

Hunter Mill Registration Instructions and Process

If you are registering after the Kick-Off meeting and did not place a pre-paid bulk swim suit order, please shop for suits from 'Shark Team Suits' before proceeding to Registration.

1. Please sign-in to the Hunter Mill Online Registration Website using your email and password in order to register for swim team.
2. Go to "ONLINE REGISTRATION" button on left hand side of home page. This will take you through the registration process.
3. The next page introduces our new system, go to "REGISTER NOW" button on bottom of page. It will take you to a confirmation page.
4. Select one of the three options that is appropriate, once selected press 'NEXT' on bottom of page;
 - a. OPTION 1: Details for returning members will already appear on the screen, if you have already signed into our website, please select this option. Your email address will appear under this option.
 - b. OPTION 2: You are not currently signed into the website, but already have an account.
 - c. OPTION 3: You are not sure if you already have an account with the team, but the email address is the one you want to use.
5. Please confirm billing information then include any additional email addresses and Emergency Contact.
6. Swimmers previously on the swim team are listed. If you would like to register that swimmer for this year, drag down box to "YES" alongside each swimmer to include them in registration. Additional information options will need to be confirmed before proceeding. Please confirm all **REQUIRED** * details. Confirm registration for a "SHARK" or "MINI-SHARK" swimmer. A full explanation detailing our requirements for each will appear, once assigned please press "REGISTER THIS SWIMMER" button on bottom of group page. (General rule – if swimmer can swim the length of the pool, sign up as SHARK.)

Select if you would like your child to participate in the [Chums program](#). (They will be paired up with another swimmer to support and encourage during the season.)

Select size of team T-shirt from the drag-down box. Confirm data entered and press REGISTER THIS PERSON.

7. Add any new swimmers. Please select the payment option you wish to use at the bottom of the page.
8. Read and consent to Waiver and Liability agreements. Complete registration and suit purchase with credit card details before pressing 'CLICK AND SUBMIT REGISTRATION'. An additional page will appear asking you to check all details are correct, if so press "OK".

Family will get an email confirming registration and receipt of payment.