**PLEASANT HILL DOLFIN PARENT BOARD**

**MEETING MINUTES**

**MONDAY, March 9, 2015**

Present: Robert Allen, Rob Hicks, Amy Ross, Sharon Murphy, Peter Hutcheson, Meenu Chauhan, Sara Silver, Gus Jullien, Merry Burns, Katrina Hunn, Sheryl Webster, Talli Pitcher (head coach) Korey Riley (district representative), Alexandra Kemp

Meeting called to order at 7:05pm by President Robert Allen

President-Robert Allen

Vice President-Peter Hutcheson

-The LSC league is interested in having a boy and girl swimmer representative from each team in our league to do community outreach.

-He discussed our obligation for the league meet in terms of set up and take down. We will be doing the Clerk of the Course again this year.

-The theme for this years league meet will be “Rock the Blocks” and we need to make a push to sell the league meet shirts as we only sold a handful last year and it was embarrassing!! Peter suggests the board purchase shirts for the coaches. For the meet Saturday is the day that all teams wear the league shirts and Sunday will be individual team themes.

-Peter reformatted our brochures for fundraising.

-Next season we rotate to the treasurer position in the league and Peter suggests it might be wise to have our league rep be someone with finance experience.

-The league bylaws were changed to a simple majority!!!!

Head Coach-Talli Pitcher

-Talli has put an offer out for a 9/10 coach which is good news

-She is still working to fill the meet slot originally set with Dewing Park

-There is a local restaurant “Yalla” that is apparently willing to support our team

-We discussed team sales ideas:

Will do grey sweatpants this year as well as tank tops and will also us a lighter weight fabric. Talli stated that she has noticed that Larkey Swim Team has an amazing amount of spirit and we need it back! We will probably do maroon tie dye shirts this year. We want to make lot’s of posters to display at meets.

-Talli wants to track attendance at practices this summer which the board agreed is a great idea. She would also like all swimmers to set individual goals. She wants to get back to doing swimmer of the week!! The swimmers love this award! Also she would like to have a boy and girl captain for each age group. We are really lacking older swimmers this year though. She confirmed that the registration fee for a high school swimmer is $200 in an effort to attract the older swimmers.

-Talli is using new coaching dvd’s and has implemented some new and exciting coaching techniques.

Secretary-Amy Ross

-The board voted to approve the minutes from the February meeting. Korey to put them up on the website

Treasurer-Merry Burns

-Merry will add a line item to the budget for the Bingo Night

-We need to approve the new budget! Merry asked that board members review the budget and get back to Merry with any and all changes by March 31st

-Merry asked how much of a balance a non-profit can carry over into the next year and it is believed to be $25,000.

 Team Operations-Sheryl Webster

-Sheryl will work on getting the filing cabinet in order early this year—Katrina offered to help with this project. She will purchase new tabs for each family file and get things organized.

-With regard to coordination of emails, it was agreed that the work shift coordinator (either Alexandra or Kristy) will send out an email after each meet instructing families to sign into Team Unify and check their work balances for accuracy. On June 17th a one time email will be sent out from the work shift coordinator with a current work balance for all families so they can see where they are at that point in the season. Work shift coordinators will have all meets AND invitationals set up in team unify well in advance of the Parent Meeting night. Sheryl will send out a general email to the team one time per week with a daily calendar and digest as well as when meet results are available and when meet sheets are due.

-Sheryl is working on updating and completing the Blue Book for the upcoming season!

Battle of the Ages Shuleen Martin not present—Talli to touch base with Shuleen as we are getting closer and closer to this meet and we want to make sure things are going smoothly and also to see if Shuleen needs more help!

Fundraising-Gus Jullien

-Our new fundraising brochure will be going next week. Gus and Peter looked at other league models when developing pricing. This push for fundraising will be in addition to the Battle fundraising efforts, in other words, the goal is not to take from battle sources but to supplement.

-The board discussed various copy and printing options and looks like we will go with the UPS store as we have a contact there.

-Is there a line item for postage in the budget and if so, is it enough? We discussed buying postage from Costco.

Social-Katrina Hunn

-We are planning on doing the Bingo Night! Katrina will keep us posted on how the board can help and we should know by tomorrow if we got the facility for the evening.

Snack Shack Sharon Murphy

-Sharon shared an idea she had for ‘snack shack bucks’. These will look like a dollar bill with Flippy in the middle and we will make a final determination regarding the value of the bucks and whether or not to do more than one amount. These will be handed out to swimmers and parents who go above and beyond.

-Diamond Ice!!! It is going to be expensive this year for Battle! $800 and possibly more. We won’t know till June how this is going to look.

-Sharon is requesting 20 recyclers for Battle.

-Sharon confirmed that those who work extra shifts with get $20 credits (in 2 $10’s to be used at either snack shack or team sales. The charge for missing a shift will be $30.

-Food giveaway issue---In the past all workers willing to do snack shack shifts got a free meal out of desperation to find folks to work!!! Now only coaches and lifeguards should get free meals. Timers, desk, announcers and stroke and turn can receive snacks and water.

-Sharon wants us all to push the pre-paid cards this year!!!

Meet Operations-Rob Hicks

-The walkie talkies are in!!!! Exciting news! Also the tent connectors are in as well.

-Rob mentioned that he participated in the PHBA poker night and that it was very profitable.

Team Manager-Sara Silver

-Sara confirmed that her daughter will not be swimming with the team for the 2016 season so it will be very important to find and train her replacement this season as her job is a big one!

District- Korey Riley

-Battle ----the custodial rate will go up to $42/hour. Also we will be required to pay the school district more this year for Battle supplies (paper towels etc.) About $300 more!

-All board tshirts have been ordered.

-Registration day is set for March 21 from 10-12

-Trophy glass was replaced on February 27th.

-Korey still need Battle –exempted positions from Shuleen.

-Lastly-Korey sent out PHD flyers to all PH Elem schools this year---have people seen them???

Meeting adjourned at 9:22pm

Respectfully submitted,

Amy Ross