



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Global Captive Management Board Room

6 June 2018

**PRESENT:**

**Officers:**

Chilian Wong-Ellison

Michael Lockwood

William Balderamos (arrived 6.36pm)

**Directors:**

Duke Sullivan

Sandy Hew

Stephen Broadbelt

Michelle Bailey

**IN ATTENDANCE:**

**Ex-officio:**

Bailey Weathers - Technical Director

Kathy Jackson

Dean Wragg

Alissa Moberg (arrived 6.35pm and left 8.07pm)

**Apologies** were received from CJ Moore, Andrew Mackay and Frank Flowers.

**CALL TO ORDER**

Michael Lockwood called the meeting to order at 6.33pm with a prayer. It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") was present in person.

## **ACCEPTANCE OF MINUTES**

The minutes of the meeting held on 9 May 2018 were tabled at the meeting. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 9 May 2018 be approved.

## **MATTERS ARISING:**

Congratulations to William for the addition to his family with the birth of baby daughter!

## **PRESIDENT'S REPORT:**

Michael tabled his report

Michael plans to attend CCCAN Championships in Aruba this month using personal funds.

Michael continues to make updates to the website. Michael would be grateful for some help in this respect especially if anyone has any feedback on things that need to be updated. Michael reiterated that it is important to check the calendar on the website for upcoming events and/or advise him of any changes.

## **SUB-COMMITTEE REPORTS:**

Duke and Bailey updated the meeting with the documents from the Flowers Group meetings.

Bailey informed the meeting that the UANA board meeting is currently scheduled for Sunday 16 June 2018 at 8am at the Westin.

The Board was informed the meeting that the numbers are down for the Flowers Mile swim this year (about 200). Currently the number of 10K swimmers is looking to about 50 and 100 for the 5K swim on Monday 18 June 2018.

The Open water clinics are to be take place on Thursday 14 June 2018 for the 12 and under and 13 and overs. There are two clinics scheduled for all swimmers on Friday 15 June 2018. Rick Walker, Andrew Gemmell, Emily Brunemann and Chip Peterson will be conducting the clinics at Governor's Beach.

## **Open Water:**

Duke updated the meeting with a verbal report on Open Water.

Duke informed the meeting that Butterfield 800m Open Water swim, which was postponed from 26 May 2018 has been rescheduled to a 1pm start for this Saturday 9 June 2018. The time was chosen so as to capture the maximum number of swimmers and not clash with the rugby game between Bermuda and Cayman at the Truman Bodden Sports Centre at 4.30pm. Duke informed the meeting that he and Rory were on TV about the swim and we also had coverage on Radio Cayman.

## **Masters:**

Bailey informed the meeting that there are some Masters swimmers who will be participating in the 2.5K relay on 15 June 2018. Registration will take place on the day at the beach.

## **Aquatic Sports:**

Allissa talked of the meet that some of the synchro swimmers went on to Walnut Creek, California:

"May 17-21st, 13 Synchro Swimmers competed at the Region B Championships in Walnut Creek, California with several medals won in Solo, Duet and Team competition. The purpose of this trip was to expose the developmental team to a higher level of competition than had been experienced in previous meets while also allowing swimmers to enter multiple routines. With the 13 swimmers, 14 routines were entered and all competed. Several coaches and officials offered feedback after the event and were extremely interested in future competitive and training opportunities based in Cayman. We are looking forward to hosting former 3-time Olympic Coach, Gail Emery, for a

week of athlete training this winter. In addition to the 3 days of competition, swimmers also participated in a brief training session hosted by FINA clinician Tammy McGregor and Coach Gail Emery. During this session, the two coaches had swimmers from Cayman learning skills quickly and performing them as a group. All swimmers enjoyed the challenge and the meet was a positive experience overall."

Michael asked Alissa the number of members in her Cayman synchro group and Alissa confirmed 33 synchro swimmers. Alissa informed the meeting that she plans to open enrolment in September for a few slots; however, she has limited capacity of what she can take on.

The meeting was informed that artistic swimming scholarships are available from universities.

#### **Nationals:**

It was confirmed that we have a Nationals Meet report.

The plan is to approach CIS with the dates we have in mind for the National Championships. It was confirmed that we are looking to have the Championships six weeks from Easter/CARIFTA. Looking at the calendar, that would bring us to 6 March to 10 March 2018. Discussion surrounded the 5K and conducting the race prior to the National Championships.

#### **Technical:**

Michael informed the meeting that Tom McCallum and Adam Roberts renewal for FINA needs to be approved.

The subject of the technical suit ban was brought up. This still needs to be finalised and rolled out in the new swim season.

#### **Medical/Lifeguards/Safety:**

Steve has offered to conduct a First Aid course and AED course. We are looking at Saturday 15 September and Chilian informed the meeting that the VIP Room at the Truman Bodden Sports Complex will be under renovation and will not be available in September. A request has been put through to Jacky Rowland to conduct the course at the Venetia Clubhouse and we are awaiting the response from the Venetia strata.

#### **CAYMAN BRAC:**

William is working with the Cayman Brac swim association with regards to the paperwork needed for registration to be a swim club. The plan is for Cayman Brac to host a series of swim meets annually. There will be a need to implement and increase the swim programs in the Brac.

The Cayman Brac pool is ready and currently there is work being done to the area surrounding the pool.

#### **SPECIAL OLYMPICS:**

Bailey informed the meeting that the SOCI swim gala took place at Lions Pool. Chilian will email Ryan and Penny to enquire on how the swim gala went. It was noted that swimmers from Stingray Swim Club and Seven Mile Swimmers helped out in the gala.

#### **CALENDAR/WEBSITE:**

It was noted that there were no new updates to be discussed.

#### **TECHNICAL DIRECTOR'S REPORT:**

Bailey tabled his report.

Bailey informed the meeting that some of our open water equipment could not be located at present.

Annual Awards have been discussed at sub-committee level and it was discussed that the Stars awards will be replaced with IMX awards for each age group. The sub-committee is open to suggestions on awards and welcome suggestions to be sent to Duke, Bailey and the sub-committee as soon as possible.

Planning for the UANA and Flowers sea swim events are going well.

## **CLUB REPORTS**

### **Camana Bay Aquatic Club**

Alissa tabled her report.

Upcoming Events:

- Swimmers will participate in the Butterfield Sea Swim on June 9th as well as the Flowers Sea Swim on June 16th CBAC Annual Awards Banquet scheduled for June 17<sup>th</sup>
- The Spring Synchro Show will be on Wednesday, June 20th at 6:30pm
- 12 Swimmers from CBAC will be travelling to the Sarasota Sharks Open Meet taking place June 21-25th

### **Seven Mile Swimmers**

Dean updated the meeting with a verbal report.

The meeting was informed that the Board meets once a month at the Genesis Building.

### **Stingray Swim Club**

Kathy tabled her report, as per below:

Lions Sprint Meet: it was a full "house" on deck with XXX registered swimmers taking part from all Cayman's clubs and organisations. The Grant Thornton Landon Von Kanel was a success.

CALENDAR - June 9: SOCI Swim Gala - June 9: Butterfield Open Water - June 16: Flowers One Mile Open Water - June 24: SSC Year End Banquet, South Sound Community Centre - June 29 – July 3: CCCAN, Aruba - July 2-16: Senior Altitude Training Trip, Colorado - July 20 – 22: 2018 Floribbean Swim Fest - July 26-28: Tar Heel States, Greensboro, NC - July 30 – Aug 5: TYR Senior Summer Champs 3.

CHILDHOOD PROTECTION - Look forward to receiving notification from CIG/CIASA of the next scheduled training sessions 4. OTHER - YEAR END BANQUET: 24 June. Tickets are \$25 per person and we would welcome CIASA support. If anyone is interested in purchasing a ticket, please contact SSC Director Will Balderamos - FUND RAISING: An evening of Zumba on June 30 at the South Sound Community Centre – we will forward a flyer to CIASA Secretary to share with CIASA membership

FACILITIES: we are continuing to work with the Dept. of Sports to install shade sails over the pool, as well as to look into the possibility of upgrading the pumps. We are also working with a sponsor on new lane lines for the pool. - WATER SAFETY DAY: 15 May our plans for this didn't work out but we are adding to our calendar for 2019

QUESTIONS a. Drone Use: I notice CIASA is using a drone at some swim meets and sea swims. Does CIASA have a policy on drone use? If yes, can you please share it with Stingray and if no, can you please let me know if this is something, you have considered and decided against or at this point have not considered? b. Open Water Development: We know that a number of CIASA supported aquatic competitions are pool, artistic and open water; but given Cayman's success in open water has any thought ever been given to researching additional competitions for our open water swimmers e.g. in Florida? c. Thunder/Lightening: can you please confirm you have updated Tech Committee on the information you provided to Stingray regarding the CIASA policy?

It was also discussed that CIASA consider the possibility of buying a trailer from the US and bringing it down for CIASA use.

### **Fund Development:**

It was noted that there were no new updates to be discussed.

### **Booster Group**

Sandy updated the meeting with a verbal report.

The planning for the gala for 7 October 2018 is under way. A save the date email should be sent to members in the next week.

### **50m Pool Committee**

William, Steve and Michael updated the meeting.

Cayman 27 broadcast a positive report based on numerous interviews conducted at the Lions Swim Meet in early May. The story focused on the milestone of the 50 meter pool receiving the full support of the Lions organization. The goal of this report was to gain additional support for the project at a grass-roots level to help influence government's support for the project. In addition to previous board minutes, Grand Thornton have pledged support for the 50 Meter Pool / Aquatics Centre project. A meeting is scheduled with this organization on June 12th at 6pm to discuss their involvement. A representative of the firm attended the LVK meet and announced their support for the 50 meter pool to all those present.

Natare Pools picked up on the Cayman 27 story and contacted Steve Broadbelt regarding their interest in building our 50m pool / Aquatics Centre. Steve B., had a call with a Mr Dan David and he has committed to providing budgetary quotes prior to our June 12th meeting. Natare specialize in Stainless Steel pools and claim a longer service life than Myrtha Pools. They have been provided with PDF copies of the proposed site plan for the new facilities.

Kevin Drysdale of JEC has provided CIASA with the contact information of two aquatic consultants that worked on the pool project in Cayman Brac and large aquatic centres in the UK and other locations. An update will be provided at the next board meeting with responses from each consultant.

The facility will not be owned by a team and is proposed to be governed by a joint board of CIASA and CIG members in partnership with the Department of Sports.

### **Insurance:**

It was noted that there were no new updates to be discussed.

William will be working with AON Insurance.

### **CIOC:**

Bailey updated the meeting with the names of current swimmers with B cuts for the Youth Olympic Games. It was discussed that CIASA has put forward the name of the male swimmer for recommendation. We are waiting to hear confirmation from his university and the swimmer for confirmation of attendance to the Youth Olympic Games.

### **Athlete Protection:**

William updated the meeting with a verbal report.

MASH Update: Met with MASH group (Multi Agency Safeguarding Hub) with regards to implementing the background checks on the child protection and working on how to present the application forms for everyone.

At the next meeting we will provide the child protection volunteer forms to the clubs.

**Strategic Plan**

**Other Matters**

1. CIASA is incorporated as a not for profit company limited by guarantee, not having a share capital and being licensed by the Governor-in-Cabinet of the Cayman Islands to be registered without the word limited in its name under Section 80 of the Companies Law (2018 Revision).
2. CIASA is also registered as a non-profit organisation under the Non-Profit Organisations Law, 2016.
3. CIASA must take steps to identify the following:
  - a. any member who holds, directly or indirectly, more than 25% of the shares in CIASA;
  - b. any member who holds, directly or indirectly, more than 25% of the voting rights in CIASA; or
  - c. any member who holds the right, directly or indirectly, to appoint or remove a majority of the board of directors of CIASA.
4. Please note the following analysis to the above mentioned points:
  - a. there are no shares in CIASA as it is a company limited by guarantee;
  - b. no member of CIASA holds, directly or indirectly, more than 25% of the voting rights in CIASA; and
  - c. no member of CIASA holds the right, directly or indirectly, to appoint or remove a majority of the board of directors of CIASA.
5. The board of CIASA will pass resolutions as set out in the attached memo and file the attached register with the Registrar of Companies.

Following discussion, on a motion duly moved and seconded, it was resolved to approve the Memorandum of the Cayman Islands Aquatic Sports Association Beneficial Ownership Register Regime and the register;

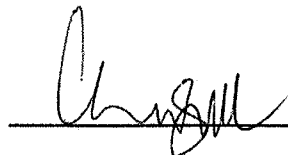
<b>BENEFICIAL OWNER STATUS</b>	<b>DATE OF COMMENCEMENT OF STATUS</b>
No registrable person identified	6 June 2018

**DATE OF NEXT MEETING**

It was noted that the next meeting would be on 11 July 2018. The meeting ended at 10.47pm.



**Michael Lockwood**  
**Chairman of Meeting**



**Chilian Wong-Ellison**  
**Secretary of Meeting**