**OLYMPIC VIEW SWIM CLUB**Lifeguard Employment Application



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| **APPLICANT INFORMATION** | | | | | | | | | | | |
| Last Name: | | Click or tap here to enter text. | | | | | First Name: | | | Click or tap here to enter text. | |
| Contact Number: | | Click or tap here to enter text. | | | | | Email: | | | Click or tap here to enter text. | |
| Birthday: | | Click or tap to enter a date. | | | | | School: | | | Click or tap here to enter text. | |
| Grade in Fall 2018: | | Click or tap here to enter text. | | | | | Olympic View Member? | | | Yes  No | |
| **POSITIONS YOU ARE APPLYING FOR** | | | | | | | | | | | |
|  | | Lifeguard | | | | |  | | |  | |
|  | | Swim Lesson Instructor | | | | |  | | |  | |
| **PREVIOUS WORK EXPERIENCE (if applicable)** | | | | | | | | | | | |
| Employer: | Click or tap here to enter text. | | | | Dates Employed: | | Click or tap here to enter text. | | Position: | | Click or tap here to enter text. |
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| **LIFEGUARD APPLICANTS**  **List expiration dates for the following certifications (you must have all three):** | | | | | | | | | | | |
| CPR Certification: | | | | Click or tap here to enter text. | | | | | | | |
| First Aid Certification: | | | | Click or tap here to enter text. | | | | | | | |
| Lifeguard: | | | | Click or tap here to enter text. | | | | | | | |
|  | | | | | | | | | | | |
| If you have not yet received your certifications: | | | | | | | | | | | |
|  | Are you enrolled in a course?  Yes  No | | | | | | | | | | |
|  | Expected date of completion: Click or tap here to enter text. | | | | | | | | | | |
| **SWIM LESSON INSTRUCTORS**  **Please indicate the levels you’d like to teach** | | | | | | | | | | | |
|  | Preschool | | | | |  | | Advanced Beginner | | | |
|  | Beginner I | | | | |  | | Competitive | | | |
|  | Beginner II | | | | |  | | Willing to teach any level | | | |
|  | Beginner III | | | | |  | |  | | | |
| **PLEASE PROVIDE TWO REFERENCES** | | | | | | | | | | | |
| Name (relationship): | | | Click or tap here to enter text. | | | Phone: | | Click or tap here to enter text. | | | |
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| **AVAILABILITY** | | | | |
| The pool opens **April 27, 2018** – when can you start? | | | Click or tap here to enter text. | |
| Staff training will be **April 21st and 22nd** – Can you make either of those days? | | | April 21st  April 22nd | |
| The pool closes **mid-September**, what is the last day you can work? | | | Click or tap here to enter text. | |
| Days of the week you can’t work: | | | Click or tap here to enter text. | |
| Hours of the day you can’t work: | | | Click or tap here to enter text. | |
| List any dates that you can’t work: | | | Click or tap here to enter text. | |
| Have you asked your parents about any schedule vacations? | | | Click or tap here to enter text. | |
| Please list dates of any vacations that you did not list above: | | | Click or tap here to enter text. | |
| How many hours per week do you want to work? | | | Click or tap here to enter text. | |
| List any and all teams you will be joining this summer at OVSC: | | | Click or tap here to enter text. | |
| **WHY DO YOU WANT TO WORK AT OLYMPIC VIEW THIS SUMMER?** | | | | |
| Click or tap here to enter text. | | | | |
| **ACKNOWLEDGEMENT** | | | | |
| *By typing my name below, I confirm that my answers are true and complete to the best of my knowledge.*  *I have fully read each page of this application and description of duties. I am entirely aware of what is required to work at Olympic View this summer.* | | | | |
| Signed: | Click or tap here to enter text. | Date: | | Click or tap here to enter text. |

**Lifeguard Duties and Qualifications:**

* Must be 15 years of age with valid Lifeguard Certification as well as CPR and First Aid (Age and lifeguarding experience is considered when making decisions for number of hours scheduled for all hired lifeguards.)
* Guarding/protecting the swimmers in the pool
* Greeting members and their guests in the office
* Manually checking guests in and checking against the paid membership list.
* Recording financial transactions and answering questions
* Friendly attitude at all times, but stern on safety issues when guarding
* Daily pool maintenance – lifeguards are responsible for maintaining a cleanly environment for all patrons
* Assist and maintain the Snack Shack as needed
* Please note that we have early bird swim times planned as follows (subject to slight changes):
  + **May 7th - June 20th (weekday mornings)**
    - 5:30-6:30am
    - Lifeguards arrive by 5:25am and should be able to leave for school by 6:45am
  + **June 21st – September (weekday mornings)**
    - 6am-7:30am
    - Lifeguards arrive by 5:55 to open up
* Additional duties will be explained at staff training
* 2018 Lifeguard training dates: **April 21st and 22nd**  - please keep one of these days open as attendance will be mandatory to begin work. (Tentative based on hiring of new manager)
* Starting Rate of Pay: $11.50/hour

**Lifeguard Positions:**

* ***Save the Date:*** All lifeguarding applicants must attend at least one hiring meeting/interview session. Interview session are TBD. We are in the process of hiring a new manager. They will contact you with dates after applications have been reviewed**.** Each application will be scheduled for a specific time to meet with the 2018 pool manager and various board members in attendance
* Lifeguard scheduling starts before the pool opens for the *entire summer schedule*. It is critical that we have a solid snapshot on trips/vacations that everyone might be taking when we create the staff schedule. WE recommend speaking to your parents about vacations and possible work conflicts.
* Head/Senior Lifeguards are chosen by the manager during the application process and will be placed firs ton the schedule based on their availability. Head/Senior Lifeguard status will be periodically reviewed throughout the summer.

**Swim Lesson Instructors:**

* Instructors with previous experience will be considered first
* Swim level assignment preferences are not guaranteed and levels may be combined depending on enrollment
* ***Swim lesson instructors must teach a full two-week session and will not be scheduled for a session if they must miss more than one day of a session***
* Sessions are tentatively planned as follows:
  + Session 1 (June 25-July 6) No session on July 4th
  + Session 2 (July 9-20)
  + Session 3 (July 23- August 3)
* Class times are as follows:
  + 11:30-am-12:00pm
  + 12:00pm-12:30pm
  + 12:30pm-1:00pm
* Rate of Pay: $11-12.50/per hour DOE

**Questions? Please contact Jennifer Hefford-Anderson, pool president at** [president@olympicview.net](mailto:president@olympicview.net)

**\*\*We are currently in the process of hiring a Pool Manager\*\***

***Please complete pages one and two, save it with your last name in the document title, and return to the above email address. (example: smith.2018 OVSC Employement Application)***

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| **Upcoming Area Lifeguard Trainings** | |
| Evergreen Pool | [www.evergreenpool.org](http://www.evergreenpool.org)  **Taking place over Highline SD spring break** |
| Federal Way Community Center | [www.itallhappenshere.org](http://www.itallhappenshere.org)  **Taking place during the day April 2-6, 2018**  <http://itallhappenshere.org/swim_383_1572027225.pdf> |
| Mt. Rainier Pool | Please call for specifics: 206-824-4722  <https://mtrainierpool.com>  They are currently still closed for renovations. Please watch their website or call for possible training opportunities. |
| Seattle Parks and Recreation | <https://www.seattle.gov/Parks/aquatics/employment.htm>  Various class listed around Seattle this spring |
| YMCA | <http://www.seattleymca.org/program/swimming/certificationsandtrainingclasses>  Matt Griffin YMCA (SeaTac): 206-244-5880 |
| American Red Cross | <http://www.redcross.org/take-a-class/program-highlights/lifeguarding>  Various classes listed around Seattle this spring |
| Bellevue Club | <http://www.bellevueclub.com/aquatics/LifeguardTraining.pdf>  Links to the brochure of all the classes they offer this year. While not as conveniently located, Bellevue Club offers frequent trainings at regular intervals. |