

## **HEAD TIMER/ASSISTANT HEAD TIMER INFORMATION**

Each team provides a Head Timer at every HOME meet and an Assistant Head Timer at an AWAY meet.

A timer/runner meeting will be called 30 minutes prior to the start of the HOME meet by the Head Timer. The Head Timer will make sure that he has enough timers to cover all lanes (each team provides half of the timers).

The Head Timer and Assistant Head Timer will pass out and collect the stopwatches to Aqua Jets parents only. After the meet, the watches are returned to the Team Rep, Heather Purk.

The Head Timer only, not the Assistant Head Timer, starts 2 watches for each heat. If a timer has a malfunctioning watch or fails to start in time, that timer raises his hand and the head timer brings and swaps out a watch.

The Head Timer will remind timers to clear their watches just before the next heat and signals the referee when the timers are ready.

During 25 meter events the Head Timer will verify that the timers in each lane have the correct cards and remind the timers to ask the swimmer's name as they get out of the pool and make sure they have the right swimmer's card. If there is a problem with the cards the head timer will signal the ref to stop the meet.