

WEST Board Meeting - March 28th - Minutes

Members in attendance: Eddie Lucien, Nermeen Mikhail, Michelle Nims, Samuel King, Nicolas Chevalier

Minutes from last meeting were presented and Michelle made a motion to approve them. Eddie seconds the motion and the vote passes unanimously.

Reports were then given based on the various committees that had met since the last board meeting.

Nick - Facility - notes were presented from the facility meeting which prioritized larger maintenance projects and got new members to the facility committee up-to-speed. Based on Don Kowalchuk's recommendation, it was proposed that installing light switches to current electrical circuits at the pool be moved to the top of the list. Michelle made a motion to use the recent \$1000 donation to cover the \$980 estimated cost of the necessary work. Nermeen seconds the motion and the vote passes unanimously.

Michelle - Financial - online banking has been updated, removing Richard from the account. Eddie and Michelle both have full access to the bank account and no access to the club's Quickbooks. Nick and Steve (the accountant) were given read-only access to bank accounts and full access to Quickbooks. Update was given on the new budgeting tool and progress made on WEST's financial aid and scholarship program.

Nermeen - Safety - signs have been posted on deck and in the hallway. There was discussion and desire to get a mat for the hallway and add signs to the parking lot. We reviewed incident reporting protocol and the need to add a disclosure about distributing over-the-counter pain medication to the registration packet for next year.

Sam - Special Events - reinforced the need to continue pushing Swim-A-Thon. Also mentioned the plans for the first annual Spring Banquet to be held at the Old Spaghetti Factory in Lynnwood on May 26th, cost being \$18 per person.

Eddie - presidents report - please with current progress and continue on track.

New Business - Michelle made a motion to approve spending up to \$1000 on used pool equipment from the Snohomish School District. Nermeen seconds the motion and the vote passes unanimously.

Meeting was adjourned.

Next Meeting: May 9th 8:30pm