Buenaventura Swim Club
Ventura County Masters

BOARD MEETING
January 14, 2008

Meeting called to order at 6:38 PM by President Dawn Folino-Wood

Present: Shelli Dadigan, Dawn Folino-Wood, Ron Powers, Jim Waechter, Patti Yoshida, Jason York, Mike Shaffer, Donna Shaffer, Robin Weber
Absent: Paul Bujold

REPORTS

Secretary's Report/Minutes:

- Motion to accept minutes of December 4, 2007 with the following addition to the minutes:
  A motion was made to compensate Kathleen Kinsey at $17.50/hr. for coaching.
  Moved: Dawn Folino-Wood
  Second: Donna Shaffer
  Motion carried: Unanimous approval

  Motion to approve minutes.
  Moved: Dawn Folino-Wood
  Second: Jim Waechter
  Motion carried: Minutes approved.

Treasurer's Report:

- The Club tax return was finished with the tax accountant.
- The financial reports for November and December are still being completed. They will be e-mailed to Board members for approval.
- The pool fund was paid to the City in late December.
- A motion was made to approve the transfer of $28,500 from the general fund to the pool fund.
  Moved: Dawn Folino-Wood
  Second: Robin Weber
  Motion carried: Unanimous approval.
- Team Unify-Beginning in January 08 the Team Unify software management system will be used for billing and management of the club website. In mid-January, Jim will send an e-mail announcing the new site, give out new passwords and ask all members to update credit card information for billing. Billing will occur on the first of each month instead of the 10th of the month. The new website will have the top times for each swimmer. Members will be able to register online for swim meets and payment for the meets can also be done automatically. Jason will work on the logistics for doing the online meet entry. In addition, this system has a program that will allow the club to post the volunteer sign-up sheets for our home meets.

- Fundraising information will be updated and online by March and a statement regarding any funds that a family owes will be sent in July.
- Summerfest-The Ventura Unified School District Summerfest will be on 5/31/08 from 10-4. Last year BVSC had a booth at Summerfest to promote the swim club. A raffle was held for a free month of swimming with the Club.
  This event is a good place to advertise our Club and to promote our summer novice swim program.
- Nordhoff High School Newsletter-Nordhoff will have a quarterly newsletter for 2008-2009 in which our Club can place an ad for $250. We already have a contact with the Ojai swim club and it was decided that we did not need to advertise in this newsletter.
- Fundraising-a parent with a home based business is interested in promoting her products to team members and donating a portion of the profits to the club. The Board decided that the Club e-mail system should not be used to promote these types of products/events. However, the parent could distribute flyers, etc. to other parents or promote the business in meet programs. Also, there is a possibility that individuals could have a booth at our swim meets with a portion of profits donated to the club.

Head Coach's Report:

- Junior Olympics-Swimmers qualifying for the Junior Olympics will receive a special tee shirt and cap purchased by the Club. Shelli and Donna will check on ordering these. Shelli will make an order form.
- Lifeguard-One lifeguard had to be terminated. The treasurer needs to be informed when this occurs. We have another lifeguard who works 6 days/week from 0530-0700 and is doing an outstanding job. Jason will purchase a gift card or some type of gift to reward this lifeguard for his outstanding work ethic.
- A motion was made to hire John Young at a rate of $20/hr. to help coach. Currently, he is available to work mornings.
  Moved: Jason York
  Second: Patti Yoshida
  Motion Carried: Unanimous approval.
- Jason is continuing to recruit for additional coaching staff.
- Equipment-The digital pace clock needs repair. Jason was given a contact person who may be able to fix the clock.
- Upcoming swim clinic-Tentatively scheduled for Sunday, 1/27/08 from 11:30-1:30 for the Tri Club. The plan is to have a sign-up and limit attendance to the first 40 people.
- Beginning Monday, Jan.28th there will be an evening Masters program from 6:15 PM-7:30PM.
- Jim Waechter will make an information flyer on the new master's program and will forward it to Mike Shaffer. The Southern Pacific Masters Association membership form will be attached to the flyer.
- Storage Shed-The shed is collapsing and the Club needs a larger one. Robin Weber volunteered to look for a new one. She will coordinate with Jason and Stacey.

- Club Newsletter- continues to be done on a monthly basis. Donna Shaffer will check with Team Unify regarding members only access to the newsletter. Dawn will send Edith Ball a note regarding the newsletter.
- Information Kiosk-There was discussion about having an information center on deck for parents.
- Team Parent-Dawn will send out an e-mail asking for a team parent, one for each age group to help the coaches in a variety of ways. This responsibility would be similar to a room parent at school.

NEW BUSINESS

- A recommendation was made that the following section in the Bylaws be removed-Section 7.9b(ii) "Notwithstanding any other provision in these Bylaws to the contrary, a vote concerning with terminating the contract for the provision of coaching cannot be conducted by mail and can only be held at a meeting of members, whether general or special.
  A motion was made to remove the above section in 7.9b(ii).
  Moved: Dawn Folino-Wood
  Second: Jim Waechter
  Motion Carried: Unanimous approval.
- Publicity-We have a new volunteer that will handle publicity in the Star Free Press.
- Grant Writing Class-Ventura College is offering a grant writing class. Dawn will put an e-mail out to all members to see if anyone is interested in taking this class.
- ID Badges-Dawn has found a way to provide ID badges for all team swimmers.
  A motion was made to spend approximately $150-$175 for badges.
  Moved: Dawn Folino-Wood
  Second: Mike Shaffer
  Motion Carried: Unanimous approval.
- Banquet and Awards-The Team will have a banquet on Sunday, March 16 from 1-3PM. It will be a dessert and fruit buffet and we will have a silent auction to help with the annual pool fund commitment.
- Strawberry Festival-The Board discussed the possibility of operating a beverage concession booth at the Strawberry Festival. The Board decided against applying to run a booth due to the large amount of labor vs. money earned with this type of fundraiser. Other options such as operating a booth at the County Fair will be explored.
- Fundraiser for Tony Pederferri-We are tentatively planning on co-sponsoring an Aquathon (swim + run) with the Rincon Tri Club as a fundraiser for Tony Pederferri. The plan is to have it in late February or mid-March.
- Ventura Party Rental-We will put in an ad in our next meet program to thank them for the use of a griddle for our pancake breakfast.
- Meet Director-After this season we will need new meet directors. Dawn will send an e-mail asking for volunteers to train with Ron Powers for this position.

Meeting adjourned at 9:05 pm.
NEXT MEETING: The next scheduled board meeting is Tuesday, February 19, 2008
Any parent is welcome to attend, however we do ask that you notify Dawn Folino-Wood (**dmfw5@aol.com**) at least one week before the meeting so appropriate accommodations can be made.