

GMCA Lifeguard Job Specifications

Job specifications are intended to present a descriptive list of the range of duties performed by employees in the Job Descriptions. Specifications are not intended to reflect all duties performed within the job.

Definition

Under the supervision of the General Manager and Head Guard to perform lifeguarding duties and related work as required.

Distinguishing Characteristics

Lifeguards are required to supervise patrons of all ages. All individuals allocated to this position require the incumbent to be able to exercise judgement and initiative, work independently and the ability to be a team player.

Supervision Received And Exercised

Receives direction from the Head Lifeguard, Aquatics Coordinator, and General Manager. Exercises supervision over pool patrons.

Essential And Marginal Function Statements- *Essential and other important responsibilities and duties may be included, but are not limited to the following:*

1. Prevent accidents through the enforcement of policies, rules, regulations, and ordinances governing the conduct of patrons in the pool area.
2. Maintain order, anticipate hazardous situations, and take steps to prevent them.
3. Perform rescues as needed.
4. Administer first aid as needed.
5. Use proper rescue equipment and techniques.
6. Assist in the opening and closing of the pool.
7. Maintain a clean and debris free pool, pool area, and locker room facilities.
8. Maintain lifeguard dress code.
9. Maintain positive, professional, and polite public relations.
10. Attend staff meetings and Inservices.
11. Maintain Chemical records and logs.
12. Perform necessary maintenance.
13. Accept constructive criticism.
14. Respond to facility emergencies.
15. Help provide an atmosphere for developing good morale and well being among the community.

Marginal Functions

1. Perform related duties as assigned.

Desired Qualifications

Knowledge of:

- American Red Cross Lifeguard Training
- CPR/AED for the Professional Rescuer
- First Aid
- Pool rules and practices

Ability to:

- Perform manual labor as needed to open and close the pool, maintain the pool, and perform rescues.
- Perform First Aid and CPR
- Remain calm and efficient in stressful situations and emergencies

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience

Previous experience as a lifeguard is desirable.

Training

Equivalent to the completion of ninth grade; additional schooling is desirable.

License or Certificates

Current American Red Cross Lifeguarding / First Aid / CPR / AED Certification

Working Conditions

Environmental Conditions

Outdoor swimming pool environment; exposure to potential hazardous chemicals, heat, cold, sun, and inclement weather conditions; work around wet and/or slippery surfaces. The ability to tolerate extreme fluctuations in temperature while performing essential functions; tolerate exposure to water and sunlight for prolonged periods of time.

Physical Conditions

Maintain the following physical abilities: see well enough to read instructions, read fine print, view digital screens, recognize hazardous situations, operate equipment, hear well enough to converse on the telephone and in person assisting patrons and program participants; body mobility to lift and maneuver supplies, chemicals and equipment up to 50 lbs and remove victims from the pool; ability to sit and stand for prolonged periods of time and remain focused.

Greenmeadow Community Association: Job Description

Adopted by General Manager	February 2020	Job Title Lifeguard	Non-Exempt
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Definition

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Distinguished Characteristics

Lifeguards are required to supervise patrons of all ages. All individuals allocated to this position require the incumbent to be able to exercise judgment and initiative, work independently, and the ability to be a team player.

Typical Duties

Prevent accidents through the enforcement of policies, rules, regulations, and ordinances governing the conduct of patrons in the pool area; maintain order, anticipate hazards and take steps to prevent them; enter the water to rescue persons in need; administer first aid; use proper rescue equipment and techniques; assist in the opening and closing of the pool; maintain a clean and debris free pool, pool area, and locker room facilities; maintain lifeguard dress code; maintain positive, professional, and polite public relations; attend staff meetings and inservices; maintain chemical records and logs; and perform necessary maintenance.

Desired Qualifications

Knowledge of: American Red Cross Lifeguard Training, CPR/AED for the Professional Rescuer, and First Aid; pool rules and practices.

Ability to: Perform manual labor as needed to open and close the pool, maintain the pool and perform rescues; perform First Aid and CPR; remain calm in stressful situations and emergencies; work with patrons with special needs.

Experience: Previous experience as a lifeguard is desirable

Education: Equivalent to the completion of ninth grade; additional schooling is desirable

Additional Requirement: Current certification in American Red Cross Lifeguard Training and CPR/AED for the Professional Rescuer.