

BY-LAWS

ARTICLE I - RIGHTS & DUTIES

1. Swimming organizations desiring full membership in the League shall apply to the Board at a regular meeting.

ARTICLE II - TEAM SEEDING

1. The purpose of seeding teams is to strive for close, competitive meets by ranking teams according to their demonstrated team strength (using a variety of measures), and grouping them into divisions to ensure close pairings in head to head competition.

2. Each year, a Seeding Committee, consisting of at least one representative from a team in each division, and any other persons appointed by the League President, shall be charged with determining the rankings of the teams, and recommending a seeding of the teams into divisions.

3. The Seeding Committee shall evaluate objective measures of each team's potential strength in order to rank the teams from strongest to weakest. Measures to be considered shall include:

- a. Fastest adjusted Time In Water (TIW) achieved by the team during the preceding season, including any bye-meets, as defined below. Adjusted TIW shall be the primary measure used for ranking the teams. For each A-meet, adjusted TIW is the sum of the fastest two swimmers' times for each individual event, plus the sum of times for each relay, without regard to disqualifications, adjusted by the following factors:

For events with fewer than two swimmers, empty lane corrections shall be added equal to: the fastest time of any second swimmer on that team competing in that event during another meet that season; or if none then a time 10% slower than the team's fastest swimmer in that event; or if none then a time 10% slower than the average of times in that event by teams in the same division.

For relay events, empty lane corrections shall be added equal to: the fastest relay time in that event during any other meet that season; or if none, then the sum of the fastest times of the swimmers in the individual events represented in that relay; or if none, then the sum of times 10% slower than the average for swimmers in the individual events represented in that relay achieved by teams in the same division.

For events swum in 25-yard pools, the adjusted TIW shall be multiplied by 1.1303, a factor empirically determined by comparison of yard and meter times for typical summer league swimming events.

- b. The prior-year TIW and the improvement in TIW from the prior-year to the

current-year TIW.

- c. Won-Loss record achieved in the division, ignoring bye-meets.
 - d. Cumulative margin of victory achieved within the division, ignoring bye-meets.
This is defined as the sum of the team's scores, minus the sum of its opponents' scores.
 - e. The sum of the fastest boys and girls mixed age freestyle relay times achieved during A-meets, including bye-meets. Times swum in 25-yard pools shall be multiplied by 1.1303.
- d. All Star swimmer representation by team. These factors shall include:
- the number of swimmers competing per team;
 - the number of points won by swimmers in All Stars, computed by awarding 18 points for 1st place, 17 for 2nd place, and so on down to 1 point for 18th place;
 - the number of swimmers eligible to compete, calculated by adding the number of swimmers who were eligible but scratched prior to the meet to the number who actually swam;
 - the number of points that could have been won by all eligible swimmers, calculated by adding the number of points actually won to the points that eligible swimmers would have won had they swum their entry seed time (from the Divisional Qualification meet) in All Stars. No reductions shall be made in other teams' points for swimmers who would have been displaced by such eligible swimmers.
- e. All these statistics shall be compiled and considered by the Seeding Committee. Where there are substantial inconsistencies in the rankings implied by the different measures, then mock meets (based on the teams' best TIW meets without adjustment for DQs or empty lanes) will be scored to test the validity of the division placements. The Seeding Committee shall use its best judgment in concert with the objective measures described above to seed all teams into divisions which they believe will result in the fairest placement of teams and the closest competition.

4. New teams entering the League shall describe their team strength, and provide as much quantitative performance information as is available to assist the Seeding Committee. The Seeding Committee shall compare such available measures of team strength to measures from the existing teams.

5. The Seeding Committee shall present its seeding recommendations to the League at the February Board meeting. Before the meet schedule is established, the Board must approve new team applications, and the seeding of teams into divisions.

6. When preparing the meet schedules, the Seeding Committee shall consider the following guidelines to the extent practicable:

- a. A-meet scheduling
 - Bring top-seeded teams in division together in final week
 - Pair bye meets, if needed, from parallel positions between divisions.
 - Reverse home-away schedules for teams that swam each other in the prior year
 - Alternate between 2 and 3 home meets in succeeding years for each team capable of hosting meets.
- b. B-meet scheduling
 - Divide teams into groups by geographic proximity without regard for strength
 - Move "against traffic" where possible
 - Reverse home-away schedules for teams that swam each other in the prior year
 - Provide at least 2 home meets for each team capable of hosting meets.

ARTICLE III - EXPULSION & DISCIPLINARY ACTION

1. Members may be subject to expulsion or disciplinary action for infractions of the Constitution, By-Laws, or other League rules. The following procedure shall be observed:

- a) The representatives of at least three member teams must sign a petition setting forth the causes and submit the petition to the Executive Council.
- b) After reviewing the petition, the Council will append its recommendations and circulate the petition among all representatives at least ten days before a vote is taken.
- c) The vote for expulsion must be carried by a two-thirds majority of the entire Board. The vote for disciplinary action must be carried by a simple majority of the Board.

ARTICLE IV - WITHDRAWAL

1. A member team may withdraw its membership by presenting written notification to the League Secretary. Any dues paid will be forfeited.

ARTICLE V - DUES

1. Dues shall be assessed annually of each member team. The amount of annual dues, and the date upon which they become payable, will be determined by a majority vote of the Board at the first regular meeting following announcement of the proposed assessment.
2. Any unobligated balance remaining at the end of the League swimming season will be retained by the League.
3. Teams participating in the All-Star Meet may be assessed an entry fee based on the number of entries per team.

ARTICLE VI - RECEIPTS & PAYMENTS

1. The Treasurer shall receive, disburse, and account for all funds of the League.

2. League funds shall be used to defray all normal operating costs. Disbursements will be coordinated by the Council after approval of the fiscal year budget by the Board. All other disbursements not covered in the fiscal year budget must be approved by the Board at regular meetings.

ARTICLE VII - ELECTIONS

1. The Executive Council shall be elected at the first meeting of the Board by a simple majority. Absentee ballots shall be accepted and counted. Secret ballots, in writing, shall be cast if requested.

2. The outgoing Chairman may appoint a nominating committee to prepare a slate of Council members; however, this shall not preclude nominations from the floor. If no nominating committee is appointed, all nominations shall be made from the floor.

3. The newly elected members of the Council shall take office on the close of business at the meeting when they are elected, or when they are appointed as provided under VII, 5.

4. Upon vacation of the office of the Chairman, the Vice-Chairman shall serve as acting Chairman until the next regular election.

5. Upon vacation of a Council office other than that of the Chairman, the Council shall appoint a representative to serve in such office until the next regular election.

ARTICLE VIII - DUTIES OF COUNCIL OFFICERS

1. The Chairman shall transact all business of the League, subject to approval of the Council, and perform such duties as ordinarily pertain to his office. He shall be an ex officio member of the standing committees provided for in Article IX. He shall preside at all meetings of the Board and the Executive Council.

2. The Vice-Chairman shall assist the Chairman and, in the absent of the Chairman, shall assume all duties of the Chairman.

3. The Secretary shall prepare and sign the minutes of all the meetings of the Board and of the Council, and shall record such other resolutions, rules, and procedures adopted by the Board. He shall incorporate the reports of the Treasurer and all committee chairman in the minutes of the meetings at which they are presented. He shall send to the representatives all documents necessary for the orderly operation of the League.

4. The Treasurer shall be the custodian of all funds of the League and shall deposit said funds in a bank or trust company of his choosing, under the League name. He shall keep full and accurate accounts and shall at each meeting report the status of the League's accounts. He shall pay all bills, as provided in Article III.

5. The Council shall administer the programs and business of the League, its financial affairs, and its property.

ARTICLE IX - COMMITTEES

1. Each committee shall consist of a chairman appointed by the League Chairman and of such other persons as are selected by the committee chairman or appointed by the League Chairman. The following committees are established:

A. Standing Committees:

a) The Publicity Committee shall arrange for publication of all meet results and such other items as are considered news-worthy and contributing to the good of the League or to the furtherance of its aims.

b) The Committee on Schedules, Forms, and Summaries shall prepare and print score sheets, entry forms, and competition schedules.

c) The Rules Committee shall be empowered to propose revisions to the League Constitution, By-Laws, Rules, and Procedures with an eye to clarity, form, and consistency. It shall evaluate, draft, and circulate all proposed amendments out before it, and shall report and make recommendations to the Board. The Rules Committee is responsible for rules interpretations, protests and such matters that come forward from the league relating to any interpretation of the rules in Part One of the USA Swimming Rules and Regulations. Additionally, the Rules Committee shall have the sole responsibility for interpretation of ANY swimming rule related to items not otherwise addressed within CSL or USA Swimming Rules and regulations. The Rules Committee will: review all protests brought forward for league consideration to determine if the protest is reviewable, review the results of the protest committee and serve as the communicator of the protest committee results.

d) The Awards Committee shall arrange for the procurement of appropriate awards as authorized by the League.

e) The Records Committee shall keep records of all meet and program results, including a list of best performances for each distance swum in League competition, for each event, and in each age group. Where appropriate, it shall obtain and fill record forms wherever it believes a record has been made. It shall also arrange for the distribution of meet results.

f) The Seeding Committee shall be composed of a chairman and one representative from each division. Following the guidelines of the Board, it shall seed teams in divisions and draft a dual meet schedule.

B. Special Committees:

a) All other committees shall be appointed by the Chairman as required.

ARTICLE X - SPECIAL MEETINGS

1. Special meetings of the League shall be called by the Chairman if such meetings are requested by at least one-quarter of the Board. Notice of special meetings must be given the representatives not less than ten days prior to the date of the meeting. Notification may be made by electronic mail or by telephone.

ARTICLE XI – GOVERNANCE CHANGES

1. Governance changes to the Rules, By-Laws, or Constitution should be made prior to the start of the competitive season so that terms of competition will remain constant throughout the season.

2. Notice of governance changes must be given to the representatives not less than 10 days prior to the date of the meeting in which the changes will be voted upon.

Revisions

2011 Season.

1. Modification to Article II 3.e to correct time factor used in seeding to read “1.1303”
2. Corrected lettering reference in Article II under sub item 3.

2013 Season.

1. Modification to Article II – Team Seeding, 3.d to reflect the change to 18 swimmers competing in the All-Star meet.

2014 Season.

1. Modification to Article IX – Committees, A. Standing Committees, c) Rules Committee. Added language to define boundaries for the Rules Committee for rule interpretation, protests and matters coming before the league relating to any interpretation of the rules. Also added language to establish the Rules Committee responsibilities on protests brought forth to the league.