

Division II B Champs 2019



Date: Monday, July 8, 2019

To: All Division 2 Coaches and Team Representatives

From: Overlake Golf & Country Club & Meet Director Jenn Sutton, jenn.r.farrell@gmail.com

CC: Midlakes Communications Director

RE: Midlakes Division II Championships on *July 21, 2019*

Location: Overlake Golf & Country Club
8000 NE 16th St.
Medina, WA
(See map and directions below)

Meet Date and Start: 9 a.m. Sunday, July 21, 2019

Entries: Submit no later than 11:59 p.m. on Thursday, July 18, 2019, to pbevan@overlakegcc.com. All swimmers must have a time in your entries or the system will not create the meet (No 'NT' entries will be allowed). Please double check your times before sending. It would be a good idea to bring your meet entries report with you to the meet.

Warm Ups: Session Times Club/Lane Assignments

7:00-7:30 am	1-3: TOS	4-6: MSC
7:30-8:00 am	1-3: KLA	4-6: SW
8:00-8:30 am	1-3: OGCC	4-6: SS

Meetings: Coaches Scratch – 8:15 am in the pool house
Officials– 8:30 am in the pool house
Timers - 8:45 am in front of the pool house to the north of the meet entry

Volunteer Duties: Without volunteers, this swim meet would not be possible, and none of the swimmers (your child, his/her teammates, the swimmers from all other clubs) would have this opportunity. For that reason, **all clubs are required to provide volunteers. Families who have a swimmer participating in the meet must plan**

to fill at least one volunteer shift. All timers should have experience timing a meet. No training will be provided.

Split shifts are not allowed. One volunteer will fulfill the entire shift for a given job. If you have a swimmer in the pool, of course you may ask someone to cover your duties for the brief time it takes to watch the heat. We are our children's cheerleaders after all!

Signups will be conducted via Google Documents, and a link to sign up for volunteer will be emailed to the volunteer coordinator from each club no later than July 15. If a volunteer fails to show up for his or her shift, the meet will pause until either the volunteer reports for his/her shift, or a replacement is found from her/his club. If it takes 10 minutes to find a replacement, the meet will pause for 10 minutes; if it takes an hour, the meet will pause for an hour, etc. That means all of our swimmers and other families will be forced to wait. For that reason, we encourage you to voluntarily sign up for a shift that works for you, and then take that commitment seriously.

First shift can check in upon arrival. Second and Third Shifts may check in up to 15 minutes in advance. All shifts of Officials and Timers must attend the scheduled meetings for special B Champ instructions.

Clerk of Course:

Opens at 8:45 a.m. Please have your relays gathered to check in at that time. Heats will be staged in order so please be patient if swimmers arrive early.

Timers:

Timers will need to provide their own watches. The 8:45 a.m. Timer meeting is mandatory for all shifts of timers.

Coaches:

A hospitality area for coaches and officials will be located on the pool deck. Signage will indicate the designated area.

Parking:

Each team will receive 2 parking passes. Reserved parking for coaches (two per team) and meet officials will be provided in the lot in front of the pool house. Upon entering the parking lot, you will be asked for a name and club to check you off a list. All other patrons are required to park off site. Shuttles will be provided from off site parking areas. Everyone else will have to park off site at these locations:

1. Medina Elementary, 8001 NE 8th St., Medina
2. Evergreen Point Park and Ride, S-520 & Evergreen Point Rd., Medina
3. Bellevue Christian Three Points School, 7800 NE 28th St., Medina

There will be a shuttle running from each location to the Overlake pool house. Shuttles will start running at 6 a.m. and will run until 1 hour past the last swim meet event. There will be staff members at each location directing people where to park and meet the shuttle to the pool.

Team areas: Each team will have a designated area in the grass areas to the south and east of the pool deck. Signage will indicate your team's area. While tents, chairs and canopies will be allowed, no tent stakes or other items that are driven into the ground will be allowed on the golf course. Patrons will not be allowed on the tee box, which will be fenced off. Patrons are allowed to bring food and drinks that are non-alcoholic. We ask that all patrons are respectful of the golf course and golfers during the meet. Aside from service animals, no pets are permitted in the team areas. Glass bottles and containers also are prohibited.

Spectators: Designated standing-room only spectator viewing will be located in the fenced-in areas adjacent to the pool deck. Please see the maps below for detailed information. Limited accessible seating will be provided. To ensure families are able to support their swimmers, we ask that you limit your time in the spectator areas to allow everyone the opportunity to watch their swimmer compete. No glass will be permitted in the spectator areas.

Concessions: There will be many options for food and beverage at the meet. There will be an all-day concession stand that will sell snacks like chips, Cliff bars, fruit and jerky along with water, gatorade and soda. A breakfast option including coffee, hot tea, hot chocolate and doughnuts also be for sale in the morning. A lunch buffet will run from 11 a.m. - 2:30 p.m. next to the clubhouse and team seating area. The buffet menu will include food such as hot dogs, burgers and chicken tenders and will cost \$15 per plate. Ice Cream will also be sold towards the end of the meet for \$3.

There will also be a Beer Garden on the Club House deck and banquet room. Admission will require a payment of \$20 and will be strictly for those 21 and over. This will allow parents to enjoy a refreshment and the A/C in the club house while also being able to watch their kids from the club house deck. Alcohol must stay in the Beer Garden area in the club house.

All purchases will be cash only.

Officials and coaches will have complimentary water and soda all day, as well as a complimentary breakfast that includes coffee, hot tea, bagels and fruit. The buffet will also be complimentary for all coaches, but not officials.

Heat Sheets: Heat sheets and sharpies will be sold at a tent for \$3 and \$2 respectively. If you opt to buy a heat sheet and sharpie, you will receive a \$1 discount. The heat sheet will include a complete heat sheet along with a detailed map of the whole facility.