**GSSC Board Meeting Minutes**

November 14, 2017

Location: Burien Fire Station #2, 900 SW 146 St, Burien, WA 98166

Present: Mark Dorsey, President

 Mike Joyal, Vice President

Charlene Li, Secretary

Carrie Rasmussen, Membership Chair

 Lyn Betenson, Treasurer

 Lori Box, Teams Coordinator

JANUARY 2018 MEETING: GSSC BOARD MEETING to be held on Thursday, January 11th, 2018, at 7pm, at Burien Fire Station #2, 900 SW 146th St, Burien, WA 98166

Minutes:

\*Called to order by President, Mark Dorsey at 7:05pm

1. President Report – Mark Dorsey

•Member, Steve Lyon, wants his annual work fee waived because the tennis courts were not cleared and usable the times that he wanted to use the courts. Board discussed and decided member does owe the work fee because the season has ended and if there is an issue the member has in the future that it needs to be addressed at the time of the issue. The tennis courts were used by teams and members without issue throughout the past season.

•September and October minutes approved. Mark Dorsey motioned, and Carrie Rasmussen seconded.

•Past member, Hoppe, wants the work fee to be passed onto the new owners of their home and the new members. Board discussed and decided the past member owes the fee as it is due for the season that passed not the upcoming season.

Discussion with Board concerning the billing of the season to be assessed at the beginning of the season to be paid before the end of the season to discontinue any misconceptions of who owes the work dues. This billing system is to be implemented in 2018.

•Capital Improvements to be postponed until next year as we are not ready to vote and do not have the proper estimates yet. To be researched in our bylaws: How much do we have to keep in reserves? How much can we spend? How much can we vote to be assessed? How much can we spend as a board? How much do we currently have in our reserves? What are our investments returning? How much can we save on insurance premiums with some of the improvements that would offset our cost? How much can we save on new systems that may be implemented with our proposed improvements? If we vote for an assessment, the proposal must be done at the annual meeting. The capital improvements committee needs to formalize, have time for drawings done, crunch numbers, and poll membership for their expertise and for their most coveted improvements.

A sample poll was not well received and may not have been sent out to everyone. Proposal for another poll that names and ranks the immediate improvements, things liked to be done, and fun items in order of priority. Multiple choice style or a, b, or a and b style.

Currently the Merrill Lynch account has approximately $53,000 and checking account has approximately $5,000. Our fiscal year end profit and loss showed a net loss of $67,000 which seems erroneous and may require an audit . We need to analyze the annual dues, maintenance, and operating expenses for the past 3 years to see what our numbers are as per bi-laws, profit and loss, and possible spending.

Lori Box asks for a spreadsheet with a breakdown of annual team fees, lesson costs, team expenses, payroll for coaching staff and lesson instructors.

 Lyn Betenson agrees that this would improve our ability to understand the numbers and will work on separating the line items. Reconciliation is difficult because members do not necessarily send what is owed. Because numbers do not match, and checks are for many line items like team, fees, and lessons, it has been difficult in the past. However, the POS can show the data more clearly.

1. Vice President’s Report-Mike Joyal

•drainage has not been completed, but is working on finding someone.

•Electrical repair by Peter Barton is completed.

•Recology stops in September and begins in April each year

1. Treasurer Report – Lyn Betenson

•Department of Health notification that issued the certificate of inspection that may or may not have expired concerning the cover for the wading pool.

1. Secretary Report – Charlene Li

•Will work with Lori Box to gather a job description to find some candidates to shadow Lori and Jana Lipscomb this year. Ann Limbaugh a possible candidate.

•Dolphin Timing system-

Discussion: Lori Box explained with timers using plungers would use less paper but could easily malfunction and cost more time and effort than worth. Currently 2 pools are using the system. Charlene Li mentioned the cost of $1,000, and Lori Box said that if it was only that cost it would be well worth it. Charlene Li to verify the amount.

1. Accounts Receivable – Renata Kurpisz

•absent

1. Membership – Carrie Rasmussen

•Filling 7 spots at the end of the season

•3 new candidates to be voted for approval. Carrie Rasmussen motioned, and Charlene Li seconded

•In December will approach members that might want to move into honorary status

•Members who have not paid their fees will lose their membership as we have a long wait list.

•Currently working on getting exact numbers and ages of members to track usage.

1. Concessions and Social– Stacy Manning

\*absent

1. Social Coordinator- Renee Birchfield

•absent

1. Team Coordinator-Lori Box

\*league meeting-no post season meet for next year; although, we have been offered the speedy sixer meet. Will confer with Liam McNett and Emily Zacharias, speedy sixer coaches, for input. Paul Codd will return as tennis coach.

1. Manager-Chris Reed

\*absent

1. Final notes

•Stacey Manning is not returning as concessions chair. We will arrange a vote as soon as possible to fill that vacancy.

•Winter swim for January 6, 2018

NEXT BOARD MEETING WILL BE HELD ON Thursday, January 11, 2018 AT 7pm at the Burien Fire Station

Meeting adjourned at 8:10pm

Written and submitted by: Secretary Charlene Li