**GSSC Board Meeting Minutes**

March 13, 2018

Location: Burien Fire Station #2, 900 SW 146 St, Burien, WA 98166

Present: Mark Dorsey, President

 Mike Joyal, Vice President

Charlene Li, Secretary

Carrie Rasmussen, Membership

 Lyn Betenson, Treasurer

 Renata Kurprisz, Accounts Receivable

 Renee Birchfield, Social Chair

FEBRUARY 2018 MEETING: GSSC BOARD MEETING to be held on Thursday, April 19th, 2018, at 7pm, at Burien Fire Station #28, 900 SW 146th St, Burien, WA 98166

Minutes:

\*Called to order by President, Mark Dorsey at 7:35pm

February 2018 Minutes approved. Mark Dorsey moved. Renata Kurprisz seconded.

1. President Report – Mark Dorsey

•PayPal will be done soon

•Snack Shack position as a one-year term will be advertised.

•Normandy Park/Olympic View/Gregory Seahurst Swim Club will have a reciprocal swim agreement that allows each pools’ members access to each other’s pool when there is a pool event. This reciprocal agreement will be posted on the pool page and a link on the swim page with dates. Member’s guest in this reciprocal agreement must pay the amount of a guest pass as per the individual pools’ requirements.

•Liability disclaimer will come from Mark Dorsey and Chris Reed.

•Increasing team fees. Lori Box explained that team fees currently cover costs including coach salaries and miscellaneous fees. Also, team fees were raised recently. Conclusion: review team fees if audit reveals that an increase is necessary.

 •Private discussion with Czarina Erikson, she will help itemize our 2017 finances, audit books, and help with categorization. $40,000 came in towards the end of the year, so the budget has been done too early. However, this still leaves $21,000 unaccounted.

 Carrie Rasmussen states that a professional audit should be accomplished regardless of reclassification or reorganization. Lynn Betenson states that Hawthorne could do the audit but needs to know how in depth before they can give us an estimate-but it will cost thousands for a full audit. Mark Dorsey moves that we get a third-party audit and shop for the best prices. Lyn Betenson seconded.

 Mark Dorsey moves that Czarina Erikson conduct an internal audit in exchange for a free 2018 membership. Carrie Rasmussen seconded. Charlene Li to draft a contract for the defined duties to be performed by Czarina Erikson.

•Mark Dorsey complimenting Carrie Rasmussen for her Facebook work. Carrie Rasmussen was able to move seven families from active to honorary and she will continue to ask for this type of membership change every January.

1. Vice President’s Report-Mike Joyal

•Capital Improvements are second to procuring a snack shack chairperson, securing the budget, and finding a person to move into Team Coordinator position.

•Peter Barton will add one additional nest camera.

•The pool will open on Saturday, May 12, 2018

•Charlene Li will get the Spring Newsletter prepared. Discussion of a soft opening and work party on May 5th and April 28th, 2018.

•The water pipes will to be drained and cleared and repaired (if necessary).

1. Treasurer Report – Lyn Betenson

•Profit and Loss statement has been produced but it is inaccurate with the current numbers.

•Will work with Czarina Erikson as an auditing team

•Discussion for shopping insurance when the premium is finished. Carrie Rasmussen can help shop for cheaper and better coverage.

1. Secretary Report – Charlene Li

• Charlene Li motioned for November 2017 Minutes and January 2018 Minutes approved. Mike Joyal seconded

1. Accounts Receivable – Renata Kurpisz

•47 members have not paid their maintenance dues. Unable to use pool until those fees are paid. Renata Kurprisz and Carrie Rasmussen worked to draft a letter to pay maintenance fees by March 15, 2018.

•Prebilling will cause revolving late fees on the billing system.

•A reminder letter will be sent out on April 15, 2018.

•If members have not paid by May 12, 2018, opening day, they are unable to use the pool and are in danger of forfeiting their membership. They will get a warning of this possibility.

•Any payment is applied to the oldest amount. If they have not paid last year’s maintenance or annual membership, they are also unable to use the pool.

1. Membership – Carrie Rasmussen

•163 are on the waitlist

•2 members are selling

•7 are offered honorary membership and 4 have accepted

•perpetual plaque for honorary members will be shelved at this time.

•honorary parking discussed and dismissed as there is no monetary benefit

1. Concessions- VACANT
2. Social Coordinator- Renee Birchfield

•Jolin trunk show will occur but not on parent night when Sylvia’s Swimwear is trying to sell team fittings.

•Discussion on online store options

•New event: Sip and Paint

•Return of old event: Mixed Adult Doubles Tennis 9am to 1pm the day after Adult Party

1. Team Coordinator-Lori Box

•Reva Zacharias will be head swim coach

•Liam McNett and Emily Zacharias will coach younger swim groups

•Nina Zacharias will be dive coach

•Luke and Paul Codd will be tennis coach

•Kevin Kinesett may return as tennis coach

•swim and tennis schedules are ready

June 4th is the parent night, All City will be at OV on 1st Tuesday in August, Team banquet will be 1st Wednesday in August. League dues are now $1,000.

•Will stay on as team coordinator if paid

1. Manager-Chris Reed

•absent

1. Final notes

•Spring Newsletter should be sent out around March 19th, pending receipt of each board members’ completed section.

NEXT BOARD MEETING WILL BE HELD ON Thursday, April 19th, 2018 AT 7pm at the Burien Fire Station

Meeting adjourned at 8:01pm

Written and submitted by: Secretary Charlene Li