**GSSC Board Meeting Minutes**

January 11, 2018

Location: Burien Fire Station #2, 900 SW 146 St, Burien, WA 98166

Present: Mark Dorsey, President

 Mike Joyal, Vice President

Charlene Li, Secretary

 Lyn Betenson, Treasurer

 Renata Kurprisz, Accounts Receivable

 Chris Reed, Head Manager

 Renee Birchfield, Social Chair

FEBRUARY 2018 MEETING: GSSC BOARD MEETING to be held on Thursday, February 8th, 2018, at 7pm, at Burien Fire Station #28, 900 SW 146th St, Burien, WA 98166

Minutes:

\*Called to order by President, Mark Dorsey at 7:05pm

1. President Report – Mark Dorsey

•Currently reviewing accounts: Sterling bank account is closed, and new Umpqua bank account is open with clear access. Old, unrelated, and personal passwords no longer valid.

•Winter swim-positive turn out and positive remarks

•Concessions-3-year term to begin this upcoming season. Will post position immediately; list candidates and biographies on January 24; vote open on Jan 25 until Jan 31; winner announced Feb 1. Survey monkey link to be used.

•Diving board incident is officially resolved. The claim of $2,791.19 in medical bills has been covered with a $500 deductible. AIG-Global Recovery Services/ Lexington Insurance Company

Liability disclaimer will be posted in: our office, placard, locker rooms, and website.

Bylaw will be changed to reflect the established policy

 Liability form will be signed before entering the pool. Can be printed or brought in from download on website

•Financial discussion

2018 Budget, quarterly statements, end of the year fiscal report, profit and loss statement, and spreadsheet balances are needed.

 Current statements show erroneous: classification, revenue, and employee costs.

Data needs to be corrected and coding in the future should have sub code headings to clarify and to plan pool costs. Using QuickBooks to decipher the subcategories will be useful.

1. Vice President’s Report-Mike Joyal

•absent

1. Treasurer Report – Lyn Betenson

•Goals for finances: budget finalized for membership voting, classification of line items, and profit and loss statement.

•Instead of audit, Lyn Betenson will research the discrepancies and errors.

•Liberty Mutual online access is set up

•New password for Umpqua

•QuickBooks information is shared

•PayPal revenue is organized, and data entered

1. Secretary Report – Charlene Li

•Merrill Lynch name change documents signed by Chris Reed and Charlene Li

•Dolphin Timing system-

Chris Reed will do more discovery. Pending costs and learning more about the pros and cons will determine whether this system will be applicable to our pool.

Rachel Loy will be a good contact for this information.

•Lori Box will get her position details to me so that I can get an email for her shadow this season.

1. Accounts Receivable – Renata Kurpisz

•49 members have not paid their maintenance dues. Unable to use pool until those fees are paid.

•2 families are 2 years in arrears with maintenance dues.

1. Membership – Carrie Rasmussen

•absent

1. Concessions- VACANT
2. Social Coordinator- Renee Birchfield

•Debit card-Stacey Manning’s card will be transferred to Renee Birchfield

*All GSSC debit card users must call Lyn Betenson to verify funds before usage.*

1. Team Coordinator-Lori Box

\*absent

1. Manager-Chris Reed

•Lincoln Aquafix flyer for Colorado Timing System priced at $3900 which is on the high end

•Winter swim:

Pool was a little cooler (80degrees) than expected as it was a slow, progressive warming of the water temperature. But still very enjoyable temperature.

•Hiring process to be done earlier this year (Mar 1) so that hires can be in place by season start

•POS possibly changing to a more economical and integrated (directly with QuickBooks) system

1. Final notes

•Winter swim was very successful, could it be used a voluntary fundraiser for items such as a timing system in the future?

•Next Winter swim GSSC will allow for guests.

NEXT BOARD MEETING WILL BE HELD ON Thursday, February 8th, 2018 AT 7pm at the Burien Fire Station

Meeting adjourned at 8:01pm

Written and submitted by: Secretary Charlene Li