

ASHBURN VILLAGE AQUA JETS
HOME MEET SET-UP INSTRUCTIONS

Swimmer & Volunteer Check In

- #1 Place 1 table and 2-3 chairs at gate entrance

Concessions

- #2 A Meets--Place 2 tables under balcony to the left of the Locker Rooms in L-shape
#3 B Meets—Place 3 tables in front of pool entrance in U-shape. The grill will be setup here as well.

Clerk of Course

- #4 Remove all chairs from wading pool area
Place chaise lounges along fence inside wading pool area.

Starting Area

- #5 Remove all chaise lounges from start end of pool
Place 18 chairs in rows of 3 behind each lane at start end of pool

Spectator Areas

- #6 Place chaise lounges in 3 rows along side of pool for spectators
#7 Turn chaise lounges sideways along picnic area fence
Place extra chaise lounges inside picnic area

Team Areas

- #8 Home Team Area (on the hill above the baby pool)
#9 Visiting Team Area
Make sure there is an unobstructed walk way around pool to Clerk of Course

Canopies

- Set up canopies as needed for protection from rain or sun
#4 Clerk of Course--1
#5 Starting Area--2
#6 Spectator Area--2
#10 Referee/Starter--1

Signs

- #5 Place lane markers on chairs at starting end of pool
Hang lane markers on fence behind starting end of pool—must be visible from turn end of pool
Lane 1 is closest to Clerk of Course and Lane 6 closest to the diving well
#4 Hang event signs in Clerk of Course area

Numbers 1-10 correlate to numbered areas on set-up diagram

Clerk of Course

