

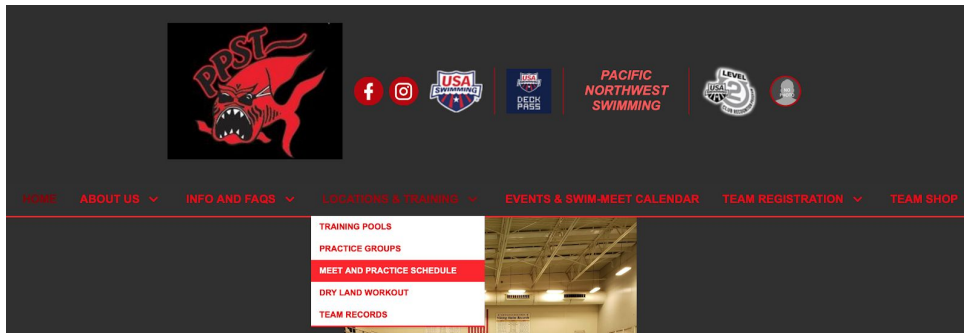
Poulsbo Piranha Swim Team Parent Handbook: 2020-2021

GENERAL ANNUAL TRAINING SCHEDULE

The competitive swimming year is divided into two seasons:

- Season 1- Short course (25 yard competition) September- March
- Season 2- Long course (50 meter competition) April- August

The annual training schedule uses a combination of two pools: North Kitsap Community and Olympic High School. Specific practice times and locations can be found on the PPST Team Unify website under the Locations & Training tab. Click on [Meet and Practice Schedule](#).



ANNUAL AND MONTHLY FEES

Annual Registration Fee:	1 swimmer - \$50 2 swimmers - \$90 3 swimmers - \$130 4 swimmers - \$170 5 swimmers - \$210
Annual USA Swimming Registration Fee:	2021 PREMIUM - \$79.00 2021 FLEX - \$20.00 PREMIUM Transfer - \$5.00
Annual Booster Fee:	1 swimmer - \$125 2 swimmers - \$175 3 swimmers - \$225 4 swimmers - \$275 5 swimmers - \$325

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Monthly Billing Group:

Gold - \$130	*\$65
Silver - \$110	*\$55
Bronze - \$90	*\$45
High School Swim - \$80	
Suspended - \$0.00	
Hold - \$30**	

* PPST Scholarship and Financial Assistance Program. Any athlete who qualifies for Free or Reduced Lunch through the National School Lunch Program should contact the PPST Membership Chair to apply for the PPST Scholarship and Financial Assistance Program.

Annual Registration Fee

The annual registration fee is graduated (based on the number of household swimmers a family is registering) and due at the time of registration. This fee is designed to cover the cost of annual administrative fees (bookkeeping, website, PO box, etc) and includes 2 PPST swim caps and 1 PPST T-shirt.

Annual USA Swimming Registration Fee

USA Swimming membership is **required** and this fee is due at the time of registration. Swimmers may select one of three options:

- 2021 PREMIUM* - Required for Silver and Gold swimmers.
- 2021 FLEX - This option is available for Bronze swimmers only. A couple things to know before selecting a FLEX Membership:
 - A Flex athlete cannot compete in more than 2 sanctioned meets, no LSC Championship meet or above.
 - A Flex member can upgrade to a Premium membership at any time during the current swim year.
- PREMIUM Athlete Transfer - Athletes transferring from another USA Swimming club must complete and submit the Pacific Northwest Athlete Transfer Form (which can be found at the end of this document or on the website available to non-members) **before** registering for PPST.

Annual Booster Fee

The annual booster fee is graduated (based on the number of household swimmers a family is registering) and can be paid in three consecutive monthly installments OR lump sum at the time of registration.

Monthly Billing Group

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Training groups (Bronze, Silver and Gold*) are based on an athlete's ability as determined by the coaching staff. Training group fees are related to the amount of pool and coaching time provided to the swimmer. **Training fees are not pro-rated for partial participation.**

There are three optional billing groups that a swimmer may select based on the following circumstances:

- High School Swim: PPST swimmers who are currently participating in high school swimming are eligible for a reduced monthly rate of \$80 per month during their high school swimming and may continue to participate in club swim meets. Athletes under this program may attend three (3) PPST practices a week and compete in PNS meets.
- Suspended: This option is available to PPST swimmer's who want to "take a break". While suspended, swimmers may not attend practices or compete in USA Swimming-sanctioned events. Note: Families **will be responsible** for meet volunteer hours while their swimmer is suspended. Suspended status is available to swimmers so long as the team is not at capacity.
- Hold: If the team has reached capacity and a swimmer wishes to take a break while retaining their spot on the team, they will be charged \$30 per month to hold that spot.

Canceling Membership/Changing Billing Status

If you wish to cancel your swimmer's membership or change their billing status, a notice must be sent to PPST Membership at swimwithppst.membership@gmail.com, by the 25th day of the month prior to withdrawal. Partial months will not be pro-rated.

Meet Fees

These fees are not included in the fee schedule as they vary from month to month and from swimmer to swimmer. Meet fees are posted to your **PPST account in the month of the swim meet** and will be included in your monthly invoice.

PPST SCHOLARSHIP AND FINANCIAL ASSISTANCE PROGRAM

PPST coordinates with the Pacific Northwest Swimming Outreach Program ([Pacific Northwest Swimming, Financial Assistance](#)) to offer training and meet fee assistance for athletes who qualify for Free or Reduced Lunch through the National School Lunch Program. More information can be found on the PPST Team Unify website under the Info and FAQs tab. Click on Team Policies.

GENERAL FINANCIAL POLICIES

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All members are required to provide a credit/debit card during registration.

Invoices are emailed to members on the 20th of each month. On your invoice you will find:

- Training fees for the upcoming month
- Meet fees for the month that is ending

Payment is due by the 10th of the following month and can be paid in one of three ways:

1. Team Unify Auto Bill Pay. Your invoice balance will be automatically charged to the card on file on the 1st of the month. \$0.30 per transaction + 2.95% of transaction total. This is a charge implemented by TeamUnify and not the PPST Board of Directors.
2. Team Unify online bill pay. You will need to go into your Team Unify account and initiate payment. \$0.30 per transaction + 2.95% of transaction total. Again, this is a charge implemented by TeamUnify and not the PPST Board of Directors.
3. Mail a check to Poulsbo Piranhas Swim Team, PO Box 1284, Poulsbo, WA 98370

Accounts whose payment is not received by the 15th of the month will be assessed a late fee of \$10.

DELINQUENT ACCOUNTS

Timely remittance of monthly dues and fees are critical to the efficient operations of PPST. If an account is 60 days past due, the balance will be charged to the card on file.

MANDATORY VOLUNTEERING: MEET SESSIONS

Swim meets are a primary source of funding for PPST. Swim meets cannot happen without volunteers. Thus, volunteering at a PPST swim meet is one of the most important financial contributions a member can provide.

Each swimmer's family is required to volunteer as follows:

Gold	8 sessions
Silver	7 sessions
Bronze	6 sessions

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The level of sessions will be set based on the highest competing level swimmer. Families with multiple swimmers will be responsible for fulfilling the number of sessions that correlates to the most advanced training group of their swimmers.

For swimmers that change training groups within the 2020-2021 swim season, there will be no change in the session requirements. To complete the required sessions these can be attended at any time during the year by any swimmer in the family.

If there is a session deficit at the end of July, or upon withdrawal from the team, the member's account will be charged \$75.00 per session not performed.

WE DON'T WANT TO FINE, WE NEED YOUR TIME!

Service sessions may be credited by working at PPST hosted swim meets, swim meets where PPST is required to provide preliminary timing support, or serving on an approved committee or other volunteer opportunity advertised by the PPST Board of Directors.

VOLUNTEER HOURS WHEN WITHDRAWING FROM PPST

Families withdrawing from PPST will be responsible for their unfulfilled sessions. The member's account will be charged \$75.00 per session for sessions not performed.

CONTACTING THE BOARD

We welcome any questions and concerns and encourage guardians to contact us at:

swimwithppst.president@gmail.com

swimwithppst.vp@gmail.com

swimwithppst.treasurer@gmail.com

swimwithppst.bookkeeper@gmail.com

swimwithppstsecretary@gmail.com

swimwithppstsafety@gmail.com

swimwithppst.membership@gmail.com

swimwithppst.headcoach@gmail.com