***Strattonwood Swim Club***

2022 Division Championships

***Division 2***

**Date:** 06/26/2022

**To:** All Division 2 Coaches and Team Representatives

**From:** *Kimberly Dare*

**CC:** Midlakes Communications Director

**RE:** Midlakes Championships: *Division 2 Division Championships*

***Location:*** [*Strattonwood Swim Club*](https://www.google.com/maps/dir/47.6773402%2C-122.1652527/7706%2B139th%2BPl%2BNE%2C%2BRedmond%2C%2BWA%2B98052/%4047.6752104%2C-122.170081%2C15z/data%3D%213m1%214b1%214m9%214m8%211m1%214e1%211m5%211m1%211s0x549012ac426814f3%3A0x2f20fb1972def5a0%212m2%211d-122.1535707%212d47.6736437) *– 7616 139th PL NE; Redmond, WA 98052*

***Meet Date and Start: Division & League Champs – July 16, 2021***

**Session 1: 10 & Under athletes**

* Warmups begin: 7a
* Meet starts: 9a
* Meet ends: 1p

**Session 2: 11 & Up athletes**

* Warmups begin: 3p
* Meet starts: 5p
* Meet ends: 9p

***Events: Division Champs will match the current Dual Meet program, MINUS the Co-ed Relay.***

***Meet Entry Due Dates:***  **Division Champs:**

Due no later than **7:00pm Monday, July 11th**. Email to *Kimberly Dare* *and* *Patrick Easter*.  All swimmers must have a time. Please double check your times before sending. Also bring your meet entries report to the meet.

***Meet Entry Format:*** Division Championship entries should be processed using either the Meet Manager 2022 League Championship File (*coming soon*) or the Swimmingly League Championship File (*coming soon*) to ensure proper events are structured for each meet.

**For Meet Manager meets, entries should be submitted to the Host team via normal MM process *(and copy the League)*. The Host team will create a master entry record for the League.** (Instructions will follow for Host teams).

 **For Swimmingly meets, entries should be made in the meet created in the Clubhouse for the Host. The League will preserve the master entry records.**

***Meet Entry Limits:*** Refer to the Midlakes 2022 Operating Plan (G.1-3) for complete entry rules and application. These limits are the same as any year and have not changed for 2022. All Division Championship entries are subject to the Midlakes B Disqualification Times.

Swimmers are limited to a **maximum of three events** between League and Division Championships, with the exception that a swimmer entered in three events in Division Championships may swim as a swimmer or an alternate in one League Champs relay.

 Swimmers who swim in three League Champs events, or who swim in some combination of three events split between Division and League Champs, may swim in no more than two individual events.

 The only swimmers who may swim three individual events in Division and League Championship meets are those who swim three Division Championship events.

***Meet Results:*** Strattonwood will submit the final results from each Division to the League by midnight (12:00am) the night of the meet.

**Division Champs results will be calculated by each Division Hosts as normal, whether from in-person or virtual meets.** Hosts must submit final Division Champs results to the League by midnight on the day of the meet.

***Timers:*** All clubs are required to provide timing volunteers. All timers should have experience timing at least two dual meets. No training will be provided. Split shifts are not allowed. One volunteer will fulfill the entire shift for a given job. If you have a swimmer in the pool, of course you may ask someone to cover your duties for the brief time it takes to watch the heat.

***Timers:*** Requirements: ***3 timers per lane.*** Clubs will need to provide their own watches. Each session will have 2 timer shifts – 1st half and 2nd shift. [SIGNUP SPREADSHEET IS POSTED FOR PARENT REPS TO COMPLETE](https://docs.google.com/spreadsheets/d/1VWksTcJj0JZrlLdV-BFKar4c3TTxTPL9/edit?usp=sharing&ouid=116655126420786896220&rtpof=true&sd=true)

Session 1: First Shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Phone number** | **Email Address** |
| **Head Timer**  |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 3** |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Backup timer**  |  |   |   |
| **Backup timer** |  |  |  |

Session 1: Second Shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Phone number** | **Email Address** |
| **Head Timer**  |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 3** |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Backup timer**  |  |   |   |
| **Backup timer** |  |  |  |

Session 2: First Shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Phone number** | **Email Address** |
| **Head Timer**  |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 3** |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Backup timer**  |  |   |   |
| **Backup timer** |  |  |  |

Session 2: Second Shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Phone number** | **Email Address** |
| **Head Timer**  |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 1** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 2** |  |   |   |
| **Lane 3** |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 3**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Lane 4**  |  |   |   |
| **Backup timer**  |  |   |   |
| **Backup timer** |  |  |  |

 ***Officials:*** Requirements:

* ***1 Starter, 1 Referee, 1 Chief Judge (CJ may be eliminated if necessary)***
* ***4 Stroke & Turn – 2 on sides, 2 on ends***
* ***Championship meets will use written DQ slips and require sign-off by Chief Judge or Referee for both Hy-tek and Swimmingly-run meets.***

Volunteer needs: [SIGNUP SPREADSHEET IS POSTED FOR PARENT REPS TO COMPLETE](https://docs.google.com/spreadsheets/d/1VWksTcJj0JZrlLdV-BFKar4c3TTxTPL9/edit?usp=sharing&ouid=116655126420786896220&rtpof=true&sd=true)

Session 1: First shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Email Address** | **Phone Number** |
| **AO**  |  |   |   |
| **Meet Referee**  |  |   |   |
| **Starter** |  |   |   |
| **Chief Judge**  |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Relay Exchange Deep end (Full session):**  |
| **Relay Exchange Deep end (Full session):**  |

Session 1: Second shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Email Address** | **Phone Number** |
| **AO**  |  |   |   |
| **Meet Referee**  |  |   |   |
| **Starter** |  |   |   |
| **Chief Judge**  |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |

Session 2: First shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Email Address** | **Phone Number** |
| **AO**  |  |   |   |
| **Meet Referee**  |  |   |   |
| **Starter** |  |   |   |
| **Chief Judge**  |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Relay Exchange Deep end (Full session):**  |
| **Relay Exchange Deep end (Full session):**  |

Session 2: Second shift

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Email Address** | **Phone Number** |
| **AO**  |  |   |   |
| **Meet Referee**  |  |   |   |
| **Starter** |  |   |   |
| **Chief Judge**  |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Stroke & Turn** |  |   |   |
| **Stroke & Turn**  |  |   |   |
| **Relay Exchange Deep end (Full session):** |
| **Relay Exchange Deep end (Full session):**  |

Admin volunteers:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name** | **Phone Number** | **Email Address** | **Club** |
| **Meet Director** | Kim Dare | 360.402.8353 | kimberly\_dare@mac.com | SW |
| **Announcer** |  |   |   |   |
| **Data Entry**  |  |   |   |   |
| **Runner (Post results and run time sheets)** |  |   |   |   |
| **Ribbons**  |  |   |   |   |
| **Ribbons**  |  |   |   |   |
| **Clerk of Course** |  |   |   |   |
| **Clerk of Course**  |  |   |   |   |

***Please complete your entries in the spreadsheet,*** [***posted here***](https://docs.google.com/spreadsheets/d/1VWksTcJj0JZrlLdV-BFKar4c3TTxTPL9/edit?usp=sharing&ouid=116655126420786896220&rtpof=true&sd=true)***, by Friday, July 15th.***

***Session 1***

***Warm Ups:***  Session Times Club Assignments

|  |  |
| --- | --- |
| **Klahanie** | **7:20a** |
| **Maple Hills** | **7:35a** |
| **Mercerwood** | **7:50a** |
| **Somerset** | **8:05a** |
| **Tam O’Shanter** | **8:20a** |
| **Strattonwood** | **8:35a** |

The pool is 4 lanes – each team will have all 4 lanes during their warm up session.

***The pool will be cleared of all swimmers at 8:50a.***

***Meetings:*  Coaches Scratch – 8 am in Office.**

 **Officials– 8:30 am in Office.**

 **Timers – 8:20 am in front of Office.**

***Clerk of Course:***  Opens at 8:50am. Please have your relays gathered to check in at that time. Heats will be staged in order so please be patient if swimmers arrive early. *The clerk of course tent will be in the parking lot – just outside of the gate.*

# **Session 1**

Warm Ups:  **Session Times Club Assignments**

|  |  |
| --- | --- |
| **Klahanie** | **3:20p** |
| **Maple Hills** | **3:35p** |
| **Mercerwood** | **3:50p** |
| **Somerset** | **4:05p** |
| **Tam O’Shanter** | **4:20p** |
| **Strattonwood** | **4:35p** |

**The pool is 4 lanes – each team will have all 4 lanes during their warm up session.**

***The pool will be cleared of all swimmers at 4:50p.***

Meetings:  **Coaches Scratch – 4 pm in Office.**

 **Officials– 4:30 pm in Office.**

 **Timers – 4:20 pm in front of Office.**

Clerk of Course:  **Opens at 4:**50pm. Please have your relays gathered to check in at that time. Heats will be staged in order so please be patient if swimmers arrive early. *The clerk of course tent will be in the parking lot – just outside of the gate.*

***General Info:***

***Coaches:*** *Coaches will have seating along the pool.*

***Hospitality:*** *We will have a hospitality suite for coaches and team reps*

***Team areas:*** *There will be areas set up inside and outside of the fence for each team, based on the number of athletes. We welcome service animals on Strattonwood property.*

***Spectators:*** *TBD*

***Heat Sheets:*** *There will be a QR code for spectators and participants to access the heat sheets.*

***T-Shirts:*** *TBD*

***Parking:*** *Strattonwood is a neighborhood pool with narrow streets in front. There will be drop off in front of the pool for athletes to exit with their things. We ask that all attendees park at* [*Rose Hill Middle School*](https://www.google.com/maps/place/Rose%2BHill%2BMiddle%2BSchool/%4047.6694762%2C-122.1619335%2C17z/data%3D%213m1%214b1%214m5%213m4%211s0x549012b2e6329c15%3A0x1ef6ae3da967f49e%218m2%213d47.6694762%214d-122.1597448) *and then walk down the hill to the pool.*

***Meet timeline:***

***Session 1:***

* Teams arrive: 7:15a
* Warmups
	+ Klahanie 7:20a
	+ Maple Hills 7:35a
	+ Mercerwood 7:50a
	+ Somerset 8:05a
	+ Tam O'Shanter 8:20a
	+ Strattonwood: 8:35a
* 8a - Coaches/scratch meeting
* 8a - Announcer begins
* 8:20a – Timers’ meeting
* 8:30a – Officials’ meeting
* 8:50a - first 3 events staged
* 8:55a - national anthem
* 9a - meet begins
* 1p-ish - meet ends (estimate)

***Session 2:***

* Teams arrive: 3:15p
* Warmups
	+ Klahanie 3:20p
	+ Maple Hills 3:35p
	+ Mercerwood 3:50p
	+ Somerset 4:05p
	+ Tam O'Shanter 4:20p
	+ Strattonwood: 4:35p
* 4p - Coaches/scratch meeting
* 4p - Announcer begins
* 4:20p – Timers’ meeting
* 4:30p – Officials’ meeting
* 4:50p - first 3 events staged
* 4:55p - national anthem
* 5p - meet begins
* 9p-ish - meet ends (estimate)