

Bellingham Bay Swim Team
Board of Directors Meeting
October 20, 2020
Virtual

Our Values: *The most important shared values of Bellingham Bay Swim Team are those that reflect the character that we all intend to develop in our children; honestly, integrity, commitment, loyalty to TEAM, work ethic, friendship, fun, balance, respect, compassion and courage.*

Our Mission: *The mission of the Bellingham Bay Swim Team is to provide an environment for swimmers to develop exceptional character through discipline and commitment to our shared values in the pursuit of excellence in competitive swimming.*

Our Vision: *To create and sustain a culture of excellence where each individual understands they contribute to something greater than themselves. That the pursuit of personal achievement and excellence goes hand in hand with the development of BBST and the development of each individual within the program. An environment in which the Status Quo has no place, where each individual is goal oriented and driven to be better today than they were yesterday and better tomorrow than they are today.*

Bellingham Bay Swim Team Board Meeting Norms

1. Practice Transparency (*Be open, direct and clear, honest and timely*)
2. Resolve Conflicts (*Go to the source, be hard on the problem not on the people, show mutual respect, practice forgiveness*)
3. Value Teamwork (*Provide mutual support and acknowledgement, be collaborative, follow-through on commitments in a timely manner*)
4. Practice Positivity (*Remain optimistic through the process*)
5. Demonstrate Unity in public.

Attendants:

President: Chris Fuhrman

Vice President: Cassandra Reid

Treasurer: Nancy Chen

Secretary: Susan Costanzo

Clint Carlton

Coach Chris Coghill

Coach Chris Purdy

Coach Brad Jones

The meeting was called to order at 7:30.

Old Business:

1. The minutes of the August 27, 2020 meeting were approved as written.

New Business:

1. The board voted unanimously to reappoint the current board members to their current executive positions for the 2020-2021 season. (See above.)

2. Administrator's update

Coach Chris Purdy has assumed the role as team Administrator. The annual team registration has been sent to PNS. A few swimmers have been added to the team.

3. Coach updates – Coach Chris Coghill

a. Coach Chris reported that he has been focused on the management of the Lynden pool. Although not intended as a permanent solution for most swimmers, it's currently a good value and allows for more practice opportunities, although he is hoping to increase Junior practice time. A gym will be managing the entire space, but Lynden has not yet finalized that contract. We have a spoken arrangement to continue as is through August 2021.

b. There has been some problems with late pick-ups. It's especially problematic after evening practices. The team has no formal policy regarding significantly late pick-ups. The board discussed options for encouraging timely pick-ups. One of the many Chrises will draft an email to families reminding them of pick-ups in light of Covid regulations.

c. Gavin Jones is registered to swim at the US Open in San Antonio in mid-November.

d. Coach Chris is looking for more local competitions.

e. The team handbook needs significant updating. Clint Carlson will send Coach Chris versions from 2009-10 and 2013-14.

4. Treasurer's update (Nancy Chen)

a. 2019-20 annual financials. The final figures for 2019-20 are close to the forecasted \$9,000 deficit. The 2019 marathon was successful and meets also did well. The team also saved money with fewer meets and related travel expenses in the second half of the fiscal year. The tax return will match these figures.

b. September 2020 financials. The team decided to bill families only \$50 for the annual administrative fee compared to \$160 in the past. As per the financial agreement, a meet administrative fee will be also charged to the swimmers when participating in meets. Families also haven't been charged their annual USA Swimming fee, which is now scheduled for the December billing. The team has more swimmers than initially budgeted (86 in October). Pool rent was closed to \$15,000 in September which reflects the rental cost of the three pools (AHAC, Fidalgo, and BAC) prior to moving to the Lynden Pool. Pool rental cost should be lower starting in October.

c. The team will be saving additional money this year. Nancy will soon be submitting the documentation to have the PPP loan forgiven. The team will run a deficit this season, but it might be less than initially budgeted.

5. BB Marathon

According to Grant at Snohomish Running Company, the virtual registration for the Marathon was stronger than usual. It is currently expected that the team will receive approximately \$20,000, which is more than budgeted.

6. The board voted via email on September 24, 2020 to approve the contract with the city of Lynden regarding management of the former Y pool. Clint Carlton abstained.

Meeting was adjourned at 8:06.