CHSSL Minutes 11/29/2017

Present:

CHCCR - Meredith Fitch, Stacey Lange, Bratton Holmes, Kristen Carmouche

H3AC - Tiki Gwynne

HRST - Julie Spearman

SVGC - Lisa Maiorana, Tess Wesley

HSP - Cline Stinnet

FARM/Y - Darpan Biswas

TEST - Celeste Cantrell, Millie Barritt

BC – Tori Hinde, Kelly Kirk

Minutes taken by Tori Hinde, BC

Introductions: All Clubs represented.

1. 2018 Dual Meet Schedule
	* Adjusted for black out dates, no meets scheduled for June 2, 9 and July 4th
	* Saturday July 7 – bye date, gives weekend open to travel around July 4
	* No Meet Saturday before champs – week for entries
	* June 23 – BC @ HRST – can’t host that night. Will need to swap.
	* Change: BC @ HSP moved June 6 to June 27 to avoid long distance travel on a school night.
	* Change: BC host HRST on June 23, July 11 switched to BC @ H3AC
	* Ensured all teams have 3 home meets, accommodate HRST black out
	* Deadline Friday, December 1 to confirm dates with pools – then will go live on league web site.
	* Vote and approved draft – H3AC vote to approve – unanimous yes vote
2. Champs update – TEST
	* Have a date! July 20-21st
	* Discussed implementing a budget for concessions to supplement donations.
	* CHCCR put in a lot of time fundraising for last year.
	* Decided to table discussion for now and at February meeting treasurer will provide more detailed financial statement and we can go from there.
3. Treasurer Report
	* Operate on a cash basis – current balance $22,427.91
	* Last year balance was about $18,000
	* Question: If we have more than a certain balance will we pay taxes? Discussion around spending down before new year.
	* No detailed records exist from previous treasurer. He does our tax return.
	* Determined that we need more systematic accounting and budgeting.
	* Vote on approving purchase of Quickbooks – Millie proposed, Stacy seconded - Two votes abstain from Farm, all other yes.
	* Celeste to follow up before next meeting:
* Add president as signatory on account
* Purchase Quickbooks software.
* Meet with former treasurer, Mark, seek any historical data available.
* Can we add online access to our PNC account?
* Do we have board member insurance?
* Provide detailed financials by February 1 prior to February 7 meeting so everyone can review prior.
	+ Timing system only person who was paid to work champs - $250 – run Colorado system. Can he do champs again next year? Bratton will check on it.
	+ All clubs paid for last season.
	+ Are there any outstanding reimbursements? Maybe Kristen, will discuss offline.
1. Other Business
	* Final ribbon counts due to H3AC: MUST PLACE ORDER BEFORE DECEMBER 31
	* CHSSL – web site club info update – everyone look at web site and check club info. Correct web site and email addresses.
	* Each club send one person to be super user – Kristen got list of one per team.
	* Super users – will get email invite. Take time to update club info.
	* Hydroxphere Updates –
* Submitted list of requests.
* Will meet with them after the holidays about exporting data
* Hydroxphere rep coming to next meeting.
* Rolling out new routers. Will be able to use non iOS device (Android)
* Hydroxphere webinars are interesting. Join in if you can.
* Next meeting – address budget. Consider paying hydroxphere fees if account still flush?
* Southern Village was able to get Hydroxphere running by end of season. Consider a trial run before next season starts to verify working. Parent adjusted settings on router that seemed to help.
1. Future Meetings:
	* Wednesday Feburary 7: SVGC takes minutes
	* Wednesday April 11: HRST takes minutes
	* Wednesday May 23: (Coaches Meeting) FARM takes minutes

Meeting adjourned: Read over minutes from last meeting and send to Kristen.