



**Board of Directors Meeting
May 27, 2015**

Attendance	All teams present except: Sunrise, Galt, Woodland
Start	Meeting started at 7:03 pm
Officer's report	<p>A) <u>Secretary:</u></p> <ul style="list-style-type: none"> • Board approved the April and May Meeting minutes • Reviewed agenda (Attachment A). <p>B) <u>President:</u></p> <ul style="list-style-type: none"> • Opened meeting, determined we had a quorum for voting purposes.. • Currently, NCSL is at about 4,700 swimmers with some teams showing a large decrease in numbers from the prior year. • The registrar (Monica Lopez) must approve all swimmers in Team Unify before they can swim in a NorCal meet. Team registrars must ensure the accuracy of names, birth dates, and genders in registration reports provided by the registrar and report any discrepancies. If a swimmer participates in a meet without registering with the league, the scores from the swimmer will not count. June 15th is the registration deadline. • Ribbons are in, but were late. We will use a new vendor in the future for ribbons. • We are getting medals from a new vendor decreasing the per-medal expense from \$2.35 to \$1.08 each (similar quality). League will save about \$11,000 from FY2014 due to the cost decrease. • All Awards (vendor) may still provide trophies for this year's Championships. • Meet Referee clinic hosted by the NCSL President in May went well. <p>C) <u>Vice President</u></p> <ul style="list-style-type: none"> • Not Present – Report from President <p>D) <u>Commissioner of Records/computers:</u></p> <ul style="list-style-type: none"> • Commissioner of Records reviewed the process for updating league records. (Attachment B) • The home team must send record information no later than 6:00pm Sunday evening to allow updates to post no later than 6pm Wednesday. • Records must correspond to the team's conference. A swimmer in one conference cannot break a record from another conference. • Training for computer operators on May 4th went very well. <p>E) <u>Registrar (Not Present – Report from President:</u></p> <ul style="list-style-type: none"> • Not Present – Report from President

	<p>F) <u>VP of Champs:</u></p> <ul style="list-style-type: none"> • Teams should strive to share equipment for Championships. The more we can work together on equipment the more the league and teams will save. • The Champs team will conduct a walkthrough at Solano on Friday, May 29th. • League reps must communicate equipment issues for Champs by June 4th. <p>G) <u>Treasurer:</u></p> <ul style="list-style-type: none"> • Briefed highlights from the financial statements. (Attachment C) • Discussed financial differences between 2014 and 2015. • Apparel sales remain a break-even proposition at Championships. • Total league costs per swimmer equals about \$14.25. • Using a new vendor for pins and awards may save \$1,000-\$2,000 this year. • We are projecting a surplus of \$7,000 for FY15 and a carryover of \$90,000. The carryover amount would allow the league to continue operating even if half of the teams in NCSL departed the next fiscal year. • NCSL Swimmer fees may need to increase by \$1-\$2 per swimmer in FY2016
Old Business	A) Dual Meet Score Reports. League reps need to report dual-meet team scores to Mike Burgenger at mburgenger@gmail.com no later than Sunday night for posting on the NCSL site.
New Business	<p>B) Championships. We are working on pool reservations for 2016 and expect 16-17 July and 23-24 July to be the two weekends we host Championships. Kyle from Del Norte proposed holding all conference championships on the same weekend. The President and VP of Champs explained how it would be next to impossible on the same weekend due to limited pool and equipment availability. Scheduling one weekend also does not leave any margin for error if we need to shift things around due to unforeseen circumstances. We will vote on the dates for 2016 NCSL Championships at the June Meeting.</p> <p>C) 2016 League Registration Dates. We will consider moving the registration deadline up to June 1st in 2016 to get administrative requirements resolved earlier and allow greater focus on dual meets/championships.</p> <p>D) Equipment Insurance. If a team needs to insure any of their equipment, they can contact Gary (Vice-President) to discuss options.</p> <p>E) Swimsuits. Must be FINA approved swimsuits. Coaches should inspect any questionable suits prior to meets to ensure they contain the FINA seal.</p> <p>F) Scheduled By-Law Exceptions</p> <ul style="list-style-type: none"> • NCSL Board unanimously approved the use of a full-body swimsuit for Elk Grove swimmer Roqaya Salama on religious grounds. <p>G) Unscheduled By-Law Exceptions</p> <ul style="list-style-type: none"> • NCSL Board unanimously approved the use of a full-body swimsuit for Folsom Tigersharks swimmer Khadigah Atthar (9-10 age group) on religious grounds. • NCSL Board approved Marcus Varron (6 & under) to move from Del Norte to FEC after registering with Del Norte on the NCSL website. The vote was 20 -3. This was a one-time exception for a parent that worked at Del Norte, but ended up with a swimmer at FEC.
Adjournment	Meeting adjourned at 7:56 PM
Next Meeting	June 24, 2015

agenda



Northern California Swim League: Board of Directors Meeting

May 27, 2015 • 7pm • Arden Park Club House

1 Officer's Report

- a. Opening of Meeting by President
- b. Secretary
 - i. Review and Approval of the Minutes from April 22, 2015
 - ii. Update telephone numbers and e-mail lists
- c. Commissioner of Records
- d. Registrar
- e. Treasurer
- f. Vice-President Championships
- g. Vice-President

2 Old Business

- a. Ribbon order – 2015 Medal order
- b. Computer training follow up
- c. Meet ref/director follow up

3 New Business

- a. Champs Dates in 2016
- b. League rep communications
- c. Registration deadline 2016
- d. Medals and Trophies
- e. Champ Vendor Management
- f. Equipment insurance for teams – Example Dixon
- g. Exception bathing suit Roqaya Salama– Elk Grove
- h. Exception Kyle Burkhalter – Woodcreek
- i. Swimsuit reminder
- j. Misc.

4 Adjournment

**CHAMPS BREAKOUT SESSION for GoldRush, Eureka, Motherlode and Nugget.
Comstock scheduled for June 2**

Reporting League and Conference Records Instructions

League and Conference Records and a consolidated listing of all league and conference records in a pdf document can be found on and downloaded from the league's website under Records.

Records will be updated on a weekly basis. Pursuant to the NCSL Bylaws, Exhibit A NCSL Dual Meet Rules, VII. Records, please adhere to the following procedures when a conference and/or league record is broken during an official league meet:

- Home Team will email the following information to me **no later than 6:00 pm Sunday evening** following the meet in which the record was broken:
 - Name of record holder
 - Event
 - Time
 - Team Affiliation
 - Date of record setting swim
 - Meet Manager backup of the meet
- Home Team will mail the following documentation to me at 1032 O Street, Rio Linda, CA 95673 on **Monday**:
 - Record / POP Forms from the Report Menu in Meet Manager (must be signed by the Meet Referee) and
 - Results Report, which includes the button backup times from Meet Manager or lane timer sheet with the recorded times. Reminder that a swimmer must have three official times recorded to establish a league record.
- The appropriate conference and/or league record(s) will be updated and posted to the league's website **no later than 6:00 pm Wednesday evening**.

Reminder: Swimmers can break a record in non-conference meets; however, the only record that swimmer can break is in their own conference and the league not the other team's conference record.

Attention: Regarding League, Comstock, Mother Lode and Nugget Computer Operators: For some reason, there is one record in each conference that does not import correctly and you will need to correct it in Meet Manager after importing your conference's records file. **For NCSL and the Comstock**, the record for the 13-14 Boys 200 Free Relay displays as 134.:49001 and it should be 1:34.49. **For the Mother Lode**, the record for the 15-18 Boys 200 Free Relay displays the time as 133.:49001 and it should be 1:33.49. **For the Nugget**, the record for the 7-8 Boys 100 Medley Relay displays the time as 135.:00999 and it should be 1:35.01 and the record for the 15-18 Boys 200 Free Relay displays as 138.:25999 and it should be 1:38.26.

If you have any questions, feel free to contact me at the numbers below or email me.

TTFN,
Teresa Folsom
League Commissioner of Records
Email: folsom21@sbcglobal.net or teresa.folsom@ftb.ca.gov
Cell: 916-275-5339
Work: 916-845-3449

Northern California Swim League

Balance Sheet

As of May 26, 2015

Assets:

Cash - Checking	\$ 141,636
Accounts Receivable	5,006
Total Assets	\$ 146,642

Liabilities:

Accounts Payable	\$ 0
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Equity:

Reserve Funds	146,642
Total Liabilities & Equity	\$ 146,642

Income Statement

Through May 26, 2015

Revenue:

	<u>Budget</u>	<u>Actual</u>
Swimmer Fees	\$ 68,400	\$ 61,709
Team Fees	2,600	2,600
Champs - Vendors	3,000	0
Champs - Apparel	16,000	0
Total Income	90,000	64,309

Admin Expenses:

Audit/Tax	500	0
Office	1,000	300
Rent	500	440
Insurance	14,000	11,747
Total Admin Expense	16,000	12,487

Champs Expenses:

Apparel	15,000	0
Pools	25,000	0
Pins & Medals	15,000	0
Security, Hosp, Equip...	12,000	0
Total Champs Expense	67,000	0
Total Expenses	83,000	12,487
Net Income/(Loss)	\$ 7,000	\$ 51,822

Northern California Swim League

Balance Sheet

As of December 31, 2014

"Restated"

Assets:

Cash - Checking	\$ 91,199
Accounts Receivable	4,545

Total Assets	\$ 95,745
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Liabilities:

Accounts Payable	\$ 924
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Equity:

Reserve Funds	94,821
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Total Liabilities & Equity	\$ 95,745
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Income Statement

Through December 31, 2014

"Restated"

Revenue:

	<u>Actual</u>
Swimmer Fees	\$ 72,173
Team Fees	2,400
Champs - Vendors	19,148
Total Income	93,722

Admin Expenses:

Audit/Tax	500
Office	625
Rent	440
Insurance	12,609
Total Admin Expense	14,174

Champs Expenses:

Apparel	14,469
Pools	23,646
Pins & Medals	22,612
Security, Hosp, Equip...	11,103
Total Champs Expense	71,830
Total Expenses	86,004
Net Income/(Loss)	\$ 7,718

Northern California Swim League

2015 Budget



	<u>Qty</u>	<u>Fees</u>	2014	2015	Actual	Actual	Actual	Actual	Proj'd	Proj'd	Proj'd	Proj'd	Proj'd	2015
			Actual	Budget	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep-Dec	Proj'd
<u>Revenue:</u>														
Swimmer Fees	4,800	\$ 14.25	72,173	68,400	3,228	8,705	13,097	17,769	25,601					68,400
Team Fees	26	\$ 100	2,400	2,600		2,600								2,600
Champs - Vendors			2,877	3,000							3,000			3,000
Champs - Apparel			16,271	16,000							16,000			16,000
Total Revenue			93,722	90,000	3,228	11,305	13,097	17,769	25,601	0	19,000	0	0	90,000
<u>Admin Expenses:</u>														
Audit/Tax			500	500					500					500
Office			625	1,000		300			200	200	300			1,000
Rent			440	500		440					60			500
Insurance			12,609	14,000		11,747			2,253					14,000
<u>Champs Expenses:</u>														
Apparel			14,469	15,000							15,000			15,000
Pools			23,646	25,000							25,000			25,000
Pins & Medals			22,612	15,000							15,000			15,000
Security, Hosp, Equip...			11,103	12,000							12,000			12,000
Total Expenses			86,004	83,000	0	12,487	0	0	2,953	200	67,360	0	0	83,000
Net Income			7,718	7,000	3,228	(1,182)	13,097	17,769	22,648	(200)	(48,360)	0	0	7,000
Available Funds			91,199	98,199	94,428	93,245	106,343	124,112	146,759	146,559	98,199	98,199	98,199	

Edition: 5/27/15

May 27, 2014

TO: Northern California Swim League:

The Elk Grove Piranhas request a swimsuit attire exemption for Roqaya Salama for 2015 NCSL swim season. Her swim attire consists of a full body suit or a jammer with shirt. She is requesting the exemption for religious reason.

James Jungkeit, Elk Grove Piranha League Rep.