

2023 KISL Championship Swim Meet

Team Worker Job Descriptions

The following are general descriptions of the Team Worker jobs that may be assigned to your club. **It is required that all first shift workers must attend the Workers Meeting held approximately 30 minutes prior to start of each session, unless otherwise directed.** Additional or modified instructions for each of these jobs may be given by meet officials at the Workers Meeting.

LANE TIMERS

Each club to provide 2 Lane Timers for each assigned session who will be positioned at Finish End of the assigned course. One Timer will operate a manual Stopwatch and 'pickle' button (**Clubs must provide TWO of their own watches**) and the other Timer will operate a 'pickle' button and record watch time on Lane Timer sheet.

For Finals Session there will only be 1 Lane Timer for each lane.

HEAD TIMER

Head Timer will oversee the activities of the lane timers and provide backup timing.

CLERK OF COURSE

Clerk of Course persons will be located at Clerk of Course table on the pool deck. They will handle relay cards, scratches and post event results as well as other activities to be defined by Meet Director.

WORKER CHECK-IN

Worker Check-In persons will be located at Check-In Table in the main concourse, just inside main entrance. As Team Workers report they will be checked off the applicable worker list and be given the appropriate wrist band for the session and position they will be working.

RIBBON WRITERS

Ribbon Writers will be responsible for organizing ribbons and medals based on results of each event. Awards will be sorted into separate paper bags/boxes for each team. Workers are only required during Finals session and must be able to remain at their position until the results of the final event are completed.

RUNNERS

Runner 1: Diving Well End **Course Collector** - Positioned at Finish End of Diving Well End Course. At conclusion of each Heat or Event, the runner will collect Lane Timer Cards or Sheets, DQ slips and Relay Take-Off slips as necessary. Completed forms will be delivered to Referee or Score Room as directed.

Runner 2: Scoreboard End **Course Collector** - - Positioned at Finish End of Scoreboard End Course. At conclusion of each Heat or Event, the runner will collect Lane Timer Cards or Sheets, DQ slips and Relay Take-Off slips as necessary. Completed forms will be delivered to Referee or Score Room as directed. This job is for Preliminary and Middle School Sessions only.