

# How To Sign Up your Swimmer for a Meet

1) Log in to website

2) Click on Events tab (there you will see our various meets listed) The first is Week 1:Virtual Meet Yards Click on the pink "Edit Commitment"

3) You'll notice that next to your swimmers name it says "undeclared".  
Click on your swimmers name.

The next screen has your Child's name and below a "declaration" drop down box. If your swimmer will be attending the meet, click "Yes". If they will not be able to make it, click "No thanks".

4) Click on Save Changes

The next screen you will see "Committed" next to your swimmers name if you've said yes or "Declined" for no.

**NOTE: You will not choose which events your swimmers will be in.**

**That is up to the coaches. They know your Child's skills and where best to place them.** *There is a box on the page where you "declare" your swimmer where you can write a note to the coach. That is very helpful if you have to leave the meet early so that the coaches know not to enter them in an event later in the meet, or if your child would like to swim a particular stroke. Just know that it doesn't guarantee they can do it, but will try to do it. If your swimmers are not ready to swim a stroke legally, the coach will not put them in that event until they feel they're ready.*

**IMPORTANT:** In the event that your swimmer signed up (committed) for the meet and cannot make it, please let the coach know as soon as possible so that they can adjust the entries for other swimmers if necessary.

If you know now all the meets your swimmers will attend or have to miss, it is helpful to have you go ahead and commit "yes" or "no" now for each meet.

Soon we will have the volunteer (job) sign up listed on the same Event screen you used to sign your swimmers up. When those are posted, we will send an email with those instructions.