

# HARFORD SWIM LEAGUE RULES AND REGULATIONS

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# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 1 GENERAL

- 1.1 All rules, as listed below, have been agreed upon by the member pools and will not be open for change until the next even numbered year, unless deemed necessary by a two-thirds (2/3) vote of the membership of the Harford Swim League board (HSL). Any infractions of rules regarding a decision as to possible disciplinary action will be handled in accordance with Rule #8.7 – Protest Procedures.
- 1.2 Expenditures will be consistent with the budget approved by the HSL board. Any expenditure in excess of 10% of the approved budget requires a majority vote of the HSL board.

## RULE 2 LEAGUE DIVISIONS

- 2.1 **TEAM PLACEMENT.** The HSL has adopted a structure which segregates the participating teams into ~~two~~ **three (3) [New 2008]** divisions. The initial two (2) division structure was established at the end of the 2000 summer season **and the new three (3) division structure was established at the end of the 2007 summer season [New 2008]**. At the end of each season, the winning team from Division II will move to the Division I conference **and the winning team from Division III will move to the Division II conference for the next season [New 2008]**. The last place team of the Division I conference will move to the Division II conference **and the last place team of the Division II conference will move to the Division III conference [New 2008]**.
- 2.2 **DIVISION BALANCING.** The HSL board will determine the divisional structure for the upcoming season at the October meeting. Any new team(s) added to the league will be placed in the division which balances the number of teams per division. In the event that the divisions are balanced, the final decision for the initial placement of the team(s) will be by a majority vote of the active teams present at the October meeting.
- 2.3 **DIVISION CHAMPIONS.** There will be ~~two (2)~~ **three (3) [New 2008]** Division Champions determined at the end of the season. The team with the most recorded wins in a season in each division is the Division Champion. Only divisional meets are used to determine this ranking. In the event of a tie, head-to-head competition from the divisional dual meet season will be used to break the tie. In the event that head-to-head ranking still results in a tie, then the tie will be broken by summing the difference in the scores between the wins for the tied teams. The team with the greatest score demonstrates the greatest strength within the tied teams. Any teams tied after these criteria will be declared co-champions.

## RULE 3 TEAM DUES AND RESPONSIBILITIES

- 3.1 **MEMBERSHIP DUES.** Each member team will submit the \$425 membership dues to the HSL Treasurer at the annual HSL summer league Coaches meeting.
- 3.2 **TEAM HEAD TAX DUES.** Each team, when submitting the Official Team Roster, must submit the appropriate Head Tax (determined each year, \$2 per swimmer) to the HSL Treasurer. The HSL Statistician and the HSL Treasurer will compare figures to ensure the correct payments have been submitted. Each roster addition through July 1st is subject to this Head Tax. Head Tax payments cannot be transferred or refunded.
  - 1 **Note:** If the overall operating expenses should exceed the income of the HSL, each member team will be assessed an equal amount to make up the deficit.
  - 2 **Note:** Failure to comply with the above stipulations will result in a Team fine of \$75 each if not received within 10 days of the due date. The delinquent team will be suspended from all HSL activities until payment is made.
- 3.3 **ROSTER SUBMISSION.** Prior to July 1<sup>st</sup>, each team must electronically submit a copy of their entire team's roster (Hy-Tek Team Manager Athletes Zip File) to every HSL Coach and each Team

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Representative listed in the current season's directory, see Rule #23. Teams delinquent with their roster submissions will forfeit each dual meet until the roster has been properly submitted.

## A ALL TEAMS ARE FROZEN AT 12 MIDNIGHT ON JUNE 30<sup>TH</sup>.

1 **Note:** Failure to comply with the above stipulation will also result in a team fine of \$75.

3.4 **STARTER/REFEREE AND S/T OFFICIALS REQUIREMENTS.** By June 1<sup>st</sup> of each year, each team is required to have or have made provisions with other teams/ organizations to fulfill HSL obligations by providing at least one (1) Starter/Referee and two (2) certified Stroke/Turn Officials for the summer swim season. The HSL Head Official will prepare a list of certified Stroke/Turn Officials prior to the first meet. This list of certified Officials will be distributed to all starters prior to the first meet. If an individual is not on the approved list, the individual will not be allowed to officiate.

~~3.5 **HEAD STARTER PAYMENT.** Only the Head Starter/Referee is to be paid \$50 for each worked meet.~~  
**[Removed 2008]**

## RULE 4 CONDUCT OF TEAMS

4.1 **SAFETY.** Each team will follow the safety procedures designated by the host pool.

4.2 **ALCOHOL & TOBACCO.** The use of tobacco products and the consumption of alcohol by Timers, Officials, Clerks, Coaches, Runners, etc, is forbidden during any swim meet.

## RULE 5 COACHES & THEIR RESPONSIBILITIES

5.1 **Team Abbreviations.** All teams will use a unique Team Abbreviation in their Hy-Tek Team Manager & Meet Manager programs (under Team Code) and will not deviate from this team code. The required Team Abbreviations are as follows:

<u>Abbrv</u>	<u>Team</u>	<u>Abbrv</u>	<u>Team</u>
AB	ABERDEEN	FG	FOUNTAIN GREEN
AC	AQUA CULTURE	JT	JOPPATOWNE
BA	BEL AIR	MG	MARYLAND GOLF
BP	BELCAMP	NH	NORTH HARFORD
EM	EMMORTON	RS	ROCKSPRING
FC	FALLSTON	VB	VALLEYBROOK

5.2 **Pool Types.** The following are the HSL members pool types. All are 6 lanes except as noted.

**25-Yard Pools:** Aberdeen, Bel Air, North Harford (5 lanes), Magnolia Middle School (Joppatowne), and Valleybrook.

**25-Meter Pools:** Box Hill (Emmorton), Fallston (7 lanes), Fountain Green (8 lanes), **Mariner Point**, Maryland Golf and Rock Spring.

**Non-Conforming Course Factor.** Hy-Tek Team Manager program supports 25 Yard, 25 Meter, and 50 Meter pool sizes. If your club is swimming at **Belcamp, a 86 feet 4 inch (Meter) pool**, you must enter a specific conversion factor (**.945**) so that when you enter a meet result, Team Manager will apply this factor to what you key in and display and store the resulting computed time.

5.3 **Meet Entries.** The visiting Team Coach and the home Team Coach must provide an electronic version of their meet line-up (Hy-Tek Team Manager Meet Entries Zip File) to each other by the following deadlines. If there are extenuating circumstances in meeting the submission deadline, there should be a courtesy phone call between the two Coaches.

A Saturday Meet – Line up due by Thursday @ 9PM.

B Wednesday Meet – Line up due by Monday @ 9PM.

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- C Only after agreement by both Coaches, may changes be made to the line-up.
  - D The Meet Manager Computer Operator must receive the official relay line-ups from each Coach prior to the start of event #52.
- 5.4 **Safety.** The home Team Coach has the final say in any safety related decisions related to the meet.
- 5.5 **Starting Blocks.** The determination of using or not using starting blocks should be provided to the visiting Team Coach or Team Representative at least 48 hours prior to the start of the scheduled meet.
- 5.6 **Meet Results.** The home Team Coach is responsible for electronically communicating the meet results (Hy-Tek Meet Manager Meet Results Zip File) to every Coach and Team Representative listed on the current seasons contact list. Communications must adhere to the following schedule:
- A Saturday Meet – Must be sent before Sunday @ midnight.
  - B Wednesday Meet – Must be sent before Thursday @ midnight.
  - C Rain delayed meets must be sent before midnight the day after the meet.
- 5.7 **HSL Record Notices.** Send HSL record notices by e-mail to the HSL Statistician of any HSL Record that is broken within seven (7) days of the Record. Include the following information in your email: Record Date, Pool, Event, Time, Swimmer(s) Name. Failure to do so may result in the swimmer(s) time(s) not being recognized by the HSL.
- 5.8 **Team Conduct.** Ensure sportsmanlike conduct of his/her team.
- A **Note:** Failure to provide electronic documents to the HSL Statistician and each Team's Coach will result in a penalty assessed by the HSL Board, after an initial warning, in accordance with the following range of \$25 for the second occurrence and \$50 for each additional occurrence.

## RULE 6 OFFICIALS, THEIR DUTIES, AND THE TECHNICAL RULES

- 6.1 All technical rules will follow the [USA SWIMMING TECHNICAL RULES](#) current edition except:
- 6.2 **WHISTLE STARTS.** Whistle starts will not be used. On receiving clearance from the Starter/Referee, (except backstroke and medley relay), swimmers are directed to step onto the starting block or platform and assume a position with at least one (1) foot at the front of the block before the command "take your mark".
- 6.3 FALSE STARTS.**
- A Any swimmer starting before the starting signal is given shall be disqualified if the Administrative Referee independently observes and confirms the Starter's observation that a violation occurred. Swimmers remaining on the starting blocks shall be relieved from their starting positions with the "Stand up" command and may step off the blocks. The Starter shall restart the race upon signal by the Referee. **[New 2008]**
  - B If the starting signal has been given before the disqualification is declared, the race shall continue without recall. If the Administrative Referee independently observes and confirms the Starter's observation that a violation occurred, the swimmer or swimmers who have false started shall be disqualified upon completion of the race. **[New 2008]**
  - C If the recall signal is activated inadvertently, no swimmer shall be charged with a false start and the Starter shall restart the race upon signal by the Administrative Referee. **[New 2008]**
  - D A swimmer who would otherwise be charged with a false start may be relieved of the charge if the false start was caused by the swimmer's reaction to the "stand up" command. **[New 2008]**

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**E** A swimmer shall not be disqualified for an illegal starting position at the start if the race is permitted to proceed. Enforcement of the correct starting position is the responsibility of the Starter. (example: Backstroke – Toes over the gutter at the start). **[New 2008]**

**6.4 BACKSTROKE TURN.** The backstroke turn shall be in accordance with the Harford County High School rules.

From the 2005-2006 **National Federation of State High School Associations** Swimming Rule Book, page 48, Rule 8-2

“The turn requires that some part of the swimmers body contact the end wall. After the swimmer’s head has passed the backstroke flag, prior to the turn, the swimmer’s right shoulder may (but is not required to) rotate past the vertical toward the breast before the touch is completed provided such rotation is accompanied by an initiation of the turning action or continuation into the wall.

The initiation of the turning action shall be accomplished by a single-arm or simultaneous double-arm pull, or in the absence of such pulls, by a downward, underwater movement of the head.

After the initiation of the turning action, no additional arm pulls may be started; however, kicking and gliding actions are permitted.”

**6.5 BACKSTROKE.** If during the swim, a swimmer attains a vertical position in the water (vertical = at a right angle to the normal water level), the swimmer is deemed to be no longer on the back as prescribed by the stroke rules for the backstroke. The swimmer shall be disqualified. **[New 2008]**

**6.6 STROKE/TURN OFFICIAL.** He/she has the responsibility to judge stroke mechanics, touches, turns, and finishes. He/she must be trained in accordance with HSL Rules. At each meet there should be a minimum of four (4) Stroke/Turn Officials available (two from each team). The Starter/Referee may accept Stroke/Turn Officials from only one club and may act as a Stroke/Turn Official if necessary.

**A Qualifications.** A qualified Stroke/Turn Official is one who has: Attended a Stroke/Turn Clinic conducted by HSL prior to the start of the current season and/or obtained certification from the HSL Head Official or has active certification by a National Swimming Organization.

**6.7 STARTER/REFEREE.** He/she has the responsibility of the actual running of the meet.

**A** He/she must arrive at the meet 30 minutes prior to the start.

**B** He/she will be the Head Referee and Starter and has the authority to settle all disagreements pertaining to the actual swimming of the meet. His/her decision is final unless a formal protest is submitted to the Harford Swim League.

**C** He/she is the only one who can determine a false start. **The false start must be confirmed by the Administrative Referee. [New 2008]**

**D** The Starter/Referee may only adjust the number of heats to reduce the number of heats in an event. The official may not re-seed an event to balance the number of participants in an event.

**E** He/she can overrule a decision by a Stroke/Turn Official.

**F** At least 15 minutes prior to the start of the meet, he/she instructs the Timers as follows:

1 Digital watches must be used on all lanes.

2 Insures there is a Recording Timer for each lane.

3 Walks Timers through a practice timing session to make sure all Timers know how to work and read watches accurately.

4 Instructs the Recording Timer for each lane to verify lane number on each sheet and last name of each swimmer.

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- 5 Verify that there are three (3) Timers per lane as well as a Back-Up Timer supplied by the home team. Home lane Timers will consist of two (2) away Timers and one (1) home team timer and vice versa. Timers must be at least 13 years of age. Each team must provide an equal number of Timers & watches.

- i **Note:** If on the day of the meet either team fails to comply with the above, a penalty of \$50 will be assessed by the HSL Treasurer after notification by the host team.

6.8 At no time will two officials have jurisdiction over any one lane (except during relays).

6.9 He/she has the responsibility to call the meet when instructed to do so by the person in charge of the pool facility.

**6.10 ADMINISTRATIVE REFEREE.** He/she has the responsibility for providing support to the Starter/Referee during the conduct of the meet. *[New 2008]*

**A** The Administrative Referee should be a senior official from the visiting team. If the visiting team does not have an qualified individual to fill the Administrative Referee position, the position may be filled by a senior official from the home team. *[New 2008]*

**B** The Administrative Referee may confirm a false start call that is made by the Starter/Referee. Confirmation must be requested by the Starter/Referee for the false start call to be permitted. *[New 2008]*

**C** The Administrative Referee is to report the decisions made by Stroke and Turn Officials to the Starter/Referee for confirmation. The Administrative Referee can either support or decline the call if appropriate. *[New 2008]*

**D** Along with the Starter/Referee, the Administrative Referee is to assist in the continuous improvement of Stroke and Turn officials. *[New 2008]*

**E** Along with the Starter/Referee, the Administrative Referee is to act as Take Off Judge at the Start End of the pool for relays. *[New 2008]*

**F** The Administrative Referee will assist all Stroke and Turn officials in reporting disqualifications to the appropriate swimmers. *[New 2008]*

## RULE 7 HOME TEAM RESPONSIBILITIES

7.1 THE HOME TEAM WILL PROVIDE THE FOLLOWING:

**A** Provide starting blocks for each meet if available (swimmers are not required to use them). Blocks will be securely mounted to the deck by bolts or other means. They must have a non-slip surface.

- 1 **Note:** If for legal reasons a team must start in the water, then the opposing team must follow suit. The Starter/Referee must be notified of this legal restriction by the home Team Coach prior to the start of the meet.

**B** Provide back stroke flags in accordance with USA Swimming rule (103.14.2, page 42).

.2 **Location:**

**A** Long course and short course meters: 5 meters (16 feet 5 inches) from each end of the course, a minimum of 1.8 meters (5 feet 11 inches) to a maximum of 2.5 meters (8 feet 3 inches) above the water surface.

**B** Short course yards: 15 feet (4.57 meters) from each end of the course, 7 feet (2.13 meters) above the water surface.

7.2 **C** Height shall be measured to the horizontal line from which the pennants are suspended.

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- A Provide lane lines.
- B Provide clip boards (or other backing for writing) and sharpened pencils to the Recording Timer in each lane along with watches for home team Timers.
- C Provide a table for the Meet Manager system and the results coordinators.
- D Provide gun, ammo or electronic starting equipment.
- E Allow the visiting team a 30 minutes warm-up.
- F Provide a swimmer triage area for the Clerk of Course.
- G Provide an assembly area for the Clerk of Course.
- H Provide a designated lifeguard on deck during the entire swim meet.

## **RULE 8 MEET OPERATIONS**

- 8.1 **MEET START TIMES.** Unless otherwise approved by the HSL Board, meets must start promptly on Saturdays at 8:00AM and on Wednesdays at 6:00PM.
- 8.2 **MEET CANCELLATION PROCEDURES.** The person in charge of the pool facility will determine the ultimate decision regarding the pool use. If a decision to cancel cannot be firmly decided and communicated by 3:00PM for evening meets and 6:00AM for morning meets, then the meet is considered to be on.
- 8.3 **MEET SHEETS DISTRIBUTION.** Meet sheets printed from Meet Manager are distributed as follows:
- A Announcer - 1 Copy
  - B Starter/Referee - 2 Copies
  - C Scoring Table - 1 Copy
  - D Stroke/Turn - 4 Copies (2 to each team)
  - E Clerk of Course - 2 Copies (1 to each team)
  - F Team Coaches - 4 Copies (2 to each team)
- 8.4 **WARM-UPS.** No diving is permitted during warm-ups except during the last ten (10) minutes of each warm-up session.
- 8.5 **NATIONAL ANTHEM.** The following procedure is to be followed at all meets. After warm-ups and prior to the start of the meet, teams will stand for the playing of the national anthem.
- 8.6 **INTERRUPTED MEETS.** Unless a different agreement is reached by the Coaches, Starter/Referee, and the League Representatives prior to the meet, postponed meets are to be rescheduled according to rain dates. Rain dates for all meets are the following Monday for Saturday meets and the following Thursday for Wednesday meets. If the rain date is rained out, then the two Coaches will mutually agree on a make-up date.
- A If a meet is interrupted after the completion of the first event, the line-up will remain frozen for the rescheduled meet. Other swimmers may be added into the meet as exhibition only. Unfinished dual meets postponed for any reason will continue from the last completed event. After a delay of one hour or sooner if agreed to by both Team Representatives, or as determined by the pool manager, rescheduling of the unfinished meet will be held in accordance with Rule #8.6, or, the meet can be considered complete if both teams agree. When the Meet is completed, the home team must electronically submit the final results to the HSL Statistician, all Coaches, and Team Representatives.
- 8.7 **PROTEST PROCEDURES.** The protest must be made in writing on an official HSL Protest Form (see Rule #21) within 30 minutes of the infraction to the meet Starter/Referee. If the protest is not resolved by the end of the meet, the protest procedures will be followed as listed below:
- A The protest will be made to the HSL President or any HSL Officer by phone and followed in writing to the HSL Executive Board.
  - B A meeting will be called of the HSL Representatives by the President.

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- C If the League President's team is involved in the protest; he/she will remove them self and appoint another officer to preside at the hearing in the order of President Elect, Secretary, Treasurer and Head Official. If all current officers are involved in the protest then a chairman will be drawn by lot.

## RULE 9 EVENTS

- 9.1 The order of the events will follow the HSL format, see Rule#15.
- 9.2 HSL meets are considered to be pre-seeded meets.
- 9.3 A scratched event is considered an entry.
- 9.4 A swimmer's age on June 1<sup>st</sup> determines the age group in which he/she will compete. A swimmer will only be allowed to compete in his/her age group.
- 9.5 A swimmer is limited to competing in only four (4) events, including relays. He/she is further limited to three (3) individual events. Two (2) individual events and two (2) relays are permissible.
- 9.6 Unofficial swimmers may swim in any event in which lanes are available. Unofficial entries must be clearly identified in Meet Manager and on the Timer Sheets.

### 9.7 RELAYS

- A Each team will be restricted to one (1) official "A" relay entry per event at all meets. The official "A" relay must be declared and must be competed in the middle lanes of the pool.
- B Step up relays will be swum in age group order beginning with 9-10, then 11-12, followed by 13-14 and finally 15-18. The mixed medley relay will consist of two (2) males and two (2) females. The swimmers names must be entered into Meet Manager in the correct sequence of swimming the event – NO EXCEPTIONS. Only the official "A" relays are entered into Meet Manager.

## RULE 10 MEET RESULTS

- 10.1 **NOVICE HEATS.** Any swimmer age 8 or under who is a member of a club in the HSL has the option with the Coach's approval to swim as novice or official. A novice heat is an unofficial or exhibition heat and is permitted in freestyle, breaststroke, backstroke, and butterfly. Participation in these events is contingent upon the swimmer being able to swim the length of the pool without assistance from the walls, lane lines, or bottom of the pool. Swimmers in this event will not be disqualified, but advised of their stroke irregularities by the officials. Novice heats will be limited to three (3) each in freestyle and backstroke events and two (2) heats each in butterfly or breaststroke events. No points will be awarded for any novice placement.
- 10.2 **INELIGIBLE SWIMMERS.** If a swimmer is not properly registered or is found to be ineligible, any points awarded to the swimmer in question will be awarded to the opposing team.

## RULE 11 VOLUNTEERS & JOB DESCRIPTIONS

- 11.1 The home and visiting team will supply the following personnel to run the meet:
- 11.2 **ANNOUNCER.** Provides a verbal assessment of the meet and announces each event and heat. The announcer may be from either team.
- 11.3 **CLERK OF COURSE.** Reviews the meet line-up prepared by meet manager. The primary responsibility of the Clerk of Course is to stage the swimmers for their events and organize the swimmers into their heats and lane assignments.
- A The home team is assigned to the even lanes and the visiting team to the odd lanes unless prior arrangements are agreed between the two Coaches.
- B Lane assignments are assigned by Meet Manager.

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- C Heats are numbered 1, 2, 3, with the slowest heat being #1 progressing to the fastest #3.
  - D IM's are limited to one heat except in five (5) and four (4) lane pools (two heats are permissible).
  - E Skill strokes (Breast & Butterfly) will be limited to two (2) heats except four lane pools where three (3) heats are permissible.
  - F There will be a three (3) heat maximum across the board for all events except for four (4) lane pools where four (4) heats are permissible.
  - G If a team has 17 or more swimmers properly registered in an age group (i.e., 9-10 girls) an additional heat per event (freestyle, breast, back, fly, and IM's) may be added.
- 11.4 **RUNNER (HOME TEAM).** He/she collects the timing sheets from the Timers and gives them to the Results Review Coordinators. The same or an additional Runner takes the next group of event recording sheets to the Timers, collects them after each race, and gives them to the Results Coordinator.
- 11.5 **RESULTS REVIEW COORDINATORS - DETERMINING ORDER OF FINISH.** The Results Review Coordinators will be provided by the home team and the visiting team. They receive the event time sheets from the Runner. They review each sheet and circle the official time for the swimmer prior to entry in Meet Manager. Each Results Review Coordinator will double-check the others circled time prior to submitting it to the Meet Manager Computer Operator. The official time is determined by one of the following ways:
- A If the times of 2 of the 3 watches agree, that shall be the official time.
  - B If all 3 watches disagree, the time of the intermediate watch shall be the official time.
  - C If only 2 watch times are available, the times are averaged. The digits representing thousandths of a second shall be dropped with no rounding.
  - D If only 1 watch time is available, it is official time.
  - E The official time shall be recorded to one one-hundredth ( $1/100 = 0.01$ ) of a second.
  - F After the official time is determined, the sheets are then passed down to the Meet Manager Computer Operator
- 11.6 **MEET MANAGER COMPUTER OPERATOR.** The home team provides the Meet Manager System and the Computer unless other arrangements are agreed upon between the two Coaches. Results are entered into the computer for each event. Once an entire event is complete, the final results are printed for the event. This sheet is passed to the Data Entry Review Coordinator. The Meet Manager Computer Operator must receive the official relay line-ups from each Coach prior to the start of event #52.
- 11.7 **DATA ENTRY REVIEW AND RESULT POSTING COORDINATOR.** The review coordinator compares the printed results entered by the Meet Manager Computer Operator against the times on the handwritten event sheets. Any errors must be corrected and a new event sheet printed before posting the final results to the public. Results for each event should be printed, reviewed, and posted in a reasonable timeframe.
- 11.8 **TIMERS.** Timers will be provided by the home team and the visiting team, See Rule 6.7.F.5. All Timers should arrive at least 20 minutes prior to the start of the meet. Timers must be at least 13 years of age. They are charged with the duty of taking accurate times and following all instructions given by the Starter/Referee. Digital watches with hundredth readout should be used in all lanes. The Recording Timer on each lane should record all times; check the lane assignments and swimmers first and last names. Watches will not be cleared after a race until all Timers in that lane verify the time written. If a Timer misses the start, they will raise their hand and call for the Backup Timer.

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## RULE 12 AWARDS

- 12.1 **DUAL MEET AWARD LABELS.** The home team is responsible for printing the award ribbon labels for both the away and home teams at the conclusion of the meet. Each team is responsible for managing their own award labeling of the ribbons distributed at the beginning of the season.

## RULE 13 HSL CHAMPIONSHIP MEET

- 13.1 **SWIMMER ELIGIBILITY.** Swimmer eligibility for the Championship Meet will vary each year depending on the schedule. If the season has competing teams where the overall number of dual meets is an odd number (example 7 meets - then the swimmers throughout the league must participate in three (3) dual meets to qualify). If all the teams have 8 meets, then the swimmers must have competed in four (4) dual meets to be eligible for the Championship Meet. Any exceptions must be approved by the HSL Board.
- 13.2 **OFFICIAL TIMES.** The achieved times for each swimmer from regular season and any HSL Board approved meet count toward the submitted times for the HSL Championship Meet and qualify toward any HSL Records.

## RULE 14 HALL OF FAME (New 2008)

*The Swimming Hall of Fame is for the purpose of honoring and perpetuating the memory of those persons who have distinguished themselves by their contribution to the sport of swimming and to the HSL. This contribution can be either competitively or through service.*

### Nomination for Induction into the Hall of Fame

- 1. Nominations for induction into the HSL Hall of Fame may be made by any member of the Harford Swim League who is in good standing.*
- 2. Nominations must be submitted to the HSL secretary prior to the September 1st, either through a HSL Coach, HSL Representatives or HSL Executive Board Member.*
- 3. Nominee must have minimum 5 years service or competition within the HSL, have conducted themselves in such a way as to reflect honor on the HSL, and have demonstrated those qualities of character most desirable of a HSL Hall of Fame Member.*
- 4. A short biography with achievements must be submitted with the nomination, indicating the achievements, exceptional service or notable accomplishments warranting selection into the HSL Hall of Fame.*

### Selection of Hall of Fame Inductee:

- 1. The HSL Secretary will submit a list of eligible nominees at the HSL Fall Meeting to all HSL Representatives and Executive Board Members.*
- 2. Each HSL Representative and Executive Board Member shall be entitled to vote for six nominees by secret ballot.*
- 3. In order to be inducted into the Hall of Fame, a nominee must receive at least 2/3 of the votes by HSL Representatives or Executive Board Members, and be one of the top 3 vote getters.*
- 4. No more than 3 Hall of Fame Inductees will be chosen each year. In case of a tie for the 3rd inductee, another vote will be taken until an inductee receives more votes than the others who they were tied with.*
- 5. All selected HSL Hall of Fame inductees will receive a plaque recognizing their accomplishments and achievements while actively involved, either competitively or through service with the HSL.*
- 6. Each inductee will then be sent a letter notifying them of their induction. It is the intention to honor the inductees at the All-Star Meet at the end of the season.*

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## RULE 15 ORDER OF EVENTS

<u>GIRLS</u>		<u>BOYS</u>
<u>Event #</u>	<u>Event Name</u>	<u>Event #</u>
1	Mixed 8 & Under 100 Freestyle Relay	1
2	9-10 100 IM (1 Heat)	3
4	11-12 100 IM (1 Heat)	5
6	13-14 100 IM (1 Heat)	7
8	15-18 100 IM (1 Heat)	9
10	6 & Under 25 Freestyle	11
12	7-8 25 Freestyle	13
14	9-10 50 Freestyle	15
16	11-12 50 Freestyle	17
18	13-14 50 Freestyle	19
20	15-18 50 Freestyle	21
22	8 & Under 25 Breaststroke (2 Heats)	23
24	9-10 25 Breaststroke (2 Heats)	25
26	11-12 50 Breaststroke (2 Heats)	27
28	13-14 50 Breaststroke (2 Heats)	29
30	15-18 50 Breaststroke (2 Heats)	31
32	6 & Under 25 Backstroke	33
34	7-8 25 Backstroke	35
36	9-10 25 Backstroke	37
38	11-12 50 Backstroke	39
40	13-14 50 Backstroke	41
42	15-18 50 Backstroke	43
44	8 & Under 25 Butterfly (2 Heats)	45
46	9-10 25 Butterfly (2 Heats)	47
48	11-12 50 Butterfly (2 Heats)	49
50	13-14 50 Butterfly (2 Heats)	51
52	15-18 50 Butterfly (2 Heats)	53
54	Mixed 9-10 100 Medley Relay	54
55	Mixed 11-12 200 Medley Relay	55
56	Mixed 13-14 200 Medley Relay	56
57	Mixed 15-18 200 Medley Relay	57
58	9-18 200 Freestyle Relay	59

# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 16 MEET SCHEDULE

**DIVISION - I**

1	BA	BEL AIR
2	FG	FOUNTAIN GREEN
3	FC	FALLSTON
4	NH	NORTH HARFORD

**DIVISION - II**

1	VB	VALLEYBROOK
2	AB	ABERDEEN
3	RS	ROCKSPRING
4	EM	EMMORTON

**DIVISION - III**

1	JT	JOPPATOWNE
2	BP	BELCAMP
3	MG	MARYLAND GOLF
4	AC	AQUA CULTURE

**June 14 Saturday**  
**OUT OF DIVISION**

3	RS	@	BA	1
2	FG	@	EM	4
3	MG	@	VB	1
4	AC	@	AB	2
3	FC	@	JT	1
4	NH	@	BP	2

**June 18 Wednesday**

1	BA	@	NH	4
2	FG	@	FC	3
1	VB	@	EM	4
2	AB	@	RS	3
1	JT	@	AC	4
2	BP	@	MG	3

**June 21 Saturday**

3	FC	@	BA	1
2	FG	@	NH	4
1	VB	@	RS	3
2	AB	@	EM	4
1	JT	@	MG	3
2	BP	@	AC	4

**June 25 Wednesday**

1	BA	@	FG	2
4	NH	@	FC	3
1	VB	@	AB	2
4	EM	@	RS	3
1	JT	@	BP	2
4	AC	@	MG	3

**June 28 Saturday**

4	NH	@	BA	1
3	FC	@	FG	2
4	EM	@	VB	1
3	RS	@	AB	2
4	AC	@	JT	1
3	MG	@	BP	2

**July 02 Wednesday**

1	BA	@	FC	3
4	NH	@	FG	2
3	RS	@	VB	1
4	EM	@	AB	2
3	MG	@	JT	1
4	AC	@	BP	2

**July 05 Saturday**

NO  
MEETS

JULY 4  
HOLIDAY

**July 09 Wednesday**

2	FG	@	BA	1
3	FC	@	NH	4
2	AB	@	VB	1
4	EM	@	RS	3
2	BP	@	JT	1
3	MG	@	AC	4

**July 12 Saturday**  
**OUT OF DIVISION**

1	VB	@	FC	3
2	AB	@	NH	4
1	JT	@	RS	3
2	BP	@	EM	4
1	BA	@	MG	3
4	AC	@	FG	2

VALLEYBROOK MINI MEET @ (MAGNOLIA OR TBD) JUNE 7  
TEEN SPLASH @ FOUNTAIN GREEN JULY 14  
HSL CHAMPIONSHIP MEET JULY 19 AND JULY 20

# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 17 HSL RECORDS - YARDS

### GIRLS

<u>AgeGroup</u>		<u>Stroke</u>	<u>Time</u>	<u>Year</u>	<u>Team</u>	<u>Swimmer</u>
6 & U	25	Free	17.41	2007	FC	ALAYNA NIELSON
6 & U	25	Back	20.69	2007	FC	ALAYNA NIELSON
8 & U	25	Breast	19.32	1984	MG	ELIZABETH HARRIS
8 & U	25	Fly	15.44	2004	NH	CARRIE DUKES
7 - 8	25	Free	14.59	1984	MG	ELIZABETH HARRIS
7 - 8	25	Back	17.67	1992	JT	KERRY MCMILLIN
9 - 10	50	Free	27.46	2004	BA	SARAH KESHISHIAN
9 - 10	25	Back	15.52	1992	FC	MEGAN RIDDLE
9 - 10	25	Breast	16.56	1991	EM	NATIKA DANNEFELSER
9 - 10	25	Fly	13.63	2004	BA	SARAH KESHISHIAN
9 - 10	100	Medley	1:11.30	1992	FC	MEGAN RIDDLE
11 - 12	50	Free	25.22	1992	RS	KATY NOVOTNY
11 - 12	50	Back	29.11	2000	KD	ANNA MARIE BOTEK
11 - 12	50	Breast	32.28	1992	RS	KATY NOVOTNY
11 - 12	50	Fly	27.39	2006	BA	SARAH KESHISHIAN
11 - 12	100	Medley	1:03.32	1992	MG	JODI ENCAPERA
13 - 14	50	Free	24.15	1994	RS	KATY NOVOTNY
13 - 14	50	Back	28.56	1993	RS	KATY NOVOTNY
13 - 14	50	Breast	31.94	1997	EA	LINDSEY PRATHER
13 - 14	50	<b>Fly</b>	<b>26.65</b>	<b>2007</b>	<b>BA</b>	<b>SARAH KESHISHIAN</b>
13 - 14	100	Medley	1:00.37	1993	RS	KATY NOVOTNY
15 - 18	50	Free	24.35	1995	RS	KATY NOVOTNY
15 - 18	50	Back	27.28	2005	FC	COURTNEY KALISZ
15 - 18	50	Breast	30.94	1998	EA	LINDSEY PRATHER
15 - 18	50	Fly	26.06	1998	NH	BETH GOODWIN
15 - 18	100	Medley	1:01.35	2003	FG	AMANDA DUNNIGAN

### BOYS

<u>AgeGroup</u>		<u>Stroke</u>	<u>Time</u>	<u>Year</u>	<u>Team</u>	<u>Swimmer</u>
6 & U	25	Free	18.16	2005	BA	ZACH DEAN
6 & U	25	Back	21.78	2005	BA	ANDREW MORGAN
8 & U	25	Breast	19.08	1988	EA	BEN SKURDAL
8 & U	25	Fly	16.01	1993	AB	BEN GARBACK
7 - 8	25	Free	14.52	2001	RS	CHRIS FIDATI
7 - 8	25	Back	17.69	1983	JT	BRAD FRANCIS
9 - 10	50	Free	28.19	1999	FC	SHAWN WEINBERG
9 - 10	25	Back	15.04	1999	NH	CONNER WILLS
9 - 10	25	Breast	17.01	1985	FG	KEVIN MURACH
9 - 10	25	<b>Fly</b>	<b>14.01</b>	<b>2007</b>	<b>VB</b>	<b>DANIEL GOLCZEWSKI</b>
9 - 10	100	Medley	1:10.74	1985	FG	KEVIN MURACH
11 - 12	50	Free	25.26	1999	EA	CORY KNOPP
11 - 12	50	Back	29.37	1997	EM	BEN GARBACK
11 - 12	50	Breast	31.72	1997	EM	BEN GARBACK
11 - 12	50	Fly	27.27	1989	RS	KEVIN GASS
11 - 12	100	Medley	1:02.36	1999	EA	CORY KNOPP
13 - 14	50	Free	24.03	2005	JT	DONNIE GARRISON
13 - 14	50	Back	27.24	1994	EA	OMAR FRASER
13 - 14	50	Breast	28.88	1992	EA	SHERWIN SAPASAP
13 - 14	50	Fly	25.64	1994	EA	OMAR FRASER
13 - 14	100	Medley	56.93	1992	EA	SHERWIN SAPASAP
15 - 18	50	Free	22.18	2006	BA	SHANE KELSEY
15 - 18	50	Back	25.16	1993	JT	BRAD FRANCIS
15 - 18	50	Breast	28.67	2001	RS	FRANK TRIONFO
15 - 18	50	Fly	23.20	1993	JT	BRAD FRANCIS
15 - 18	100	Medley	54.96	1993	JT	BRAD FRANCIS

# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 18 HSL RECORDS - METERS

### GIRLS

<u>AgeGroup</u>		<u>Stroke</u>	<u>Time</u>	<u>Year</u>	<u>Team</u>	<u>Swimmer</u>
6 & U	25	Free	19.44	2007	FC	ALAYNA NIELSON
6 & U	25	Back	22.00	2007	FC	ALAYNA NIELSON
8 & U	25	Breast	21.41	1985	FG	JENNIFER MURACH
8 & U	25	Fly	17.40	1984	MG	ELIZABETH HARRIS
7 - 8	25	Free	16.20	1984	MG	ELIZABETH HARRIS
7 - 8	25	Back	20.10	1981	RS	JULIE KOLE
9 - 10	50	Free	31.62	2004	BA	SARAH KESHISHIAN
9 - 10	25	Back	17.78	2002	NH	LAUREN FOSTER
9 - 10	25	Breast	18.92	2005	FG	EMILY JORDAN
9 - 10	25	Fly	16.00	1982	RS	JULIE KOLE
9 - 10	100	Medley	1:18.39	1992	FC	MEGAN RIDDLE
11 - 12	50	Free	28.36	1992	RS	KATY NOVOTNY
11 - 12	50	Back	32.80	1992	RS	KATY NOVOTNY
11 - 12	50	Breast	37.69	2006	BA	SARAH KESHISHIAN
11 - 12	50	Fly	30.94	2006	BA	SARAH KESHISHIAN
11 - 12	100	Medley	1:11.28	1992	RS	KATY NOVOTNY
13 - 14	50	Free	27.84	1994	RS	KATY NOVOTNY
13 - 14	50	Back	32.16	1994	RS	KATY NOVOTNY
13 - 14	50	Breast	36.06	1997	EA	LINDSEY PRATHER
13 - 14	50	Fly	30.04	2007	BA	SARAH KESHISHIAN
13 - 14	100	Medley	1:09.69	1994	RS	KATY NOVOTNY
15 - 18	50	Free	27.84	1998	NH	BETH GOODWIN
15 - 18	50	Back	31.81	1995	RS	KATY NOVOTNY
15 - 18	50	Breast	35.00	2006	FG	AMANDA DUNNIGAN
15 - 18	50	Fly	28.84	1998	NH	BETH GOODWIN
15 - 18	100	Medley	1:09.21	1995	RS	KATY NOVOTNY

### BOYS

<u>AgeGroup</u>		<u>Stroke</u>	<u>Time</u>	<u>Year</u>	<u>Team</u>	<u>Swimmer</u>
6 & U	25	Free	20.56	2005	BA	ZACH DEAN
6 & U	25	Back	26.09	2005	BA	ANDREW MORGAN
8 & U	25	Breast	21.55	1986	MG	J. SMITH
8 & U	25	Fly	17.81	2007	BA	ANDREW MORGAN
7 - 8	25	Free	16.19	2001	RS	CHRIS FIDATI
7 - 8	25	Back	19.53	1997	RS	SHAWN WEINBERG
9 - 10	50	Free	31.83	1985	FG	KEVIN MURACH
9 - 10	25	Back	17.38	1994	FC	ERIK WEINBERG
9 - 10	25	Breast	18.50	1985	FG	KEVIN MURACH
9 - 10	25	Fly	15.23	1998	FC	SHAWN WEINBERG
9 - 10	100	Medley	1:19.42	1985	FG	KEVIN MURACH
11 - 12	50	Free	28.73	1989	RS	KEVIN GASS
11 - 12	50	Back	32.25	1997	EM	BEN GARBACK
11 - 12	50	Breast	35.96	1990	EA	SHERWIN SAPASAP
11 - 12	50	Fly	30.75	1989	RS	KEVIN GASS
11 - 12	100	Medley	1:11.59	1997	EM	BEN GARBACK
13 - 14	50	Free	26.55	1990	EA	CHRIS HALLOWAY
13 - 14	50	Back	31.16	2002	BA	SHANE KELSEY
13 - 14	50	Breast	33.42	1992	EA	SHERWIN SAPASAP
13 - 14	50	Fly	29.58	1994	FC	J. GRAHAM
13 - 14	100	Medley	1:05.12	1998	FC	E. WEINBERG
15 - 18	50	Free	24.83	2006	BA	SHANE KELSEY
15 - 18	50	Back	28.22	2006	BA	SHANE KELSEY
15 - 18	50	Breast	31.93	2001	RS	FRANK TRIONFO
15 - 18	50	Fly	27.40	1981	EA	JIM BORN
15 - 18	100	Medley	1:02.59	2006	BA	SHANE KELSEY

# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 19 RELAYS

YARDS					METERS				
Swimmers	Year	Team	Time		Time	Team	Year	Swimmers	
HEATHER RAY DON ROETS E. ASNER D. PIAZZON	1980	MG	1:06.45	<b>8 &amp; U 100 Free</b>	1:13.76	MG	1980	HEATHER RAY DON ROETS E. ASNER D. PIAZZON	
CHAD HOKE CAMERON JAMES DANIELLE KING SARAH KESHISHIAN	2004	BA	1:04.87	<b>9 - 10 100 Medley</b>	1:12.52	FG	1984	SHANNON RIADT KEVIN MURACH JENNIFER HUDSON SHAWN HUNT	
CHAD HOKE CAMERON JAMES DANIELLE KING SARAH KESHISHIAN	2006	BA	1:59.60	<b>11 - 12 200 Medley</b>	2:14.41	BA	2006	CHAD HOKE CAMERON JAMES DANIELLE KING SARAH KESHISHIAN	
ALLIE BROWN MAGGIE BROWN BRADLEY HUPPENTHAL JACK VAN RODEN	2005	FC	1:55.94	<b>13 - 14 200 Medley</b>	2:10.23	FC	2005	ALLIE BROWN MAGGIE BROWN BRADLEY HUPPENTHAL JACK VAN RODEN	
CHRIS HOLLOWAY KEVIN MURACH JENNIFER MURACH SALLY PAINE	1992	EA	1:48.82	<b>15 - 18 200 Medley</b>	2:01.01	FG	2006	SHAUN WEINBERG AMANDA DUNNIGAN SEAN DUNNIGAN AMY MORLOCK	
EMILY TIPTON AMANDA DUNNIGAN MAUREEN MCLAUGHLIN PATTY RAWLICK	2000	FG	1:48.61	<b>Girls Step-Up 200 Free</b>	2:01.88	MG	1982	HEATHER RAY KATHY DEAN LAURA SWIDERSKI CLAIRE BAILAUSKAS	
OMAR FRASER SHERWIN SAPASAP CHRIS HOLLOWAY KEVIN MURACH	1990	EA	1:42.70	<b>Boys Step-Up 200 Free</b>	1:57.37	EA	1990	OMAR FRASER SHERWIN SAPASAP CHRIS HOLLOWAY KEVIN MURACH	

## RULE 20 FROZEN EVENTS – HSL RECORDS

MEGAN RIDDLE M. JOHNSON J. WERNER JD RAINEY	1994	FC	57.97	<b>11 - 12 100 Medley</b>	1:05.91	EM	1993	N. REYERSON N. DANNENFEISER B. FREDERICK M. TAYLOR
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Name	Year	Team	Time	Age	Gender	Stroke
J. MCANANY	1986	EA	55.16	13-14	Girls	100 Yard Free
B. STRATTON	1982	MG	52.21	13-14	Boys	100 Yard Free
J. MCANANY	1989	EA	53.60	15-18	Girls	100 Yard Free
B. FRANCIS	1991	JT	48.42	15-18	Boys	100 Yard Free
H. RAY	1985	MG	1:01.54	13-14	Girls	100 Yard Free
B. STRATTON	1982	MG	57.86	13-14	Boys	100 Yard Free
J. MCANANY	1989	EA	1:01.20	15-18	Girls	100 Yard Free
JIM BORN	1981	EA	52.60	15-18	Boys	100 Yard Free



# HARFORD SWIM LEAGUE RULES AND REGULATIONS

## RULE 22 HSL Executive Board

President	Tony Paxton/ Randy Slotnick	<a href="mailto:president@harfordswimleague.org">president@harfordswimleague.org</a>	410-638-6690 410-420-1806
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Secretary	Debbie Sakell	<a href="mailto:secretary@harfordswimleague.org">secretary@harfordswimleague.org</a>	410-638-9995
Statistician	Carl James	<a href="mailto:statistician@harfordswimleague.org">statistician@harfordswimleague.org</a>	410-877-1823
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Ribbon Coordinator	Tom Glassman	<a href="mailto:ribbons@harfordswimleague.org">ribbons@harfordswimleague.org</a>	410-838-7758

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# HARFORD SWIM LEAGUE RULES AND REGULATIONS

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# HARFORD SWIM LEAGUE RULES AND REGULATIONS

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# HARFORD SWIM LEAGUE RULES AND REGULATIONS

APPROVED 2-18-04

## RULE 26 CONSTITUTION

### Article I – Name

The name of this organization shall be the Harford Swim League and shall hereinafter be referred to as the HSL.

### Article II – Purpose

The purpose of the HSL shall be to:

1. Promote safe swimming in Harford County by providing swimming opportunities
2. Foster positive swimming experiences for the youth of participating swimming organizations
3. Promote "Good Sportsmanship"
4. Establish a communication channel among participating swimming organizations
5. Encourage the personal development of swimmers
6. Recognize the value of each individual swimmer
7. Encourage spectators to support all participating swimmers

### Article III – Membership

Membership:

Membership is opened to any *bonafide* swimming organization in Harford County who has 40 eligible swimmers. Applicants must apply in writing to the HSL President by August 31<sup>st</sup> of the year prior to the applied season. Organizations may present an overview of their team to the Executive Board at the September meeting. Final admission to the HSL is achieved by a vote of the executive board at the October meeting after each team has evaluated the bonafide nature of the applicant. Written notification of the admission outcome will come from the President of the H.S.L. in the month of October. Applications outside of this timeframe will be deferred until the next year.

Dismissal:

1. Any existing team with less than 35 competing swimmers at any dual meet is subject to a request at the September meeting for a vote on removal from the HSL at the October meeting. A majority of the teams present at the October meeting will determine the outcome. Any team dismissed may petition for reinstatement the following September.
2. All teams must follow the HSL rules and regulations and articles as defined in the HSL Constitution. Any team not in compliance is subject to a vote of the HSL board for immediate dismissal from the swim league.

### Article IV -Organization

Section I

General Membership to the HSL shall be Harford County swimming organizations that:

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- A. Meet the application procedures established by the HSL
- B. Meet the financial obligations established by the HSL
- C. Maintain active representation on the HSL Board by providing team representation at 80% of the regularly scheduled HSL meetings. The HSL board meeting schedule runs from September through May. Meeting times and locations should be scheduled well in advance to ensure ample notification for team representation. Failure to meet this requirement will result in a one hundred dollar (\$100.00) fine to the HSL team.
- D. Follow the rules, regulations, and procedures established by the HSL.
- E. Support the purpose stated in Article II of the HSL Constitution.
- F. Have access to a pool that has a minimum of 25 yards, 5 lanes with a minimum depth of 3 ½ feet, and meets current safety standards.
- G. No team may compete if there are any outstanding amounts owed to the HSL.
- H. Each team must provide leadership to the Executive Committee, in two-year terms, on a rotational basis amongst the base of teams within the league.

### Section II - The HSL Board shall:

- A. Consist of the Executive Committee and the swimming Organizations' representatives. The Executive Committee shall be comprised of five members: President, Secretary, Statistician, Treasurer and Head Official. Each swimming organization shall be allowed to have one (1)-voting representative on the Board.
- B. Executive committee members may dual function as the Team Representative with the exception of the President.
- C. Serve as the legislative body of the HSL.
- D. Meet in accordance to establish the Schedules, Rules, Regulations and Procedures for the HSL.
- E. Be chaired by the President or dually appointed individual.
- F. Have as duties and responsibilities:
  - 1 Coordinate all HSL activities.
  - 2 Oversee all HSL activities.
  - 3 Appoint persons to needed positions.
  - 4 Execute the HSL Constitution.
  - 5 Interpret Rules and Regulations governing the HSL.

### **Article V - Term of Office and Qualifications for the Executive Committee**

#### Section I

The term of office for President, Secretary, Statistician, Treasurer, and Head Official shall run from September through August for a 2-year term.

#### Section II - Qualifications for Executive Committee:

- 1 Must be affiliated with a swimming organization that is a member of HSL.
- 2 Preferably has been a HSL Team Representative.

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## Article VI -Duties of the Executive Committee

### Section I - President

1. Presides over HSL Executive Board meetings
2. Votes in the case of a tie
3. Attends Executive Committee meetings
4. Is Ex Officio member of all committees
5. Serves as past-president for the first year after the change of officers.

### Section II - Secretary

1. Keeps accurate and clear records of all HSL Executive Board meetings
2. Handles all correspondence
3. Attends any Executive Committee meeting
4. Maintains accurate historical records of executive committee members and their terms of office.
5. Prepares Coach's Packets for the June meeting.

### Section III - Statistician

1. Keep accurate and clear records of Dual Meet results, Team Rosters, and HSL records
2. Provides instruction to Coaches for the operation of the Hy-Tek software (Team and Meet Manager).
3. Arranges for the ordering and dispensing of all dual meet ribbons.
4. Imposes fines where applicable.

### Section IV - Treasurer

1. Handles all HSL finances
2. Gives monthly Treasurer's Report
3. Submits annual budget proposal
4. Attends Executive Committee Meetings
5. Imposes fines where applicable

### Section V - Head Official

1. Coordinates and schedules all officiating (dual and championship meet)
2. Attends Executive Committee meetings
3. Responsible for coordination of clinics for the training of Stroke/Turn Officials and starter referee's.
4. Responsible for the review and approval of starter credentials for all teams

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## Article VII -Succession

### Section I

Any vacancy on the executive committee must be filled by the representative team.

### Section II

In case of absence of any officer at a meeting, the order of succession to the President will be Secretary, Statistician, Treasurer and Head Official.

## Article VIII -Constitution Amendments and Ratification

### Section I

All proposed amendments to this document must be pre-filed with the Executive Committee two (2) weeks prior to vote by the HSL Board. The Executive Committee will review the proposed amendment for structure and wording.

### Section II

This constitution may be amended by a two-thirds (2/3) vote of the HSL Board provided the said amendment has been introduced at the meeting prior to the meeting when the vote is taken.

### Section III

This Constitution shall be adopted by a two-thirds (2/3) ratification of the HSL Board.

## Article IX -Parliamentary Authority

Robert's Rule of Order, newly revised, shall govern all meetings of the HSL Board.

## Article X -Bylaws, Rules and Regulations

### Section I - Name

There shall be a set of fundamental and/often changing policies placed at the end of this document, which will be known as the Bylaws. Any action or issue not expressively covered in the HSL governing documents may be presented and approved with a two-thirds (2/3) acceptance vote by the HSL board.

### Section II - Revision

Each new president shall review the Constitution and Bylaws and submit the recommendations for any changes to the HSL Board in the appropriate timeframe.

### Section III - Amendments

1. Executive Committee amendments to the Bylaws shall be recommended by the Executive Committee
2. HSL Board - The Bylaws shall be amended by a two-thirds (2/3) vote of the HSL Board

### Section IV - Rules and Regulations

The Rules and Regulations shall be reviewed and revised as appropriate by the HSL Board -biannually (every even year) unless requested by two-thirds (2/3) of the HSL Board. Changes should be submitted to the HSL Board prior to the March meeting for approval at the March meeting.