

BUX-MONT SWIM LEAGUE

CONSTITUTION

ARTICLE I. Name, Mission

Section 1.01 This league shall be known as the Bux-Mont Swim League

Section 1.02 The Mission of the Bux-Mont Swim League is to provide the opportunity for everyone in the sport to grow and succeed. We will do this by developing good swimmers and divers, and encourage good sportsmanship. These will be done in a healthy, safe, enjoyable, and rewarding atmosphere for all.

ARTICLE II. Membership and Fees

Section 2.01 The following pools shall be representative members of this league: Doylestown (Fanny Chapman), Harleysville, Hatfield, Lansdale, Nor-Gwyn, Pennridge, Souderton, and Towamencin. The members on these teams and any subsequent teams shall be bound as follows:

- a) Competitive members must be bona-fide residents of either Bucks or Montgomery counties. Any member who is a bona-fide resident of Bucks or Montgomery County is eligible to swim or dive for any pool's team in the league provided he did not have a former association with another team in the league.
 1. Any family living outside the counties of Bucks or Montgomery, whose children wish to swim or dive for a Bux-Mont Team, must apply to the league by letter. *Reference: Guidelines for Committee to Review Out of County Applications (Attachment #1).*
 2. In order for a swimmer or diver to compete on a team in the Bux-Mont Swim League, that swimmer or diver must have a membership to the pool which that team represents.
 3. Should a team withdraw from the League that team's members may register to swim or dive for another Bux-Mont Swim League team. Should a team fail to field a team for a given year that team's members may register to swim or dive for another Bux-Mont Swim League team for that year.
 4. If, after one year, a team continues to be unable to field a team, it will be dropped from the Bux-Mont Swim League.
 5. If, after one year, said team is able to field a team, those members who registered to swim or dive for another Bux-Mont Swim League team for the previous year must register as permanent members of the new team or return as permanent members to the previous team. No change of team membership will be permitted after registration.
- b) Team members may sever an established relationship with a competitive swim team for another in the Bux-Mont Swim League by:
 - 1) A permanent change of address within the official geographical area. This change of team membership must be made within one (1) year of the change of address. A change of summer address will be considered a temporary change and will not be sufficient for membership eligibility in the League nor for change of team

membership.

- 2) Limiting participation on a new team to unofficial status for one complete season, including all Bux-Mont Swim League dual meets, all Bux-Mont Swim League Championships, and all invitational meets in which there is participation as a team for team standings and awards for that season. An unofficial swimmer/diver is eligible to break pool records. An unofficial swimmer/diver entered at Championships is not eligible to break a league record. An unofficial swimmer entered at championships should be seeded according to his or her qualifying time.
 - 3) Not participating in the League for a period of time does not exempt the swimmer or diver from "unofficial" status on a new team if a change of address did not occur.
 - 4) A swimmer or diver may not change team membership for any reason once that swimmer or diver has registered for a team for the current season.
- c) Each team must submit a roster of all official and unofficial members to the Vice President 24 hours before the first scheduled meet. The roster must include: Members listed alphabetically by last name, sex, age, date of birth, address, telephone, parent/guardian, pool membership number, any previous Bux-Mont affiliation.
- 1) Any unofficial swimmer or diver must be highlighted.
 - 2) All new League members must submit, with the roster, the league 3X5-index card for the league's permanent file.
 - 3) To add team members to a submitted roster, call the Vice President with the name(s). Notification must be 24 hours before a meet for that member to compete officially.
 - 4) No official additions to the roster will be accepted after the eve of the third scheduled meet. Additions after that time will be limited to unofficial status.
 - 5) Within one (1) week of any addition, the Vice President must receive an updated roster.

NAME
ADDRESS
TOWN
PHONE
SCHOOL DISTRICT
BOROUGH/TOWNSHIP
SEX/AGE
BIRTH DATE
TEAM
PREVIOUS BUX-MONT AFFILIATION
PARENT/GUARDIAN SIGNATURE

- d) The League will not tolerate recruiting.

- e) No team of the Bux-Mont Swim League shall give any financial consideration regarding pool membership fees to an applicant who has been deemed ineligible for such considerations by the pool management or other regulatory organization of that member team.
- f) Members of the Bux-Mont Swim League may not compete on any other summer league team.

Section 2.02 Application for membership in the League must be made in writing to the President. Each new pool making application must do so in writing with the boundaries and school district areas of its memberships. Final acceptance is subject to the majority vote of the members of the league at the first League meeting of the year. (See Article IV) Non-member representatives shall be present for any discussion on a new member or members, but absent during the voting.

Section 2.03 The amount of dues shall be set at the first league meeting of the year and shall be paid on or before July 1. Any team failing to remit the dues on or before July 1 will not be allowed to participate in any league championship meets. Failure to remit dues on or before the "A" championship meet will result in forfeiture of any and all league awards for that year.

Section 2.04 Any member not paying its dues on or before the "A" Championships of one year shall be suspended from competition for the following Bux-Mont swimming season. Return to the League would be contingent upon remittance of three years of dues, and failure to return following a one-year suspension would result in expulsion.

Article III. Executive Council and Dues

Section 3.01 The Executive Council of the League shall consist of a President, 1st Vice President, 2nd Vice President, Secretary and Treasurer.

Section 3.02 It shall be the duty of the President to preside at all stated meetings or special meetings of the League. The President shall appoint all committees.

Section 3.03 It shall be the duty of the 1st Vice President to preside at all meetings in the absence of the President and to appoint all committees in the absence of the President.

- a) It shall be the duty of the 2nd Vice President to maintain the official league roster and permanent cards. The 2nd Vice President shall update said roster each year. The 2nd Vice President shall be a coach of one of the teams in the League.

Section 3.04 The Secretary of the League shall be appointed each year by the current President. It shall be the duty of the Secretary to:

- a) Keep accurate minutes of all league meetings in a book provided for that purpose.
- b) Send copies of these minutes to all member pools and officers within two (2) weeks.
- c) Keep a book, which contains the current Constitution and By-Laws.

- d) Keep a record of league standings.
- e) Provide to all member pools the official scoring sheets to be used in all league meets.
- f) Keep up-dated league championship meet records and make them available at the June meeting. It is the responsibility of the host pool for "A" Champs to include a list of league records with the "A" results and bring to the September meeting for the secretary. It is the responsibility of the host pool for Diving Champs to bring a list of league records with the diving results to the September meeting for the secretary.

Section 3.05 It shall be the duty of the Treasurer to:

- a) Receive all dues and other assessments.
- b) Make all expenditures authorized by the League.
- c) Keep a financial record.
- d) Report at each meeting of the League the receipts, expenditures, and balance.
- e) Provide a bill for annual dues at the first meeting.

Section 3.06 In addition to the Treasurer, in an emergency the President shall be permitted to sign checks.

ARTICLE IV. Meetings

Section 4.01 The meetings shall be as follows.

- a) Late April or Early May: Present nominations for new league members; revise dual meet schedule if necessary and championship meet dates and places; arrange for securing of score sheets; select meet directors for championships and appoint awards committee.
- b) June - First Week (7 days) in June: At this meeting the rules committee shall report any swimming and diving changes that have occurred during the year. Dives will be chosen for dual meets and championship meets. Warm-up schedules and starting times along with information for mailing list and list of qualified officials for championships will be collected. Qualifying times for championships will be reviewed. Distribution of sportsmanship forms and score sheets will occur. President shall appoint the nominating committee.
- c) Seeding Meeting: The week before swimming championships the seeding meeting is to be held, team reps will turn in lists of championship officials; hand in sportsmanship forms; nominations presented by nominating committee. Also, present and discuss tentative dual meet dates and championship meet dates for the following year (revision of schedules contingent upon agreement of all parties involved).
- d) Mid-September: Present and discuss possible changes and plans for the coming year; appoint a constitutional review committee (every two years); distribute championship meet results (meet directors); hold voting-election of officers for next season.

Section 4.02 Special meetings of the league may be called by the President or upon written request

to the President of one member or members of the league. This meeting must be held within two weeks from the date of the letter requesting such a meeting. The secretary shall send notices of such meetings to all members at least one week in advance. This rule must be enforced or the meeting is invalid.

Section 4.03 It is the responsibility of each pool to have a learned representative present at each meeting.

ARTICLE V. Election of officers

Section 5.01 The President, 1st Vice President, 2nd Vice President, and Treasurer shall be elected at the September meeting each year.

Section 5.02 The President and 1st Vice President shall not be elected to the same office for more than four consecutive years.

ARTICLE VI. Committees

Section 6.01 League Rules Committee

In case of dispute or protest, the President shall appoint and chair a temporary committee of five (5) representatives, none of whom shall be members of the pools involved in the dispute, to issue a ruling on the dispute. The President shall serve in an advisory capacity and be a non-voting member of the committee. Decisions of officials, other than those, which are clear cases of rules, shall not provide sufficient grounds for protest in any meet. This meeting must take place within three (3) days of the dispute or protest. The temporary committee shall confine the business of their meeting to the details of the dispute or protest only and shall refrain from discussing other business matters that concern the entire league. Decisions of this temporary committee shall be final.

Section 6.02 Awards Committee

This committee shall consist of two representatives appointed by the President at the first meeting of each year, and shall be in charge of securing the awards, cost to be borne by the league, to be presented at the championship meets at the end of the season. This committee will arrange for the voting of the Sportsmanship Award by the league teams, distribute ballots at the June meeting and announce at the "A" Championship. It shall also be responsible for paper work and dispensing of all awards presented by the league President. A sample ballot is attached herewith (Attachment #2).

Section 6.03 Nominating Committee

This committee shall consist of three persons, appointed at the June meeting of each year, and shall be in charge of making nominations to be presented at the Seeding meeting. Nominations from the floor will be accepted. Election of officers will be held at the September meeting.

Section 6.04 Championship Committees

At the first meeting of the year, the following championship meets directors shall be appointed for the current swimming season: Director of the "C" Swimming Championships; Director of the "B" Swimming Championships; Director of the

Junior Diving Championships; Director of the Senior Diving Championships; Director of the "A" Swimming Championships. These appointments shall be made after pools have been selected for each event. Meet directors shall designate a person/s to take charge of the following championship areas:

- a) Starter and referee; diving referee
- b) Timing (see Article IX, Section 4, Letters a and b)
- c) Scorer's table and announcer's table
- d) Clerk of Course table and ready benches
- e) Most officials
- f) Publicity (including public address system)
- g) Someone to provide each coach and the League with a copy of meet results by the September meeting of the League.

Section 6.05 Swimming and Diving Clinics Committees

This committee shall be appointed at the first meeting and will make arrangements for a swimming clinic and a diving clinic to be held before the official beginning of league competition. Each team's league representatives will be responsible to submit a list of participants.

Section 6.06 Constitution Committee

This committee shall be appointed once every two years for the purpose of examining the League Constitution for possible revisions.

Section 6.07 Swimming Rules Committee

This committee shall be appointed at the September meeting and shall report at the June meeting any changes in swimming and diving rules that have occurred during the year. A written copy of rule changes will be given to each pool. This committee shall be responsible for ordering new rulebooks each year for every team and the President. This committee shall also be responsible for examining the Bux-Mont Swim League Swimming & Diving Rules and Regulations for possible revisions.

Section 6.08 Committee to Review Out of County District Applications

This committee shall be appointed at the first meeting and shall consist of one (1) representative from each team. The committee shall be responsible for reviewing and voting on all applications received. All representatives will follow the guidelines for said committee (Attachment #1).

Section 6.09 "Gabi" Johnston Memorial Award Selection Committee

Attachment #6 lists the members of this selection committee. This committee shall review the applications for this award and the checklist provided by head coaches. This committee will meet after July 4th and prior to the Seeding meeting to make the selection. The President will receive all applications and modify the applications so the applicant's name and team are not known. The winner(s) of this award will be announced at the appropriate championship meet.

Section 6.10 Other Committees shall be appointed and defined at the President's discretion.

ARTICLE VII. Quorum

Section 7.01 A majority of the members of the League shall constitute a quorum for the transaction

of business.

Section 7.02 Each member pool of the League shall have one vote on all questions of debate at meetings of the League in which a roll call may be needed.

Section 7.03 Votes cast by each member present shall be interpreted as the opinion of each pool represented.

Section 7.04 Each pool shall be responsible for naming a league representative for the year. These people shall be voting representatives and alternates designated at the first meeting and shall assume duties at the first meeting. It shall be the responsibility of the representative or alternate to attend each meeting of the League during the course of the season.

ARTICLE VIII. Amendments

Section 8.01 The Constitution may be amended only by vote of the majority of the number of teams in the League (5 "YES" votes needed to pass). Such amendments must be submitted to the President in writing. They must be read to the League at a league meeting and presented for vote at a subsequent meeting. Once an issue has been addressed in a Constitutional Amendment and approved or defeated, it cannot be revisited for one full calendar year.

ARTICLE IX. Meets

Section 9.01 Age groups will be the following for boys and girls:

- a) For all swimming events - 8 and under, 10 and under, 12 and under, 14 and under, and Senior, which includes graduating seniors for the summer immediately following their graduation. For all diving events – Junior (12 and under), and Senior, which includes graduating seniors for the summer immediately following their graduation.
- b) Age of participants will be determined as of 12:01 AM on June 15 each year. Any team swimming or diving a person over age, in any championship or dual meet, shall sacrifice all points or awards won by that person.

Section 9.02 All swimming and diving rules and regulations concerning disqualification's, etc., will be according to the standards set by the current Bux-Mont Swim League Swimming and Diving Rules and Regulations. The League, at its expense, will supply these every year. All rule changes will be brought to the attention of the coaches at the June meeting. A copy of said Rule Book and a copy of this Constitution must be at the score table for each dual meet and each championship meet.

Section 9.03 Compulsory dives to be performed at each dual meet and championships will be drawn by the President at the June meeting. For Junior divers, the reverse dive (group 3) will not be included in the draw.

Section 9.04 Meets

a) Scheduling

- i) All meets will be scheduled on Tuesday and Thursday evenings and will begin according to warm-up and starting times presented by each team at the June meeting. A copy of the Bux-Mont Swim League Swimming and Diving Rules and Regulations, a copy of the Bux-Mont Swim League Constitution, and a copy of the USA Swimming and Diving Rules & Regulations must be at the score

table for each dual meet and each championship meet. Due to pool closings, swimming events must start on time.

- ii) Whenever possible and facilities allow, diving should be the first event of the evening.
- iii) Make-up meets - all dual meets must be completed by the day of the Seeding meeting in order to determine the official standings of the League.
- iv) The only basis for dual meet postponement shall be electrical storms, extreme cold, or pool equipment malfunction. Meets are to be postponed only for these stated reasons. All rescheduled meets shall be agreed upon by both Head Coaches.
- v) In the event a meet must be postponed, the host team must provide three options for rescheduling the meet on at least two different dates. If the host team cannot provide these options, and the coaches cannot reach an otherwise mutual agreement then the host team must forfeit. If the host team does provide these options, and the visiting team does not accept any of them and the coaches cannot reach an otherwise mutual agreement, then the visiting team must forfeit.
- vi) A make-up meet cannot be in the form of a "virtual meet."

b) Protests

All protests must be lodged within 24 hours of the completing of the meet only by the coach to the referee and the League President. The protest shall be presented in writing prior to the League Rules Committee meeting.

ARTICLE X. Championships

Section 10.01 The championships shall be individual rather than team.

Section 10.02 Scheduling

- a) There shall be one "A" and one "B" Championship swimming meet at the end of the season; the dates are to be set at the first meeting of the year. Whenever possible, there shall be two "C" Championship swimming meets at the end of the season; the dates are to be set at the first meeting of the year. There shall be one A Championship diving meet for Junior and Senior each. All diving championships shall be scheduled at the end of the season; the dates are to be set at the first meeting of the year.
- b) Whenever possible to schedule two "C" Swimming Championships, three teams shall participate with each host team/pool. Each year, the determination of the three teams shall be a lottery; the lottery process shall be modified to give consideration to team size in order to provide for an even distribution between the two meets.
- c) Each "C" Swimming Championship competition shall be independent of the other and shall present awards independently of each other.

Section 10.03 Officials - See "Duties of Meet Director" (Art. VI, Sec. 4)

Section 10.04 Timing Equipment

- a) The host pool for "A: Championships will be responsible for arranging the rental of

the automatic timing system.

- b) Fees incurred for the rental of the automatic timing system for "A" Championships will be paid by the League. Fees incurred for the rental of an automatic timing system for either "B" or "C" Championships will be the responsibility of the pools hosting the "B" or "C" Championships.

Section 10.05 Awards

- a) For swimming, trophies will be presented to the first, second, and third place winners of the "A" Championships in all events, including all relays. Medals will be presented to the fourth through eighteenth place winners of the "A" Championships in all events, including all relay events.
- b) For swimming, rosettes will be presented to the first through sixth place winners of the "B" Championships in all events, including all relay events. Ribbons will be presented to the seventh through eighteenth place winners of the "B" Championships in all events, including all relay events.
- c) For swimming, double ribbons will be presented to the first through sixth place winners of the "C" Championships in all events, including all relay events, whether there is one or two "C" Championships being held that year. Ribbons will be presented to the seventh through eighteenth place winners of the "C" Championships in all events, including relays, whether there is one or two "C" Championships.
- d) For both Junior and Senior Diving, trophies will be presented to the first, second, and third place winners. Medals will be presented to the fourth, fifth, and sixth place winners. Ribbons will be presented to the seventh through eighteenth place winners. All eighteen places will be considered A Championships.
- e) For all championship meets, Junior Diving, Senior Diving, "C" Championships, "B" Championships, and "A" Championships, in all events, in case of ties, duplicate trophies, medals, rosettes, double ribbons, and ribbons will be presented.
- f) Trophies will be supplied for the first, second, and third place teams in dual meet competition as decided by the League standings and will be paid by the League.
- g) A Sportsmanship Award will be made to the team voted by the League teams. Presentation will be at the "A" Championship meet.
- h) The Sportsmanship Award Trophy will be a rotating trophy as well as a permanent trophy.
- i) The League will pay for the Sportsmanship Trophy.
- j) The League will award the "Gabi Johnston Memorial Award to deserving graduating swimmers/divers (Attachment #4)

1) Bux-mont coaches will complete Attachment #5.

2) This memorial award will be presented to the winner(s) at the appropriate championship meet.

10.06 All teams will take care of their respective programs for championships and will absorb the cost.

ARTICLE XI. Publicity

Section 11.01 An account of each meet shall be sent to an appropriate newspaper immediately after each meet in order that the League may receive proper publicity. Each pool will be responsible for the publicity for the championship meets at the end of the season.

Section 11.02 The League Secretary shall send a copy of the dual meet schedule to the following newspapers: The Reporter, Daily Intelligencer (Doylestown), News Herald (Sellersville), and Souderton Independent, as well as any other newspaper that is requested.

ARTICLE XII. Order of Business for meetings

Section 12.01 The order of business for all League meetings shall be as follows:

- a) Call to Order
- b) Reading of the Minutes
- c) Report of the Treasurer
- d) Report of the Standing Committees
- e) Report of other Committees
- f) Old Business
- g) New Business
- h) Adjournment

Section 12.02 Questions of procedure should be referred to Robert's Rules of Order, Revised. A book will be provided by the League.

ARTICLE XIII. Schedule

Section 13.01 See attached Schedule (Attachment #3)

ARTICLE XIV. League Standings

Section 14.01 League standings shall be determined by the following point system: 2 points for each win, 1 point for a tie, 0 points for a loss.