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**NCHS 2016-2017 Swimming and Diving Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parents please select at least one position to help out. Most positions are quick and fun. New parents will be paired with experienced parents. More detailed instructions are available, budgets provided where necessary. A summary of this list will be communicated after the boys season start date.**

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|  | **ACTIVITY** |  |  | **ACTIVITY** |
| \_\_\_Head Timer | **Head Timers-2x; includes some light pre-meet prep like stopwatch/clipboard organization** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Team Continental Breakfast** Saturday, Nov. 12 Picture Day |
| \_\_\_\_Coordinate  \_\_\_\_Assist  \_\_\_\_Assist | **Concession Stand- 1 to 2 folks present and selling for about 90 minutes during home dual meets and invites.** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Meet Coordinator- Act as meet director for NC Invite and Sectionals. NOTE not as involved as USA Swimming meet director** |
| \_\_\_\_Operator  \_\_\_\_Operator  \_\_\_\_Trainee | **Computer Operator – Meet Manager** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **NCHS After School Concessions**   2:30 PM to 3:15 PM  2 weeks, date TBD |
| \_\_\_\_Operator  \_\_\_\_Trainee | **Computer Operator- Colorado** |  | Julie Koegel | **Volunteer Coordinator- send reminders on all various events and positions, keep track of shortfalls.** |
| \_\_\_\_Coordinate  \_\_\_\_Assist | **Alumni Day- Breakfast in pool classroom- Friday after Thanksgiving** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **NCHS Swimming & Diving Display Case** November set up. |
| \_\_\_\_Announcer  \_\_\_\_Anouncer  \_\_\_\_Trainee | **Swimming Meet Announcer** |  | Coordinator- Christy Glesing  \_\_\_\_Assist  \_\_\_\_Assist | **Holiday Training Treats**  Christmas Break, exact dates TBA. |
| \_\_\_Coordinate | **Diving Set Up** |  | Glesing  Guntz | **Spiritwear Coordinator & Assistant** |
| \_\_\_Announcer  \_\_\_\_Trainee | **Diving Meet Announcer** |  | Coordinator- Becky Peterson  \_\_\_\_\_ Assist | **Hospitality for NC Invitational**  Wednesday, Dec. 28th |
| \_\_\_\_\_Lead  \_\_\_\_\_\_Assist | **Photographer- team photographer, also typically is involved with Team Buttons. Team picture day is Nov 12, also various Home meets & events.** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Senior Night Recognition**  Date TBA, usually second to last home dual |
| \_\_\_\_Coordinate  \_\_\_\_Assist | **Awards at Boys Sectional Meet**  Saturdy, Feb ? |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Hospitality for Girls Sectionals**  **Feb 2nd & 4th in the pool classroom.** |
|  | **USA Swimming Official-**  Girls Sectionals only |  | Coordinator- Becky Peterson  \_\_\_\_Assist | **JV Breakfast at NC**  Saturday, Jan 28 |
| Coordinator- Julie Koegel  Assistant- Lisa Christy | **Team meals**  Meet Days   2:45 PM to 3:45 PM |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Girls Sectional Breakfast**  Saturday 10AM, Feb 4th, Smoothies & Fruit for approx 20, at the high school. |
|  | **State Ticket Sales- strategize ways to purchase bulk tickets for state meet, possible contact to IHSAA** |  | \_\_\_\_Coordinate  \_\_\_\_Assist | **Post Sectional Party- 1 for each gender, host approx 50 total swimmers and parents.** |
| McPherson  Parker | Booster Club Representatives |  | \_\_\_\_Coordinate | **PR/Marketing- brief write ups for local media outlets.** |
| All Senior Parents | **Welcome Crew**- serve as a Q &A center for rookies, also assists in 1st week registrations. |  | \_\_\_\_Coordinate | **Awards Night Coordinator- help schedule and plan our end of the season awards night** |

**THANK YOU!**