

Board Minutes

MINUTES

SEPTEMBER 20, 2018

1700-1900

LIBRARY

MEETING CALLED BY	Vice President-Lisa @1712pm - wrapped by 18:52pm
TYPE OF MEETING	Monthly Board Meeting
SECRETARY	April Purtell
ATTENDEES	Treasurer, Fundraising, Webmaster, Registrar, High School L, Equipment, Head Coach, Parent Liaison

Agenda topics

MINUTES

SECRETARY

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approval of August Minutes Motion - Lisa; Second Krisha All in favor, so passed Post for continued transparency as well as governance (website)	April (Secretary) Stacey (Webmaster)	N/A

VOTE IN SECRETARY

VICE PRESIDENT

DISCUSSION	Lisa	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approval of April Purtell to the board as Secretary Motion - Lisa, Second Stacey All in favor, so passed	Lisa (VP)	NA

Long Distance Time Trials

LISA/JENNA

DISCUSSION	<p>Last year was challenging as there was a lack of awareness it was an official meet. Lisa will create meet announcement for October 9th-11th with a possible backup for October 21st. Coach groups will submit recommends for time trials for swimmers. It will be the parent-coach-swimmer relationship in support of the time trials for success and event placement. Need to have Mike (Head Timer) request extra stopwatches. There will be no practice conducted but swimmers not participating will be expected to volunteer in support.</p> <p>Meet announcement will reflect picture days (middle school) as well as PSAT and time trial events will be broken up to allow for maximum participation without overcrowding.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Meet Announcement	Lisa	30 Sept	

**MAICHINGEN PACE
CLOCK**

TREASURER

DISCUSSION	<p>Coach formally requested a pace clock for the Maichingen pool from the Treasurer. There is currently not one available at the pool at all. It will cost \$300.</p> <p>Motion to approve, unanimous support to pass.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Purchase	Jenn (Head Coach) Michelle (Treasurer)		

SEASON SO FAR/PARENT

ALL

INTEGRATION

VP/PL

DISCUSSION	<p>Issue with parent email distro list; needs to be re-created Lisbon meet - Meet announcement temporarily on hold due to overage issue with families that announced plans to attend. Coach will make final determination after a new google registration form goes out, covering all three days. GK Meet will also go out and requires a security form to go with it.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Re-create parent email distro list	April	21 Sept
Lisbon/GK meet announcement and forms Security Forms for GK	Stats Head Coach Lisa - VP Registrar	28 Sept

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

AROUND THE HORN

ALL

DISCUSSION	<p>Coach will be gone on vacation and miss meet weekends 13th, 20th Oct</p> <p>Fundraising discussed pricing a coffee maker for pool mornings; Looking into a booth for the Christmas market at Kelley Tree lighting. Awaiting gift wrapping dates (Lottery). No other major fundraising at this time to avoid overtaxing our swim families.</p> <p>Equipment Manager - storefront is open until 30 Sept; name caps will be re-ordered for those that missed out as long as we have 20 or more</p> <p>After the KMC meet (29th), time to update HS families on the lettering points.</p> <p>Treasurer needs 3 bodies to help with audit; budget provided (and attached); SCSC grant is done and submitted; Germ/American Club grant will also be submitted. Need to have continuity shadow for integral position</p>
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
More information for wrapping dates; Christmas market; coffee makers	Fundraising	to be determined
HS Lettering Points update (Fall season)	Coach; HS L	8 October
Storefront orders; updated caps order	Equipment	5 October

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

WRAP UP

NANCY

DISCUSSION	Let's find time for morale and connect all the groups, especially to the newly selected Captains. Captains have a lot of great ideas - let's put them in charge.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Followup with HS Captains; Present ideas to board	HS Liaison	October

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

MEETING ADJOURNED AT 18:50pm