



**GREENWYCHE CLUB**  
**“Policy Statements”**

1. There will be no illegal drugs or alcohol on club property at any time. Club property includes the pool area, tennis courts, playground, parking lot, and ball fields. Staff persons present on club property or on duty while under the influence of these substances at any time will be dismissed.
2. Lifeguards, or staff persons, bearing in mind that they are role models, will not use tobacco in the presence of children. There is no smoking, chewing, or dipping on the pool deck. Staff persons will not sell, trade or give tobacco to persons under age nineteen. (State Law)
3. Lifeguards have full authority and responsibility for ensuring the safety of the members and for enforcing the club rules. Any incident that demonstrates a lack of responsibility will be grounds for dismissal. Lack of attention or talking while on the stand and failure to enforce safety rules will be considered very serious offenses.
4. The lifeguard must have the ability to make sound decisions when dealing with difficult situations. They must be able to make decisions in regards to the policies and procedures of the facility. It is therefore important that the lifeguard remains emotionally alert and stable during lifeguarding duties.
5. The lifeguard must be courteous to all patrons and staff, but unnecessary conversations must be avoided. While on the stand, lifeguards should not have conversations with others except to give them brief directions or answer questions relative to pool rules and regulations. If questions cannot be answered briefly direct the patron to a lifeguard who is not on the stand (deck or office guard) or to a manager.
6. When enforcing rules and regulations the lifeguard must be courteous, consistent, and concise with all patrons. Start instructions/directions with “please” and end with “thank you.” The rule may be better understood if the lifeguard states the reason for the rule after enforcing the rule. For example, if a patron dives into the shallow end of the pool, state, “Please do not dive in the shallow end, it would cause a spinal injury if you were to hit your head. Thank you.”
7. Lifeguard/ staff persons will not have visitors while on duty. Exceptions to this would be made under unusual circumstances and must have the approval of the manager.
8. Lifeguard/ staff persons will be expected to abide by the schedule, substitute, and vacation policies in the handbook. Failure to report to work when scheduled will be considered a violation of Policy Statement #3. This includes staff meetings.
9. Lifeguard/staff persons will not be allowed to baby-sit while on duty or leave club property with a child without the parent’s permission. Lifeguards may not teach private swim lessons while on duty. All private lessons must be held on your off time.
10. Those considering employment may be subject to a background check.
11. All lifeguards must wear the approved uniform for guards. Females: red, one-piece or two-piece lifeguard suits/red shorts on deck/official Greenwyche Pool lifeguard t-shirt. Males: red swim trunks and official Greenwyche Pool lifeguard t-shirt. Any clothing that could impede a rescue may not be worn. The lifeguard must also have necessary rescue equipment within reach at all times.