

# August Board Minutes

MINUTES

AUGUST, 23, 2018

1700-1900

LIBRARY

<b>MEETING CALLED BY</b>	President-Susanne Galvin @ 1705
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>SECRETARY</b>	Cheryl Olsen
<b>ATTENDEES</b>	Susanne G.; Cheryl O.; Michelle M; Marianne K.; Zoe; Jen L.; Jenna T.; Tom S.; Jenn K; Susan Y; Alda K., Krishna E., Jenn C.; Njeri H.; Stacey W., Mary J.

Agenda topics

**MINUTES**

CHERYL

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approval of April, May, June, July Minutes Michelle: makes a motion Zoe: 2nd Approved  (signed by Susanne)	Cheryl Olsen	

## PARENTS MEETING

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Penalty Fees/Financial Agreement		
Mention--volunteer/ kids helping		
Voting in the new Board Positions		
Families: 1330 Board: 1300  <ul style="list-style-type: none"> <li>● table set up in the hallways</li> <li>● swim caps are not in yet</li> <li>● sell old swim caps and the tokens</li> <li>● donations for the tshirts</li> </ul>	Cheryl Jenna Susanne Jenn Michelle	

<ul style="list-style-type: none"> <li>● Waiver: 21 people still haven't turned them in--- Michelle can look as well as registrar to look for parents</li> <li>● Email by Registrar---to parents who haven't turned them in by Sunday night</li> <li>● Jenna: PowerPoint presentation for Parents meeting---sending out to the board so we can look at it before it is send out...Cheryl can send out the powerpoint AFTER the Parents meeting on Monday (with What to Expect at a Meet)</li> <li>● When Food Inventory Goes out: We need a caveat that "this is part of your hours but not part of volunteering for the meet...."</li> <li>● Susanne: send out a draft of what is happening</li> <li>● Still looking for a Social Coordinator: who would also maybe take on giving candy to kids before meets at the pool</li> <li>● Captains to look into the HS news to get announcements in...also their information page needs to be updated on the website</li> <li>● Krishna: Have name Tags---so that we can get to know each other and not feel so cliquish</li> <li>● Jenna to put out list of Groups--before meeting</li> </ul>		
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**1st Home Meet  
Prep/Concessions/Stats**

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Track-it-forward: too much money for 3 meets....use sign up Jennie--Cross reference and keep track of time</p> <ul style="list-style-type: none"> <li>● need to sign in at the meet and sign out as well</li> <li>● Vilseck coming</li> <li>● Matt might present info at the parent meeting for more training for officials, etc...we have enough but need to train more for the future</li> <li>● batteries need to be updated</li> </ul> <p>Marianna &amp; Zoe are working together to get the list together for how many people that need to sign up; Marianna took inventory and will try to finish the list by tonight.</p> <ul style="list-style-type: none"> <li>● Mention helping at the Parents meeting</li> </ul>	Zoe	
German teams--asked again by Susanne b/c we	Susanne	This next

<p>haven't heard anything</p> <ul style="list-style-type: none"> <li>If they don't come--Friendship Meet</li> </ul> <p>Also check to see if we can get in the night before: to set up chairs, touch pads, etc... (also we need 10 timers vs 15 timers needed)</p> <ul style="list-style-type: none"> <li>Stats: needs 3 times/ physical stopwatches--- so maybe start with 3 timers to start or then let them leave----or keep them to train??? Zoe to look into getting 15 and dealing with it.</li> <li>Stats to check with ESFL--for reference</li> </ul>		week
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**CARE FAIR**

SUSANNE

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
First Home Meet at the same time. 8Sept Alda-manning the booth-to give out info Zoe--see if we can get another parent to setup		

**SEASON SO FAR/PARENT INTEGRATION**

ALL

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**AROUND THE HORN**

ALL

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Voting in at Parents Meeting:</p> <ul style="list-style-type: none"> <li>Tom Schmidt--new Community Liason</li> <li>Jen Cornley--new Registrar</li> <li>Zoe--new Volunteer Coordinator</li> </ul>		
<p><b>Fundraising:</b> Ideas--Allowed 10 Fundraisers:</p> <ul style="list-style-type: none"> <li>Gummy Auction Baskets--Bring during the parents meeting or during swim</li> </ul>		

- Christmas Wrapping---AR in after George puts it, that needs to be tracked by Fundraising
- ??? (in thoughts) Car Wash; Brat Burn; Cookies; Burritos
- Cant sell alcohol on Post

**HSLiaison:**

- guidelines are updated and on the Web Page; Will be given out on Sunday at Parents Meeting
- Social coordinator for HS---would count hours--- Board is in agreement that they can count them

**Registrar:**

good --Cap at 125 swimmers--register until mid Sept and President has to send in roster to ESFL; HS student by Sept. 7th

**Concessions:**

- anticipated to try to make \$750 (to pay for the cost of the pool)
- Budget?--keep accurate bookkeeping of stuff to be repaid

**Treasure:**

- looking for 3 parents not on the board to due the audit---will count toward their hours
- \$10 penalty fee/family for not responding to Meet YES or NO: then treasure will send out an email to that parent...finds out from Stats

**Equipment:**

- who has the patches from last season--Jenna has them...Need to get them out to the team from last year...since they came in late
- swim caps-White: (can we get latex? also?)
- Team shirts--do we need names on the back??? (board agrees that team shirts come in fast(custom ink): then we do another personalized clothes later (Aries))

**Pres:**

- New changes to the new reg's, etc...pres will look through and see if there is anything that is new that we need to know and then send it out

**Newsletter:**

- Meets coming up, tips, parent emails; This is who did what, coaches corner
- sent to Secretary and Alda--so all information is because

<ul style="list-style-type: none"><li>● Parent Liaison: out to parents that some meets will be limited-due to size (ex. Lisbon) so parents know before they book flights/hotels, etc...</li></ul> <p><b>CLiaison:</b></p> <ul style="list-style-type: none"><li>● will get with Pres to get information binder and find a new place for big meets--Sindelfingen doesn't work (to much \$\$ and parents can't be on deck)</li><li>● Need a pool for Divisionals</li></ul> <p><b>HCoach:</b></p> <ul style="list-style-type: none"><li>● Jenna introduced herself--told us about her PowerPoint</li></ul>		
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Meeting Adjourned: 18:48