**Sanction**: This meet is held under the sanction of South Dakota Swimming Inc and USA Swimming Inc.

**Rules:** The current USA Swimming and SD Swimming rules will govern the conduct of the meet.

**Liability:** In granting this sanction it is understood and agreed that USA Swimming, South Dakota Swimming, the City of Name of City and Name of Host Team shall be free of any liability or claims for damages arising by reason of injuries to anyone during the conduct of the event

**Location:**  Name and address of pool.

**Course:** State - pool length; # of lanes with wave-calming dividers; # lanes will be used for competition; type of timing system with manual backup. In the event of a timing console failure, meet will continue with manual timing with three (3) watches per lane, each operated by a separate timer. The competition course has been certified in accordance with Article 104.2.2C(4).

**Audio/Visual** Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest

**Recording:** rooms or locker rooms (202.4.10 H).

**Drones:** Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. (103.13). Exceptions may be granted with prior written approval by the Program & Events Committee Chair or designee.

**Deck Changing:** Deck Changes are prohibited (202.10 I).

**Water Depth:** Starting end depth \_\_\_\_\_; midpoint depth \_\_\_\_\_; turn end depth \_\_\_\_\_. Turn end water depth meets / does not meet USAS minimum requirement for racing starts per Rule 103.2.3.

**Format:** This will be a Split / Combined meet. Events will be swum as Timed finals / Prelim/Finals.

**Starting Times*:*** Warm-ups starting times & # of sessions. Meet start times.

**Meetings:** When/ where

**Warm-ups:** Warm-ups will be conducted in accordance with the guidelines established by USA Swimming and South Dakota Swimming. South Dakota Swimming Warm-up Procedures attached will be followed.

**Swimwear** Swimwear worn at SD meets must conform to SD Policy Rules and USA Swimming Rules & Regulations

**Restrictions:** (Art. 102.8 and subsequent revisions thereof), its interpretation and provision for exemptions based on a swimmer’s religious beliefs or medical condition.

**Supervision:** A USA Swimming member coach must supervise swimmers during warm-ups, competition and warm-down. (202.5.3) Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement (202.4.10 D). Only registered coaches, swimmers and officials will be allowed on the pool deck.

**Eligibility:** All swimmers, coaches, clubs and officials must be currently registered with USA Swimming. No coach or official will be permitted to be on deck without proof of current USA Swimming Certification using USA Swimming Deck Pass or printed USA Swimming card and a photo identification.

The age of the swimmer on the first day of the meet determines the age of the swimmer for the entire meet. No Swimmer will be permitted to compete unless the swimmer is a member as provided in Article 302 (202.4.10 E).

**Deck** On Deck USA Swimming registration will be permitted with appropriate documentation. Swimmers must show

**Registration:** verification of their membership to the Meet Referee or be deck registered. A $10.00 deck registration fee will be charged in addition to the current registration fee. Fines may be imposed if a swimmer participates and is not registered.

**Deck Entries:**  Deck entries will / will not be allowed if space is available and at the discretion of the Meet Referee. If allowed, deck entries will/will not be scored.

**Scoring:** Must describe how it will be scored.

**Event Limit:** Swimmers may swim a maximum of \_\_\_\_ individual events for the meet, but no more than 6 per day. Swimmers may swim \_\_\_\_ relay events for the meet, but no more than \_\_\_\_ per day.

**Meet Length:** USA Swimming Rules require that with the exception of championship and open water meets, events at a meet should be planned to run no longer than 8 hours (102.1) or 4 hours or less per session (prelims, finals, timed finals) for swimmers 12 years and younger. Events for the same 12 & under swimmers shall be limited to one session per day, except for prelim/final meets where events for 12 & under swimmers may be offered in both prelims and finals. (205.3.1 F) Entries will be inputted in the order they are received. (Please Select one of the two options listed) When the computer generated timeline indicates time limit has been reached, entries from the team(s) received last will not be entered into the meet. Team coaches will be notified if their entries were not accepted, and fees will be refunded. OR Please state whether relays or other specific events may be limited/eliminated in order to comply with the 4 hour rule and that those fees will be refunded. Teams will be notified of such changes before to the meet. Only events listed in this section of the sanction may be altered. If the meet is scored and an athlete’s event is eliminated, that athlete will be given the opportunity to select a replacement event.

**Seeding:** Must describe

**Time Trials:** Must state if you are having them or not. If having time trials, include the following:

Time trials will be held at the conclusion of each session at the discretion of the Meet Referee. The following limitations shall apply:

1. The swimmer must be entered in the meet.

2. Time trials will not change awards or scores.

3. The swimmer may only swim a total of 5 individual events per day.

4. There will/ will not be an additional cost for time trials.

5. Coaches are responsible to turn in time trial requests to the Meet Director as soon as possible.

6. Time trials should be limited to those swimmers who have a reasonable chance to make their goal time.

**Awards:** Must state the nature of the awards. REMINDER – to fill out the “[Online Statement of Awards](https://forms.gle/8WmcUG5gxX3mQR7y6)”

**Entries:** Teams are encouraged to submit their entries by e-mail using Hy-Tek Team Manager software. E-mail entries to: Name, e-mail address . Mail a printed copy of the entries and a check for entry fees payable to Name of Host Club. Mail to: Mailing Address, City, State, Zip Code

**Fees:** SD Head Tax: $3.00 per swimmer

Individual Events: $\_\_\_\_\_

Relay Events: $\_\_\_\_\_

Other Fees: $\_\_\_\_\_

There will be **NO REFUNDS** of fees (other than refunds due to the need to comply with the four-hour time limit for swimmers 12 & under).

**Deadline:** All entries and entry fees must be received no later than date.

**Protests:** Protests of any kind must be submitted to the referee in writing and will only be from the team coach. All other protest rules are governed by Article 102.2.3. Bothering other volunteer personnel with protests could result in disqualification of the swimmer from the event or meet.

**Officials:**Meet Director: Name; Phone #

Referee: Name

Administrative Official: Name, Phone #

Starter: Name

Head Stroke & Turn: Name

Marshall Name

Head Timer Name

Meet Director, Referee, Starters and Stroke & Turn Officials must be registered USA Swimming Members for the current year. Meet Officials will meet the requirement of Article 202.5.5.

All Registered Officials are welcome and needed to volunteer for the meet.

**Programs:** Will programs be sold. If so, what cost.

**Concessions:** Describe concession location and hours

**Hospitality:** Describe the hospitality

**Other:** State anything else here pertinent to the meet. Examples: Parking, facility rules, etc.

**Weather Policy** Describe the facility and/or meet weather policy.

**Order of Events:** Attach on to next page.

**Order of Events**

**Session 1 Times**

|  |  |  |
| --- | --- | --- |
| **Event Number** | **Age Group** | **Event** |
|  |  |  |
|  |  |  |
|  |  |  |

**Session 2 Times**

|  |  |  |
| --- | --- | --- |
| **Event Number** | **Age Group** | **Event** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Expand as needed**

**Attach approved Warm Up procedures available at:**

<https://www.teamunify.com/sdslsc/UserFiles/File/LSC%20Documents/SDDocuments_MeetForms/south-dakota-swimming-warmup-procedure_068391.docx>