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# CSSC Monthly Board Meeting

Thursday, 11.03.2022 (7pm-9:30pm)

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## Attendees

Greg Kennedy - President  
Tyler Messerschmidt - Head Coach  
Desiree Kennedy - Treasurer  
Kim DeVetis - Admin  
Mike Bouchard - Meet Manager (via zoom)  
Alison Castellano - Secretary  
Lara Ginnetti - Hospitality

## Agenda

1. New member appointment - Hospitality
2. Financial Report
3. CSSC Holiday Meet
4. Any other business

## Notes

- **New member appointment - Hospitality**
    - Lara Ginnette voted in as Hospitality board member. Welcome Lara!
  - **Financial Report**
    - CSSC received \$950 refund that was being held from Casey's now closed credit card
    - Apparel order - Only caps and member shirts have been paid. Invoices for apparel order and customization are still pending. These will be paid out in Nov and will show up on the Nov budget
    - SCS dues were paid this month
    - CSSC received the application for a line of credit from B of A.
    - Reserves \$36K
    - New swimmers - 4 tryouts the weekend of Nov 12th, 2 swimmers returned to CSSC
  - **CSSC Holiday Meet**
    - December 2-4 (Friday PM-Sunday afternoon)
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- We will have pool access to drop pads Friday 10/2 @ 3PM
- Warmup starts at 4pm, meet starts at 5PM
- Des will check if we can get in early to set up canopies, etc.
- Visiting teams may set up pop-ups during warm up, but not earlier.
- Tyler has block #s made & laminated to help swimmers and spectators
- We have hired a CTS monitor for this event because it is a last chance meet. and not having issues is imperative. A team volunteer *may* be able to shadow to learn for the next event.
- Equipment
  - At the Memorial Meet we had 10 working modules. We have 6 working modules now.
  - Mike to check with Royal coaches to see if they possibly stored additional modules with their gear.
  - Kim & Des/Greg will talk to PVST about borrowing 2 pads & 4 modules to pick up ASAP. Mike can be there whenever available.
- Hospitality & Snack
  - Meet cut off is Nov 20. We will have a count of teams (and therefore coaches) when the meet registration closes
  - Good news, we have 9 members on the Snack & Hospitality committee from the sign-up genius
  - Need to plan Hospitality Breakfast & Lunch for Sat/Sun & snack bar
  - Ask for donations- City Auto Body, Costco, etc
  - Let's think about how best to separate Hospitality from Snack to avoid the issues we experienced last meet
  - We will also be using an inventory tracking app at Snack & Hospitality
  - CSSC has a TFF-1 license, Alison has a valid Food handlers license
  - Lara will take the food handler class when offered by the county.
- Deck Marshalls
  - We have 5 people signed up on the sign-up genius for the deck marshall committee
  - Whether or not we need bathroom monitors is TBD, but likely not. Buddy system for officials and coaches may be fine
- Volunteer Sign-ups
  - Volunteer job sign ups will post when we have a meet timeline
  - 2 hour shifts will be offered for these jobs. # in () indicates/ 2hr shift
    - Runner (1)
    - Snack/hospitality (3)
    - Deck marshall (2)
    - Set up (4)
    - Tear down (4)
    - Announcers - still need to sign up (2)
    - Parking lot attendant (1)
    - Check in (4) before each

- Head timer (1)
- Other Logistics
  - Des to check with Erin to ensure bathrooms will be maintained during the meet
  - Mike needs a set-up/tear-down crew
  - Remind parents: be ready to time if needed
- **Other Business**
  - People are now allowed to earn volunteer hours by timing at away meets!
  - For the David Graham meet, Alison will post Job sign ups for timing chairs on Sat & Sunday
  - Broken tents. We can order leg latching mechanisms and other parts from EZ up including the leg ½ we need. Des and Mike are going to take a look at the canopies and figure out what needs to be ordered. Tyler has 20% off of easy-up if needed.
  - Broken pads that need to be removed from the deck do not belong to CSSC. They were given to Royal from the Masters team. Let's put broken stuff in the green shed. Laura will ask her husband if he can weld the top of the shed so it doesn't leak.
  - Team/Parent involvement is awesome, let's keep the momentum going. The initial round of forming committees was pretty well received. Let's work with what we have for December and circle back around to how to encourage more involvement after the Dec meet.
  - Because we only have 2 coaches, CSSC cannot offer a learn to swim program at this point.
  - We have an add out for a swim coach and feelers out at CLU for a young age group coach so we can provide greater opportunities to a wide range of swimmers.