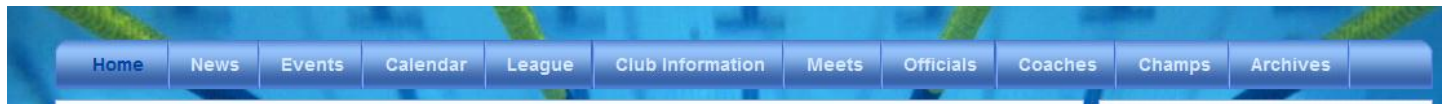


Lesson #3 - Step up to the Menu Bar

The Menu Bar is designed to categorize the information on the website in a logical manner.



By selecting each 'button' on the Bar a new page will open. By 'hovering' over some of the buttons, sub menu's will appear.

Categories include:

- **HOME** - This will always take you back to the Home page of the site
- **NEWS** - This section is for information that is current and topical
 - **Job Postings** - Clubs post openings for coaches and pool managers
 - **Website Lessons** - How to navigate the League website
- **EVENTS** - Events are all scheduled League events that are found on the League Calendar, including Swim Meets. We hope to eventually include Dive Meets and Water Polo Games
- **CALENDAR** - This is the official calendar for all Midlakes Events and Meets
- **LEAGUE** - Overview of the League and it's history
 - **Board of Governors** - A list of League Officers, Board Members, Ad Hoc Members and League support. Each is linked to an email address.
 - **Documentation** - Important League Documents including the By Laws and Operating Plan
 - **Forms** - Required League Forms
 - **Meeting Minutes** - Official Spring and Fall Meeting Minutes including supplemental meeting information and documentation.
 - **Board Minutes** - You can only view this information if you are a Board Member with administrative permissions.
 - **Records** - Current and historical Girls and Boys Midlakes Records
- **CLUB INFORMATION** - This is a list of all clubs, facility addresses & phone numbers, Head Coaches and Parent Reps.
 - **Division Alignment** - List of clubs by Division and the corresponding Division Rep
 - **Dive Clubs** - List of Clubs that provide Dive Teams
 - **Water Polo Clubs** - List of Clubs that provide Water Polo Teams
 - **Team Logos**
- **MEETS** - The Official Summer Swim Schedule for the season
 - **Scoreboard** - The current season scoreboard and links to all results.
 - **Submitting Results** - Instructions for submitting results to the website
 - **Hytek - MM** - Current information regarding Meet Manager including training dates
- **OFFICIALS** - Current information for Officials including training dates
 - **Officials Updates** - The Officials Administrator posts several informational updates throughout the season.
- **COACHES** - a list of some basic information including the names and email of the current Coaches Reps, certification classes, and a schedule of coaches meetings
 - **Cert Requirements** - Full explanations of League Requirements for Coaches Certifications
 - **Hytek - TM** - Overview of Hytek software requirements, trainings, documentation, reporting procedures, and downloadable files
 - **Div Champ Info** - overview of requirements for submitting entries for Division Championships
 - **League Champ Info** - overview of requirements for submitting entries for League Championships
 - **Trainings** - Certification/re-certification training dates and information
- **CHAMPS** - List of Division and League Champ dates and locations for the current year.
 - **Division Champs** - List of Division Champs locations, Information packets, related documents and Meet Director contacts
 - **League Champs** - List of League Champs locations, Information packets, related documents and Meet Director contacts
 - **Champ Locations** - Champ locations with links to their club websites and directions

- **Heat Sheet Ads** - Information on placing ads and downloadable ad copy files for champ hosts to download for heat sheets/meet programs.
- **Champ Hosting** - Links to detailed information for Division and League Champ host clubs regarding how to run a championship meet including templates; Q & A; list of contacts for hosting assistance
- **League T-Shirts** - Current sample t-shirt design and information regarding where to pick up and how to sell t-shirts at championship meets
- **ARCHIVES** - Snapshot to the past
 - **Board History** - History of the Midlakes Board since 1992
 - **League Champions** - History of League Champions since 1961
 - **Meet Hosts** - History of Championship Meet Hosts since 1992
 - **Meet Programs** - a fun look back of some of the heat sheet/meet program covers dating back to 1982
 - **T-Shirts** - Championship T-Shirt designs since 2009
 - **Championship Results** - Champ results since 2007
 - **League Standings** - League Standings since 2002
 - **Scoreboard** - Season meet results since 2008
 - **Officials** - Officials updates as of 2011