

MOUNTAIN HI SWIM LEAGUE OFFICIALS CHAIRPERSON

Attend all Executive Board meetings and League meetings throughout the year; oversee Division Officials Committee and chair all meetings – report all decisions reached by the Committee to the MHSL Board; ensure that all Officials clinics are attended by a member of the Officials Committee

Manage and keep accurate records of the certification process for Starters, Meet Referees and Stroke & Turn Judges for each team in the MHSL. Keep attendance at all clinics with sign-in sheets.

Before the March Parent Delegate meeting, reserve training locations for the League conducted Officials clinics. Inform the League Secretary of the clinic dates and locations for inclusion in the League schedule. The specific clinics are:

3 clinics for Stroke & Turn
2 clinics for Starter/Referee

Once the MHSL Policies & Procedures manual has been finalized for the current year, in March, compose/modify/update tests for Starter, Referee, and Stroke & Turn Judges. Also update the MHSL Officials and Deck Staff Guidelines booklet for any changes. When tests and booklet are finalized, have the files posted on the MHSL website.

In March/April, order: Officiating Swimming and/or Starter DVD's for teams that want to purchase those presentations; 48 current year mini rule books (two per team); and 30 packets of DQ slips (1 packet per team, 1 packet for each Division Championship, 1 packet for All-Stars, and 1 packet for the Officials clinics). Distribute team supplies at the May Parent Delegate meeting. Distribute team DQ slip packets at the Referee clinics.

In May and June, administer training list and score tests. Publish "Certified Officials" list by division and category. Submit list to the Webmaster periodically so website can be updated. Submit a final "Certified Officials" list to the Webmaster three days after the last League Stroke & Turn Judge certification clinic.

At the July heating meeting, distribute DQ slips packets to the hosting teams for the first Preliminaries meet to be passed on to the subsequent hosts through the Championship sessions. Give the All-Stars host their DQ slips packet.