



## Job Assignments

Online job assignments are here!

To check what jobs you have signed up for or if you have not signed up for jobs, please visit our site and log in to get signed up! [www.oakhurstorcas.com](http://www.oakhurstorcas.com)

## Volunteering for Swim Meets

When they say "It takes a village..." they must have been talking about swim meets! Fun and full of friendly competition, a successful swim meet requires the help of parent volunteers.

There are several different types of volunteer options. Some require certifications and training and others are straight-forward and do not require any certifications. You'll be sure to find a job that will suit your family best.

Because Oakhurst Orca Swim Team is run 100% on parent volunteers, it is a requirement that all families meet the minimum jobs! We have both home meet assignments and away meet assignments that need to be filled. In addition, we have social events that also need volunteer help!

## Job Assignment Types

### Certified Postions:

**Stroke and Turn Judge:** Training is required for those interested in becoming a stroke & turn judge. The Oakhurst Board will determine the training schedule. Once the dates are determined, we will publish them on our website and contact those who expressed interest.

As a stroke & turn judge, you will be partnered with a stroke & turn judge from the other team and work together to determine if swimmers are following the rules for each stroke. Non-conformance, frequently referred to as "DQ" or disqualification, is noted on a "DQ slip" and brought to scoring table.

This is a great position for either the seasoned swim team veteran or those new to swimming and eager to learn the "stroke rules" quickly!

## Non-Certified Positions:

The following positions are open to all. Many positions, with the exception of computer desk, starter, announcer, and stroke & turn judges can be learned “on-the-job” or with brief instruction.

**Shepherd Coordinator:** Receives a copy of the scheduled events for the 8 and unders at the meet, works with other shepherd volunteers to make sure swimmers 8 and under are ready to swim. Walk swimmers to meet the coaches at the starting blocks.

**Meet Shepherd:** Helps supervise and coordinate swimmers behind the swim blocks, aligning swimmers for each event by heat and lane. Escorts swimmers to the swim blocks for all of their races at the appropriate times. This is a key position which keeps the meets running on time. Swimmers are required to show up in shepherd area prior to race.

**Timers:** Time the swimmers during events.

**Head Timer:** Supervises lane timers during meets, signals to referee when timers have cleared watches, maintains watches in proper working order, and helps schedule timers for all meets.

**Ribbons:** Responsible for sorting and labeling ribbons for each event.

**Set-Up:** Sets up the pool prior to meet, including: arranging furniture, guard stand, lane lines, setting out timers chairs, setting pop-up tents, etc.

**Clean-Up:** In charge of putting everything away after the meet and general clean-up of grounds.

**50-50 raffle promoter:** sells 50-50 raffle tickets as a fundraiser for the team, gets swim families attention and interested in purchasing tickets.

**Hospitality:** Delivering water, lemonade, etc. to the volunteers working the meet.

## Appointed Meet Positions:

**Computer Team Assistant:** Collects deck sheets from recorders after each event and deposits them at the scoring table. Assists at desk in organizing deck sheets and DQ slips for computer team.

**Computer Desk:** Responsible for the inputting and managing meet entries for both home and away meets, including running and scoring the home meets.

**Announcer:** The announcer announces the upcoming events.

**Starter:** Ensures that all swimmers receive a fair and equitable start.

**Assistant Starter:** Keeps track of number of events to be completed, number of swimmers in each event, and assists the starter in combining events if necessary to keep the meet running efficiently.

## Not Sure Where to Volunteer?

Have small children?

We encourage parents with younger children to sign up for set-up, clean-up, and shepherd. This allows the parent to be around for their children while volunteering for the swim team.

Enjoy being part of the action?

Timer, runner, stroke & turn judge, starter and desk assistant are great volunteer positions for you.

More Extroverted?

Consider positions 50-50 raffle promoter, hospitality, and head timer as your volunteer positions

Want to be in the shade and still watch your children swim?

Volunteer for desk assistant or ribbons.

For additional questions regarding volunteer positions, please contact Liane Lingua

## Minimum Job Requirements for 2021:

The following are the minimum job requirements for the 2021 swim season.

\* 12 Jobs for all Orca Swim Team Families

\* Invitational Jobs (if your children are signed in to participate at the invitational meet)

\* 1 City Meet Job (July 23rd - July 25th)

