Naperville Swim Conference

Naperville Swim Conference 2022 City Championship Pre-Meet Information Packet

Naper Carriage Hill / Tall Grass
Friday, July 29, 2022 (Session Friday-NCH)
Saturday, July 30, 2022 (Sessions A, B, C, D- TG)

revised 7.25.22 HMS

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2) Spectator Area Rules

1. No saving of seats.
2. No swimmers or swimming gear in stands.
3. No bringing blankets or towels into stands.
4. All spectators must return to their team area following their swimmer's event.

There will be a live video feed at the following YouTube Channel:

https://tinyurl.com/TGLSwim

3) Warm-Up Lane Assignments (Friday, July 29)

Warm-up start: 4:30PM
Warm-up end: 5:15PM (promptly)

All warm-ups are general. The last 10 min of warm up is reserved for starts. To ensure adequate space for all please review the team lane assignments.

*The warm-up lane assignments & schedule will be released on Thursday, July 28th

4) Warm-Up Lane Assignments (Saturday, July 30)

Warm-up start: 6:45AM
Warm-up end: 8:05AM (promptly)

All warm-ups are general. The last 10 min of warm up is reserved for starts. To ensure adequate space for all please review the team lane assignments.

*The warm-up lane assignments & schedule will be released on Thursday, July 28th

*The Meet Director reserves the right to alter warm-up lane assignments & length of warm ups based on actual team entries. Below is a general guideline:

5) Teams

All Naperville Swim Conference members with eligible athletes

6) Meet Hosts

Naper Carriage Hill & Tall Grass, the Naperville Swim Conference

7) Site

Friday Session:
Naper Carrige Hill
400 Leamington Ct.

Saturday Session:
Tall Grass Pool
3324 Deering Bay Dr.

8) Parking

Please be respectful of residents of both Naper Carriage and Tall Grass. Do not block access to driveways, bike paths or fire hydrants. Fry Elementary parking lot, located on the north side of the school on Grassmere Rd. will be used for overflow parking. We encourage residents of Tall Grass and Pencross Knolls to please carpool, bike, or walk to the meet.

9) Dates

Friday, July 29, 2022, 4:15 pm-8:30 pm for 15–18-year-olds
Saturday, July 30, 2022, 6:30 am – 5:30 pm for all other ages

10) Meet Referee-

Dave Johnson-johnson_dmj@hotmail.com

11) Meet Directors

Lisa Mastin
Mastinlisa7@gmail.com
312-286-3819

&

Heather Miller-Schwartz
heathermiller28@gmail.com
815-370-3710

12) Method of Entry

- **Electronic entries**: TouchPad Sync
- **Email to**: Ellen Creaves (nsccomputers1@gmail.com)
- **Due Time**: **Noon, Monday, July 25, 2022**
- Entry additions and changes: Any additions and changes (outside of scratches) after 12:00pm Noon on Wednesday, July 27, 2022 will be assessed a $100 fine per change/ addition.
- Positive check in will be used for 2022 and no changes will be allowed after positive check in closes.

13) Positive Check in Procedure

We strongly encourage coaches to enter swimmers in no more than 4 events

We are NOT doing a scratch meeting, we are doing a positive check-in meet.

- Check-in sheets will be at the computer table on deck at TGL and upstairs at NCH by 3:55pm/6:55am/11:55am
- Highlight all swimmers who are here
- If a swimmer is missing, do NOT cross off their name
  - If you would like to initial SCR *next* to their name, to confirm that you as their coach knows that they are not there, that is fine, but we need to be able to read the name in order to scratch them
  - **Any swimmer NOT highlighted will be scratched from all events**
  - Scratches should be due to illness or injury. It's unfair to the swimmers to have empty lanes in a championship meet

*****Positive check-in sheets are due back to the computer table by 4:25pm/7:10am/12:20pm**

14) Entries Due

- All entries must be emailed. See Section 12. **The due date/time is July 25, 2022 by noon.**

15) Eligibility Rules

- Published in by laws. Go to www.napervilleswim.org Look under "General Info" tab. Scroll down to "Rules & By Laws"

16) Age-Up Date

- 5/31/2022 is the age-up date for the Naperville Swim Conference

17) Meet Workers

17.1 Guidelines

- Meet worker names are due by Sunday, July20, 2022 by 6:00 pm
- Meet workers are drawn from each team proportionate to the number of entrants in the meet.
- Each worker shall work a minimum of a complete session; no session splitting shall be allowed.
- A meet worker coordinator or NSC representative from each team shall be responsible for ensuring the availability of workers at each worker shift according to the worker assignment determined from final calculated worker estimates.

17.2 NSC Rep Job Requirements

- See www.napervilleswim.org Log in. Then look under: "General Infor", Then look under "Job Descriptions"

18) Awards

- Awards will be given to the top sixteen (16) finishers in each event. All events for 13/14 and 15-18 will be awarded in two tiers, with top sixteen (16) finishers in each tier receiving awards.For individual events, medals will be awarded for 1st through 8th place and ribbons will be awarded for 9 th through 16th place.
- For relay events, medals will be awarded for 1st place and ribbons will be awarded for 2nd through 8th place.

19) Post Meet Events

- Immediately after the last event, all swimmers, coaches, and participants will be asked to clear the pool area.
- Final results and awards presentations will be conducted in the Team Areas.
- Awards will be distributed after each team's area has been completely cleaned up.

20) Worker Sign-In Procedures

Each team must have a City Meet Worker Coordinator.
Responsibilities of City Meet Worker Coordinator:

- Provide workers for City Meet
- Sign in all their workers at the Worker Sign In Table
- Provide replacement workers when worker doesn't show up

Sign-In Procedures:

1. City Meet Worker Coordinator will sit at the sign-in table. There will be a section of the sign-in tables reserved for each team.
2. Worker badges will be provided by the Naperville Swim Conference
3. The City Meet Worker Coordinator will distribute badges for their team and take attendance.
4. If there is a no-show, the announcer will make an announcement prior to the meet beginning. If the job is not filled quickly, the Swim Conference Representative and City Worker Coordinator for the team are responsible for finding a replacement.

***Note that team area monitors are additional jobs that must be staffed by each team. These are not part of the jobs assigned by the NSC City Committee.

21) Session Schedule

NOTE to NSC Representatives: Set up is at 3:00 PM on Friday, July 29th at Naper Carriage Hill and 7PM at the Tall Grass pool. Each team must send one person to NCH and a second person to the TG pool. One of them must be your team rep.

FRIDAY, July 29-(5:30 PM – 9:00 PM approximately)
Session Friday (Events: 1-16, Ages: 15-18)

4:00 PM	Pool Doors Open
4:00 PM	City Meet worker coordinators report (worker sign-in table on deck)
4:15 PM	Session workers begin to report (worker sign-in table on deck)
4:25 PM	Positive Check In closes (Coaches for each team need to bring positive check in sheets to computer table in pool)
4:30 PM	Warm-ups begin
4:45 PM	Timers Meeting (on deck)
5:15 PM	Clear Pool
5:25 PM	National Anthem
5:30 PM	Session Begins (Event 1 – 16)
8:12 PM	Session Ends

SATURDAY, July 30· (6:30 AM – 5:30 PM approximately)
Session A (Events: 17-28, Ages 8&U, 9-10**)**
Session B (Events 29-44, Ages 8&U, 9-10)

6:30 AM	Pool Doors Open
6:30 AM	City Meet worker coordinators report (worker sign-in outside the main gate)
6:30 AM	Session A/B workers begin to report (worker sign-in table outside the main gate)
6:45 AM	Warm-ups begin
7:15 AM	Positive Check In closes (Coaches for each team need to bring positive check in sheets to computer table in pool)
7:45 AM	Timers Meeting (on deck)
8:00 AM	Clear Pool
8:05 AM	National Anthem
8:10 AM	Session Begins (Event 17-28)

Session B (Events 29-44, Ages 8&U, 9-10)

Approx 9:30	Event 29-44 Begin Session B
11:15 AM	Session B Ends.

(Sessions C & D are on Next Page)

Session C (Events 45-56, Ages: 11-12, 13-14)
Session D (Events 57-72, Ages: 11-12, 13-14)

11:30 AM	City Meet worker coordinators report (worker sign-in table outside the main gate)
11:30 AM	Session C/D workers begin to report (worker sign-in table outside the main gate)
11:55 PM	Warm-ups begin
12:25 PM	Positive Check In closes (Coaches for each team need to bring positive check in sheets to computer table in pool)
12:50 PM	Timers Meeting (on deck)
1:15 PM	Clear Pool
1:20 PM	National Anthem
1:25 PM	Session Begins (Event 45-56)

Session D (Events 57-72, Ages: 11-12, 13-14)

Approx 3:13	Event 57-72 Begin Session D
5:18 PM	Session D Ends

Posting: Several copies in Fenced-in Area, Bullpen, Concessions.

22) Worker Reporting Areas

All workers should first report to the worker assignment table at each pool. Then the workers should report at the appropriate time (see the Session Schedule in Section 21) to the area listed in the table below depending on the type of job they have.

Job	**Where to report after reporting to job assignment table**
Worker Coordinator	Job assignment tables outside main gate
Heat Sheet Sales	Heat sheets will NOT be available for purchase
T-Shirt pick up	T-Shirt pickup table next to worker check in table
Bullpen	Bullpen by zero depth at TG pool
Marshal	Pool deck, near pool office
Awards	Canopy area on deck at TGL, upstairs at NCH
Scoring	Pool Deck, near the scorer's table
Announcer	Pool Deck, near the scorer's table
Deck Runner	Pool Deck, near the scorer's table
Award Runner	Pool Deck, near the scorer's table
Timer	Pool Deck, near the scorer's table
Hospitality	Pool Deck, near the scorer's table

23) Event Order

- Same as dual meets except 15-18 events will be Friday evening.

24) Facility

- The pool is a 25-yard, 6 lane facility. Timing system is Dolphin with stop watch backup.
- The starting blocks conform to USA Swimming standards. There are 6 inch Gold Metal non-turbulent lane lines. **Due to the shallow depths, legs 2 & 4 of events 3,4 67 & 68 will be push-off starts (NO DIVING)**

25) Time Recording

- All ages –3 timers per lane, two Dolphin timers and 1 stop watch. There will not be touch pads for this event. Primary: Dolphin, Secondary: watches

26) Meet Rules

All USA Swimming shall be in force except where NSC Officials Clinic Summer 2021 rules amend or supersede them. The following specific meet rules shall apply for this meet only.

- No more than FOUR (4) coaches per team shall be allowed on deck at any one time during the course of the meet. Coaches shall be NSC-certified. (Completed NSC swim coaches training program and DCFS background check on file with NSC)
- NSC will adhere to the new USA Swimming Rule that went into effect on September 21, 2020 related to Tech Suits for 12 and under swimmers. Any violations will result in a DQ of the swimmer. https://www.usaswimming.org/news/2020/08/24/tech-suit-restriction-for12-and-under-swimmers
- Any and all disputes from the moment entries are received and merged up until the positive check in prior to the meet shall be under the jurisdiction of the City Meet Entry Chair or the City Meet Director if the City Meet Entry Chair is unavailable. At the completion of the positive checkin through the completion of the City meet, any and all disputes will be under the jurisdiction of the Meet Referee.
- Only personal audio devices with earphones will be allowed in the team areas. Boom-boxes, etc. will not be permitted.

27) Warm-Up Designation

- Time and lane assignments will be made after entries are processed. The warm-up schedule will be released July 28h.
- The City Meet Director reserves the right to alter warm-up lane assignments based on actual team entries.

28) Results

- Final results will be emailed upon request of participating teams. PDF results will be posted on NSC website, www.napervilleswim.org, Documents tab

29) Admission and Heat Sheet

- Admission is free.
- Heat sheets are NOT available to purchase at this meet.
- Preliminary heat sheets will be sent to teams and are likely to change based on positive check-in Friday and Saturday
- Heat sheets should be available around 5:15pm/8am/1pm, but will be distributed to bullpen and officials first
- Your team will only receive 5 hard copies of the heat sheet
    - A copy of the heat sheet will be posted to the NSC website around 5:15pm/8am/1pm, so you will be able to view it electronically if you are waiting for a hard copy or have more than 5 coaches.

30) Concessions

- A wide variety of food concessions will be available throughout the meet in the concessions area of each pool.

31) Safety Requirements

- Swimmers will not be allowed in the water unless a coach from their team is on deck to supervise. All other NSC safety rules requirements shall be followed.

32) Miscellaneous

32.1 Marshaling

- At least one marshal, who reports to and receives instructions from the meet referee and/or the meet director, shall be on deck during the entire warm-up session. Marshals shall have the authority to remove from the pool any swimmer whose coach is not supervising them and any person not authorized to be on the deck.

- If a spectator or participant is unruly, the Marshall will report to the Meet Directors. The Meet Directors and NSC representatives will decide how to deal with the situation. Both parties have the right to eject a spectator or participant from the facility.

32.2 Meet Packet

- Coaches will be provided a copy of the meet packet via email Wednesday July 27, 2022.

33) Team Areas

- Each team is required to provide adult supervision of their designated team area at all times on Saturday.
- Each team area will be in the green space surrounding the pool on both days. Space will be very limited with uneven ground.
- ABSOLUTELY NO FOOD OR DRINKS ALLOWED on the deck or stands. This will be strictly enforced. Water is allowed.
- Swimmers should eat in the concessions area or team area.
- **Each team is responsible for leaving their team area clean after the meet. Awards will be given to each team only after their team area has been cleaned up. Your team rep is responsible for ensuring the area is clean following the completion of the meet.**
- Team areas will be designated. NO USING TAPE, ROPE, BALLOONS, etc TO MARK INDIVIDUAL TEAM AREAS.

34) General Notes

35) Only swimmers meet officials, workers and NSC-approved coaches are allowed on deck.

36) Coach's meet packets will be available prior to the start of warm ups in an envelope at the workers check-in table

37) No running, playing catch, throwing objects, etc., is allowed in the team area.

38) Any swimmer found outside of designated meet areas of operation will be asked to leave the meet. (Team Area, Deck, Pool, Viewing Stands, Concession Area, Entryways to facility.)

****Due to the shallow depths, legs 2 & 4 of events 17, 18, 41, 42 will be push-off starts (NO DIVING) ****

35) Spectator Area

- Spectators may not save seats.
- Spectators may not bring towels or swimmer paraphernalia in the spectator area.
- Swimmers may not stay in the spectator area.
- Spectators must exit the viewing area after the completion of their swimmer's event

36) Practice Schedule

- N/A. No practices at either location

37) Lifeguard Schedule

- N/A. Teams do not need to provide a lifeguard. The NSC is hiring certified lifeguards for the meet.