**Gift Acceptance Policy**

***Preamble***

As a public charity, the Naperville Swim Conference, here and throughout listed as the NSC, relies on charitable contributions to fulfill its mission. The NSC, in soliciting or accepting gifts, shall clearly represent the organization’s policies, which might pertain to this exchange and honor all statements about the use of the contribution.  The organization shall always disclose to potential donors important and relevant information. Every gift will be promptly acknowledged, and donors will be informed of how the gift will be recognized. Specific requests about acknowledgment will be honored consistent with NSC practice. The organization reserves the right to refuse a gift if it is determined to be outside of the mission. This policy pertains to sponsored projects of the NSC as well.

***Guidelines for Acceptance of Gifts***

Gifts of Cash

* The NSC will accept gifts of cash to support the mission of the organization.

Gifts of Equipment/Furniture

* The NSC will accept gifts of new or used equipment/furniture that are determined to be of use to the organization and the president shall make that determination.

Gifts of Securities

* The NSC will accept gifts of publicly traded securities. Such gifts will be reviewed by the Audit/Finance Committee and such securities shall be sold immediately upon receipt.

Gifts not mentioned above will be reviewed by the Audit Finance Committee to determine the appropriate disposition or the right to refuse the gift.