

BELLINGHAM BAY SWIM TEAM
BOARD MEETING MINUTES
MAY 5, 2010

Present: Craig Parkinson, Shawn Dahl, Crystal King, Mike Morones, Todd Edison, Lani Brogan, Michelle Dohm, Michelle Smith, Caroline Greer and Carolyn Hawley.

Call to Order: The meeting was called to order at 5:40pm.

The minutes were approved with corrections.

Old Business:

Reviewed old calendar and added some correct dates.

Debbie will bring Jr. National Proposal to the meeting in June. Michelle Greer thinks we need a formal scholarship policy. She will work on this with Debbie.

Wenatchee sign ups will come out soon and only swimmers are allowed to attend. The coaches will go over the rules and expectations for behavior while we are camping in Wenatchee. Crystal read over the letter all kids must sign. Any kids who are there without parents must have their insurance card in case of emergency. All swimmers are responsible for picking up trash and being in bed by midnight. The consequence for disobeying the rules is a warning and then the swimmer will be sent home. A meeting with all parents will be held the first day of Wenatchee. Coach Todd will meet with all swimmers before the meet and have them sign sheet. Craig will ask Dan Martin about water bottles for all the swimmers. We are not purchasing bottled water.

Harassment Policy Todd and Craig will work on this.

Marathon Michelle Dohm asked what was happening with the money. When we took a survey everyone wanted more water time but Arne Hanna told us they couldn't give us anymore. We got a fourth coach

instead. We need to develop a committee to work on the vision of what BBST wants to do with the money.

We desperately need new blocks. Bill Hunter does not think we should fix the old ones. If we buy new blocks the cost is around \$30,000. The discussion came up of looking for corporate sponsors who would purchase a block and have their name on the block.

We do have a set back as two presenting sponsors for next years marathon backed out.

Committee Reports:

Treasurers Report: Larry Bax

- Swimmers must give 30 days notice to leave the team. If they don't the family will be billed for the month. Swimmers who leave are still responsible for \$100 collection of swim-a-thon money and 33 volunteer hours.
- TU prints these bills out in July. Works as a batch process.
- Only Larry and Todd can deactivate swimmers. The published policy says to contact Larry, Coach or Membership.
- Larry expressed concern over Money Movers of America with TU. They are doing one thing and telling us another. In Dec. Money Movers showed cleared ACH transactions for 3 or 4 accounts but they actually failed. TU had to go in and back out these accounts. Money Movers confirmed it happened but they do not know why and gave us credit.
- Larry has compared TU reports with Money Movers reports and the bank statements. In Dec. we received inaccurate reporting and in April there was no reporting. If the reports are inaccurate it makes more work for the treasurer to make sure the system is working correctly.

Pool Liaison: Lani Brogan

- The pool and Todd handled the incident when Eli got hurt at the pool. Todd sent this in to PNS.
- Kyle Kulm is going to take over Lani's job. He is an excellent photographer and took great photos at the last meet.
- The following people are interested in being on the board, Dean DeKoster, Patty Relay, Dave Monetaney. John or Jennifer Baker,

Dave Hutchinson, Eralee Jordan, Cheryl Blackburn, Kirsten Penrose, Bock, Kelly Mielke and Steve Schleh.

- It's very important that Coach Todd and the President get along.

Membership: Michelle Smith had nothing to report.

Team Spirit: Carolyn Greer

- She will ask the Vlassics if they would like to have the team party at their house.
- She will also check with Western where they have the sailing classes on Lake Whatcom.
- She will purchase another Gatorade container for the team.

Coach Liaison: Craig Parkinson had nothing to report.

Meet Director: Mike Morones

- The meet went great with 100% attendance for jobs. The only problem was some of the hospitality help was sitting in the stands during their shift.
- Susan and Dan Thern took over the hospitality job.
- A lot of people showed up to help learn the set up and tear down of the timing system.
- Skaget Valley Coach is having a meet at Arne Hanna in September and asked if they could rent out our timing system. We won't rent it out but will offer volunteer hours to work at the meet.
- Mike sent in all the bids for meets next year and Connie Shoudra approved our requests.

Fundraising:

- Kristin Penrose is doing a great job with the swim-a-thon.

Safety and Insurance: Debbie Fish had nothing to report

Advertising: Crystal King had nothing to report.

Computer Swim Meet Expert: Carolyn Hawley

- There were many issues with the system. Exhibition swimmers got in the pot with the swimmers. Since some girls were swimming with boys in races this messed up the reports.
- One swimmer swam 5 events but the reports only show 2 events due to her swimming with boys in the events. This is a problem for billing.
- She will call Hytek and ask them what she should do.

New Business:

- Treasurer handoff. Craig prepared a document saying that the board approves adding Craig's name to the bank account. Currently only Larry is a signer on the account. The board will sign the document and agree that Craig be added.
- **The motion was made and agreed by the entire board to add Craig Parkinson's name as a signer on the bank account.**
- We all signed and agreed. This sheet will go to the bank.
- Diana Roley will take over the treasurer job after we get an audit done. Larry has some concerns about Diana since she made a few mistakes.
- Should we consider the Treasurer job a paid position? It's not the norm to have only the treasurer as the only signer on the account. Usually a President or Vice President are on the account too.
- Diane Maurer asked if her past years on the board could count as volunteer hours. We agreed to say "no."

Coaches Report: Todd Edison

- New fins were ordered and arrive on Monday.
- The coaches meeting on Monday went well.
- Cindy asked if she could attend the ASCWC (Aug. 30 – Sep. 5th) in Todd's place since he cannot go. This is a training conference for coaches in Indianapolis.
- The cost is \$1500. \$330 for the conference, \$750 for the hotel and \$360 for the airfare. Cindy will pay for her food.
- The suggestion was made to ask families if anyone has mileage they could donate for Cindy to use.
- Craig will check if this event is part of Todd's contract.
- Todd told us we would get a higher quality of information from the coaches who present.

- Next years swim season for BBST begins on September 9th.
- **The Motion was made and approved to give Cindy \$1500 to send her to the ASCWC conference in Indianapolis.**
- The fourth coach is doing pretty well but she needs more coaxing. She is starting to come out of her shell.

Adjournment: The meeting was adjourned at 7:47pm.

Respectfully submitted by Debbie Fish

Debbie Fish
BBST Secretary