

MOUNTAIN HI SWIM LEAGUE POLICY STATEMENT OF THE BOARD OF DIRECTORS

Guidance on the management of meets to alleviate confusion regarding who has decision making authority in these matters:

It is the intent of the League that all meets start promptly at 8:00 AM and end prior to 2:00 PM. Every effort should be made to accomplish this timing. Items to consider when scheduling events for the meet:

- Schedule warm-up sessions to have ample time for both teams to warm-up plus clear the pool by 7:50 AM so that meets start promptly at 8:00 AM.
- Establish a cut-off time for late entries and scratches prior to the start of the meet to allow time to prepare the deck entry cards.
- Parent Delegates should arrive at the meet early and provide the insurance binder to the scoring table as required in the League Policies and Procedures.
- Establish a limit for the number of heats per event to accomplish completion of the meet before 2:00 PM.
- The Deck/Meet Referee and Starter should make every effort to keep the meet running without delays, keep swimmers in the pool, and events flowing.
- Clerk of Course should keep heating area full and ready for subsequent events to assist in the timely running of the meet.

To accomplish this, the following authorities are recommended at the Division and team levels:

- During Division break-out at Parent Delegate meetings, the Division should discuss their issues and establish agreement between the teams regarding the length of meets. This length should be consistent for all meets held during the season and should respond closely to the intent of the League. **The Division Vice President has final authority in the event the teams within the division cannot come to agreement.** The Division VP should put the final decisions in writing and distribute to the Parent Delegates of each team as soon as possible following the meeting.
- By Tuesday, prior to each meet, the Coaches of competing teams should communicate and discuss the agreed upon number of heats to be held for each event during the upcoming meet. Each Coach must then communicate this agreement to the Parent Delegates so that the meet will be scheduled appropriately. **If this causes timeline problems, the Parent Delegates have final authority in the event the Coaches and Parent Delegates cannot come to an agreement as to the scheduling of the meet.**
- In the event that, despite all efforts, the estimated timeline of the meet from Meet Manager exceeds the agreed upon length, the Parent Delegates will obtain input from the Meet Referee, Starter, Coaches and Clerk of Course prior to the start of the meet to determine how the meet can be shortened. Possible considerations include: combining heats/events, reducing number of heats, etc. **In the event an agreement cannot be reached by all parties, the Parent Delegates have authority to make the decision, with the Parent Delegate of the hosting team having the final authority.**