**Chapel Hill Summer Swim League**

**Minutes of the Board Meeting**

 **July 16, 2012 @ HHRC**

In attendance: Karoline Nelson (CHCCR), AJ Poole (CHCCR), Julie Neal (CHCCR), Janice Trusky (CHCCR), Chris Thomas (EXSC), Celeste Cantrell (EXSC), Michaela Henry (EXSC), Jeanne Teakman (EXSC), Hope Bryan (FSRAY), Heath Hodgins (FSRAY), Stephanie Earnshaw (FSRAY), Rikki Mangrum (FSRAY), Julie Jennings (FSRAY), Melissa Burroughs (FSRAY), Dana Campbell (HHCC), Tiki Gwynne (HHCC), Echo Meyer (HHCC), Jie Di (HHCC), Kevin Straughn (HHCC), Monica Heiser (HHCC), Frances Houck (HRHST), Elizabeth Welsby (HRHST), Isaac Bacon (HRHST), Heather Walker (HRHST), Kristi Geib (HRHST), Maura Ashton (HRHST), Steve Riegler (HRHST), Michele O’Donnell (SVGC), Maripat Metcalf (SVGC), Melinda Abrams (SVGC), Britton Banning-Arndt (SVGC), Mark Costley (SVGC), Meg McDaniels (TCST), Kerry McLaughlin (TCST), Linda Pudik (TCST), Robin Bretzmann (TCST), Anna Pudik (TCST)

Meeting called to order at 7:55pm.

1. The minutes of the previous meeting were unanimously approved
2. Stroke and Turn: Mike Hoffer was not present, therefor not discussed as an agenda item.
3. White scoring sheets from Home dual meets were submitted by all seven teams.
4. CHSSL invoices: Each club was given their invoices (fees per total swimmers). Champs t shirt money should be turned in to Mark Costley as soon as possible (separate check if possible). A separate invoice will be sent out for ribbons.
5. Dana Campbell will email a certificate of participation in case they want to use it.
6. Champs
	1. Dana still has not received specific information on graduating seniors.
	2. Koury packet was distributed and emailed to parent reps. Reminder about staying off the trampoline (caution tape will also be used) and off the main sign on the large bleachers. Swimmers cannot go above the second level.
	3. **Swimmer labels are printed and ready for pickup at HHRC. At entrance ask a lifeguard – they are labeled by club team in the lifeguard office.**
	4. Swimmers should NOT be wearing swim caps with any year-round affiliation (NCAC, Duke, UNC, etc) – if you see one, ask them to turn it inside out.
	5. HELP!!! We have VERY generous parents, THANK YOU, AND we still need some more help with Champs
		1. SOME OPENINGS still remain for volunteer jobs at Koury (cleanup, for example)
		2. ICE is needed for champs (for cooling down drinks, not to use in drinks) – please bring a cooler of ice if you can!
	6. Flip chart of events: Kevin O’Dell will bring HHCC’s
	7. Jake (HHRC manager) agreed that we could loan a backboard from HHRC to champs this year (there are issues with the backboard at Koury missing straps and ~~coaches, not lifeguards had to backboard~~ a swimmer had to be backboarded last year at Champs). Request that the lifeguards know how to do this and that they each know where the backboard will be.
	8. Emergency Contact on every swimmer should be available with each club at Champs.
	9. Deck is VERY slippery. Please caution all people on deck to WALK carefully. Extra mats have been requested.
	10. START TIME: 8:00 am (swimmers start arriving at 6:45 am) for morning session and 2:00 pm (swimmers start arriving at 12:45 pm) – each team will have ONE lane in warmups and competition.
	11. CHECK-IN: goal will be for club volunteer check-in to occur outside. Please encourage older swimmers to take themselves downstairs to eliminate the bottleneck.
7. Swimmer Eligibility

Janis at CHCCR brought up one swimmer (girl 9-10) who had only swum in one meet, wants to compete in champs, has two sisters competing in champs, and is not the fastest swimmer. Coaches approved letting this swimmer compete in champs.

1. Data for Champs
	1. Steve Marshall said there were a LOT more NO TIMES than before (ex: in event 14 -- 50 free for 10-11 – there are four heats and the first heat has 5 kids with No Times).
	2. Heat sheet changes and requests made with Steve
	3. Agreement that times should NOT be estimated or made up
	4. All times have been converted from meters to yards
	5. If there are any changes to RELAYS, coach must see the Meet Director for each change; relays must contain the actual age group first (then use younger kids after the age group kids have been used) – go to Mike each time.
2. Sportsmanship Award – each team was given two ballots for secret vote. Heritage Hills Community Center won the Sportsmanship Award.
3. Issue with 2nd false starts and DQs and allowing swimmer to swim
	1. After first false start (attributed to the field), a swimmer false starts and is DQ’d.
	2. Swimmer should still be allowed to swim (particularly younger swimmers)
	3. There should be no removal of swimmer from blocks
	4. Motion, seconded, all were in favor: “**If a false start has been charged to the field and a second false start occurs, that swimmer will be allowed to participate in the even but the DQ of that swimmer will stand.”**
4. Business for next meeting:
	1. Liability issues/insurance coverages at clubs
	2. The issue of swimmers who have NO TIME listed in champs heat sheet roster
	3. Standardizing or streamlining the computer program used by clubs throughout the season (SVGC, TCST, CHCCR have Team Unify) – to eliminate errors
	4. In Scoring, if one team sweeps first and ties in the second/third, request that rather than the two teams receiving 2 pts each for the tie, that the team with first get 3 pts for second while the other team get 1 pt for third place.
5. The **next meeting date will be September 12, 2012** at 7:30 at the Heritage Hills Recreation Center.

Meeting adjourned at 9:00 pm.