**CHSSL Meeting – April 11, 2018 Chapel Hill Country Club**

**Present:  
SVGC: Lisa Maiorana,   
H3AC: Tiki Gwynne  
FARM:   
TEST: Millie Long, Amie Hess  
CHCCR: Meredith Fitch, Kristen Carmouche, Bratten Holmes  
HSP: Celine Stinnett, Jerri Morris  
BC: Kelly Kirk, Tori Hinde  
HRST: Julie Spearman**

**Minutes taken by Lisa Maiorana (SVGC )**

1. **Champs Update**
   * Stroke and Turn Clinics  
     1. **Sunday May 20 2:00-4:00 pm at tennis club** (time change)  
        **Tues May 22 6-8 pm at Homestead**Please provide these dates and time to families. Millie will add info to league site.
     2. Clinics will be run by Steve Brauer ,who will also be official at Champs
     3. Suggestion that more information regarding app and devices provided at stroke and turn clinics. Millie will be able to do that at Sunday clinic. Will ask Celeste if she can do that at the Tuesday clinic.
   * Everyone needs to update versions of Meet Central that we are using
   * Need to identify a person to run Colorado system for Champs. UNC has sports admin interns who might be able to do this. Last year we paid someone approximately $250 range to do this. Bratten will look into this.
   * Need to talk to Koury about staffing of security people. We want one to two people, and would like to replicate services from last year.
   * Let clubs know as soon as possible what will be needed from them for Champs.
   * Bratten raised question of changing scoring system for Champs, as the current system rewards larger teams. The current goals of scoring (1) that large teams don’t have huge advantage and (2) that year round kids don’t dominate
     1. Last year 402 kids scored points at Champs. 60% of those kids were not year rounders. However, 60% of all points were scored by year round. When Bratten re-ran scores from last year using many different scoring methods, the same team won, and only minor changes to other outcomes resulted.
     2. Should we consider capping team sizes for future seasons? This discussion will be continued at later date.
   * Reserved Tennis Club clubhouse for **heat sheet meeting July 16th at 6 pm**, only parent reps and head coaches
2. **Club Updates**

Coaches Meeting

* + 1. **May 23rd meeting (coaches meeting) will be at CHCCR at 7:30 pm,** and will be paid for by CHCCR (reimbursed by league), just head coaches and at least one (or two) parent reps
    2. Opportunity for up to 2 exceptional members to be added to team (eg. Lifeguard or coach who isn’t member but otherwise could swim on team) and league will vote on requests
  + Going forward past host will host coaches’ meeting in May before season starts (league will reimburse for food)
  + Current champs host will provide food for heat sheet meeting ( league will reimburse)

Best Practices

* + Would like to develop a common agreement for dual meet logistics. **Tiki will start a google doc of best practices for us to edit**. Also include what home and away teams are required to provide at meet [e.g., 8 timers from away team, 16 from home team (FARM provides extra for their home)]
  + Discussion about whether we should we require relay teams to be included on heat sheet on hydroxsphere. Decision was that relays can be included or not, at the coaches’ discretion. Everyone brings relay information to meet on cards.
  + **Volunteer Positions**
    1. Idea of splitting shift for timers
    2. Suggest having “gatherer” position to help clerk of course retrieve missing group from chaperones,
    3. Helpful to have clerks from different teams discuss practice for that pool for COC
    4. Have volunteer available who knows how to obtain new swimmer number if a new swimmer shows up without number
    5. Helpful to have someone monitor sign identifying event starting and events being called to line up
  + Discussion about different teams’ rules regarding parent requirements to volunteer a meets. Consider having league wide rule (or recommendation) regarding volunteering guidelines
  + Discussed standardizing the format for writing swimmer numbers on arms
    1. Numbers should be written on upper arm
    2. Two-letter team code should be written horizontally with the number written below it vertically
    3. 0’s and 7’s should have line written through them
    4. Team codes:
       1. **CHCCR : CR**
       2. **TEST : TE**
       3. **Briar Chapel : BC**
       4. **Farm : FY**
       5. **SVGC : SV**
       6. **Hollow Rock : HR**
       7. **HSP : SP**
       8. **H2AC : HH**

Timer Sheers

* Discussed standardizing timer sheet
* Will use model similar to the one Tiki emailed to everyone
* Vote to Approve standardizing timer sheets.
  + Amie Motioned to standardize timer sheet, and for league to provide copies of it for teams who would like to use it, (Tiki seconds motion) Discussion: If a team opts out it is up to that team to provide their own form for their home meets. Vote: passed, no opposition
* Millie will order 500 sheets/team to be distributed at meeting in May.
* Decision not to reinstate place judges
* Discussion about when DQ question arises during meet
  + No one (coaches, swimmers, parents) should ever go directly to the judge.
  + Coach should bring it to own parent rep who will bring issue to parent rep of other team. Then parent reps can ask judge what they saw.
* **Email Kristen Mock Meet dates for each team**

1. **Other Business**
   * Reminder about Just Tryan It

**Future Meetings: May 23rd (Coaches meeting)- FARM takes minutes**