

Bellingham Bay Swim Team

Carl Cozier Elementary

Date:9-18-2018

Our Values: The most important shared values of Bellingham Bay Swim Team are those that reflect the character that we all intend to develop in our children; honesty, integrity, commitment, loyalty to TEAM, work ethic, friendship, fun, balance, respect, compassion and courage.

Our Mission: The mission of the Bellingham Bay Swim Team is to provide an environment for swimmers to develop exceptional character through discipline and commitment to our shared values in the pursuit of excellence in competitive swimming.

Our Vision: To create and sustain a culture of excellence where each individual understands they contribute to something greater than themselves. That the pursuit of personal achievement and excellence goes hand in hand with the development of BBST and the development of each individual within the program. An environment in which the Status Quo has no place, where each individual is goal oriented and driven to be better today than they were yesterday and better tomorrow than they are today.

Bellingham Bay Swim Team Board Meeting Norms

1. *Practice Transparency (Be open, direct and clear, honest and timely)*
2. *Resolve Conflicts (Go to the source, be hard on the problem not the people, show mutual respect, practice forgiveness)*
3. *Value Teamwork (Provide mutual support and acknowledgement, be collaborative, follow-through on commitments in a timely manner)*
4. *Practice Positivity (Remain optimistic through the process)*
5. *Demonstrate Unity in public.*

Call to Order

Old Business:

1. Approve last Months Minutes-Action - [June minutes - Approved](#)
2. Aly Fell Open Water- Financial Summary - [We have received \\$3000 in sponsorship. The final Net is \\$4000.](#)
3. High School use of timing equipment-Discussion/Action

[Propose: charging high school the using fee- \\$500- \\$800 per usage](#)

[We were informed by AHAC that the team couldn't store the equipment at the pool. Therefore, the team has to rent an additional storage unit to store the timing equipment. \(\\$98 per month\)](#)

[- Chris and Wes need to set up a meeting with Lori right away to discuss the situation since the contract said that the city would provide some kind of storage space for our equipment.](#)

[Then bring back to board for further discussion.](#)

New Business:

1. 2019 AHAC Facility Agreement-Discussion/Action

2019 AHAC facility charges will be increased- \$40 per swimmer in 2019 V.S. \$35 in 2018.

In addition, several items need to be discussed with AHAC.

- Saturday- time of usage
- Sunday- lane space needs to list on the contract

Chris and Wes will set up the meeting time with Lori. We will discuss any changes made at the next board meeting.

2. Marathon update- Discussion

The participation rate has increased 15% compared with last year and so far 2500 people have registered. In addition, the size of our team is smaller this year (currently we have 85 swimmers); therefore, the total volunteer hours will be affected. However, we still need the same amount of hours or more to operate and complete this race. Right now, there are still a lot spots that need to be signed up. For Marathon, 20 hours is the max hours that will be credited to each family even though 20 or more hours were volunteered.

Board has asked Admin to send out a reminder email to all membership:

- Sign up all swimmers who are 13 or over - at least 5 hours per swimmer
- Encourage the family to sign up for more jobs

3. October Challenge- Discussion

Meet information has posted. Admin sent out the reminder email to all the lead person to prepare this meet.

4. Coaches update- Discussion

- Senior Circuit Dual Meet #1 - will find out more information
- Saturday- 9/22- there will be a team swim suit fitting at 8:30 AM at the pool
- Age group coach will start next Monday

5. Approval 2017-2018 Financials-Action -**Approved**

We ended the year with a deficit of \$7.4k, which is approximately \$1,000 worse than what was presented at the last board meeting. In addition, some additional expenses for the Aly Fell meet, lodging and meet expenses were not accounted for last time.

6. Approval 2018-2019 budget-Action - **Approved**

2018-2019 revised budget - We already went over those 2 documents during our last session and the numbers have not changed much.

- Update the new rent for the pool starting 1/1/2019
- Reduce some of the expenses and increase the sponsorship program revenue

7. Admin Report- Discussion

- 85 swimmers - 69 return swimmers and 16 new members
- Registration - it is more smooth than last year
- Code of excellent deadline is 10/19/2018

- Summer League - net \$1600
- Domain name problem - was resolve and updated. However, Heather found out an ACH is not being possible to renew our domain name. A credit card needs to be attached and updated. It could be helpful if we need to come back to it for reference and take note of changes in admin credit card.
- Us swimming membership is all done
- Scholarship fund - \$600 from team's saving account, \$1700 back from PNS. \$200 per month is approved to one family. Deadline for Scholarship fund application is 9/30/2018. Board is asking Admin to send out a reminder notification to all membership; therefore, all members are aware of this program. Currently, Brad, Heather and Steve are on the committee for this program.

8. Close out unnecessary bank accounts-Action- **Approved**

Close out the following accounts:

- BB Marathon Acct ending in 698-S1.1 - **Approved**
- Aly Fell Acct ending in 698-S1.2 -**Approved**
- Head Coach Savings Acct ending in 698-S1.4 - **Approved**
- Sponsorship Fund Acct ending in 698-S1-5 -**Approved**
- Head Coach Checking Acct ending in 698-S1-7 - **Approved**

9. Bank account signatures/Names Added/Removed/ Close Old- Discussion/Action - **Approved**

WECU Checking ending in 698 Check ID 10002115367

Removal signer of Heather Taylor - **Approved**

Addition signer of Suzanne Loeffelholz, team administrator -**Approved**

WECU Business VISA ending in 4913 \$2500

Removal signer of Heather Taylor -**Approved**

Addition signer of Suzanne Loeffelholz, team administrator -**Approved**

10. Sponsorship program incentives for families-Discussion/Action

Last year, the goal was \$25000 and the new goal for 2019 will be \$28000.

Propose: Reward families who have dedicated a lot hours to this program.

The board approved adding incentives for the sponsorship program.

11. Storage unit -Discussion/ Action

For the storage unit, the monthly fee should be \$98 per month but \$10 was charged to our account for the past months. The board has approved to rent another storage space the same rate if deemed necessary. The decision will be made over the next couple of weeks.

12. BBST Trophy Case- Discussion

BBST trophy case was suggested to be cleaned. The key is at front desk and can be obtained anytime. Therefore, the case can be cleaned.

Also record board needs to be updated. - Heather Cullen was doing it last year. We need to find out if she will continue to do it this year.

13. Bloedel Donovan docks- Discussion

City would like to restore the docks at Bloedel Donovan Park. However, it is still need to be approved by official in charge of lake Whatcom. This might create some open water opportunity to the team. However, Mike will keep us up to date.

14. Haskell Center Opportunity

Ronda and her husband are still working on building a 3-4 lanes (ideally 6 lanes) pool at Haskell Center. This will provide more pool space for the community and possible to swim team. They will keep us up to date.