**PLEASANT HILL DOLFINS**

**BOARD MEETING MINUTES**

**OCTOBER 12, 2015**

Present: Peter Hutcheson, Alexandra Kemp, Merry Burns, Jacki Walker, Amy Ross, Sheryl Webster, Talli Pitcher, Sharon Murphy, Korey Riley, Jim Libby

Meeting called to order at 7:05pm by Alexandra Kemp.

Vice President/Work Shift Coordinator- Alexandra Kemp

* Plans to switch from work hours to work shifts for next season
* Wants to keep Dolfin Dollars for Battle. The incentive helped to fill all of the battle shifts last season.

Computer Entries -Amy Ross

* Met with Sara Silver. Sara will be kept on as a super user so she can help. Amy will work on the computers, check anti-viral, and eventually transfer data. Sara thought the team needed more education on how scoring works in our league.

District -Korey Riley

* Gave copies of end of season evaluation to the board.
* Work fee policy change for next season: New families and families that completed their work obligation will be asked to turn in a $200 work fee check that won’t be cashed if families meet their work obligations. Families who violated the work policy last year will turn in a $400 deposit that will be cashed up front. Buyout will remain at $400. The new policy should help save on processing fees.
* Families with outstanding balances from last year (didn’t work and were also invoiced for invitationals, etc) will have suspended accounts
* Policy changes (including hours to shifts changes) will need to be reflected on the Dolfins Family Fee & Work Assignments Information sheet
* Awards night was moved from August 21st to August 28th due to a wedding booked at the community center
* The board agreed to sell food at the Holiday Festival.
* Korey will send a team email about the tree lot, festival, and need for someone to take on snack shack.

Secretary Jacki Walker

* The board approved the 9/14 minutes

Head Coach Talli Pitcher

* The meet scheduled is filled, we have six home dual meets with three on Saturdays!
* The board chose to attend the Concord City Meet over the Scottsdale Invitational. Swimmers will need to swim in at least three events at the city meet to justify the cost for the team.

President -Peter Hutcheson

* LSC Board Meeting Report:
* No noise makers at league meets, including LSC
* The league decided on a code of conduct.
* The league discussed looking into locking in dates for dual meets going forward to simplify scheduling.
* No more “one time exception” to USA swimmers that want to swim at league.
* We have the position of league treasurer this year. Peter can go to meetings but can’t take on the role of treasurer as well. Talli will talk to Brad about helping with this.
* We are in charge of awards at the league meet and we need someone to interface with the Sun Valley rep who did it last year

Treasurer -Merry Burns

* Passed out budget and treasurer reports to the board.
* Merry thinks there are still some swim-a-thon funds missing. She also wants to meet with Shuleen to make sure she has everything from Battle.
* Current checking balance is $28,948.84. Endowment fund is $2,628.76.

Social – Katrina Hunn

* Kat would like to move to the 9/10 age group party to June when the schedule is less busy. She will call around for deals.
* She will coordinate the board potluck at the teen center in December.

Snack Shack – Sharon Murphy

* We still need to reach out to the team to find people to take on snack shack. Sharon says it is a job for three people
* One to do the weekly shopping
* One to open the snack shack
* One to close the snack shack

One of these people will need to a food handling certification.

Meet Operations

* Peter talked to Scott Touchet who has availability for meet director but not to come to board meetings.

Meeting adjourned at 9:05 by Peter Hutcheson.

Minutes submitted by Jacki Walker.