select the events your swimmer will compete in. If this is your swimmers first meet they have no times yet so you can input an estimated time.
2. Estimated time guidelines:
25 events: 45 seconds, 50 events, 1:30 minute, 100 events 2:15.00, 200 events 3:30.00
3. Next go to the OME registration page.
4. Click on "Guide me on how to enter a swimmer to this meet"
5. Next question will ask "is your swimmer a member of USA swimming", click NO.
 - a. The new USA reg system has not been integrated with Swim Connection so it is best to click "NO" for now till the system gets updated.
6. It will ask you for your USA Registration number. Every swimmer has a unique 16 digit ID number, you can figure it out based on your swimmers personal information.

Calculating your 16 digit code-

- The first 6 digits are your child's date of birth
Here's an example using my son's info: January 21, 2012= 012112
- Next 3 digits are first 3 letters of your child's first name
Gabriel= GAB
- Next digit is middle initial
Diego = D, if you child does not have a middle name use a star here *
- Lastly 4 digits are the first 4 letters of your child's last name.
Garcia= GARC

Put it all together: 012112GABDGARC

Troubleshooting

1. If you plug this number in and it says you are not in the system, don't worry this happens often as OME does not update their records as often as we'd like. Click "this registration was submitted recently" then enter the information manually & click "pending" next to USA registration.
2. Middle initial? When you registered with the team you may have inadvertently left off your child's middle name. The system generates the name based on the member name submitted when you registered with the team. Refer to the info on your team unify membership info. If there is no middle name entered there then use a star on the middle initial digit.

Entering events & times

1. NT- not time entries are not allowed. For swimmers that have never swum in a meet before or swimming an event for the first time you'll need to enter an estimated time.
25 events: 45 seconds, 50 events, 1:30 minute, 100 events 2:15.00, 200 events 3:30.00

Payment Page

1. Be sure to complete the last step and pay for your registration. Your entry is not completed till payment is completed. You will receive an email confirmation once registration is complete.

Still having trouble; Use the OME help page, [click here](#)