



South Dakota Swimming Sanction Checklist

To expedite the sanctioning process, meet directors should mail a copy of the meet announcement or invitation along with a signed copy of the Application for Sanction, Statement of Awards and the \$25 application fee to the LSC Sanctions Coordinator at least 45 days prior to the event. E-mail an editable word document version invitation to sd-lscsanctions@hotmail.com. The invitation should strictly follow order and format of Sanction Template with text in blue replaced with information pertinent to your meet.

1. **Meet Title:** Year# SD Name of the Meet
Hosted By Name of Host Club
Date(s) of Meet
Sanction # SD #####
2. **Sanction:** A statement that the event is “This meet is held under the sanction of South Dakota Swimming Inc and USA Swimming Inc.” (This statement must appear on entry blanks, advertising and the event program);
3. **Rules:** The current USA Swimming and SD Swimming rules will govern the conduct of the meet.
4. **Liability:** In granting this sanction it is understood and agreed that USA Swimming, Inc. SD Swimming, the City of _____ shall be free of any liability or claims for damages arising from injuries arising by reason of injuries to anyone during the conduct of the event.
5. **Location:** Name and address of pool.
6. **Course:** Pool length, # lanes, type of dividers, type of timing system, certified/not certified
7. **Audio/Visual Recording:** “Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms (202.4.9 H).”
8. **Deck Changing:** “Deck Changes are prohibited (202.4.9 I).
9. **Water Depth:** Starting depth; midpoint depth _____, turn end depth.
10. **Format:** Split/Combined, Timed Finals/Pre Lim Finals
11. **Starting Times:** Warm-ups, times & # of sessions. Meet start times.
12. **Meetings:** When/Where
13. **Warm-ups:** SD Policies & Procedures RULE 8 & Exhibit #9
14. **Swimwear Restrictions:**
15. **Supervision:**
16. **Eligibility:**
17. **Deck Registration:** Whether on-deck registration will be permitted.
18. **Deck Entries:** Will/will not be allowed
19. **Scoring:**
20. **Event Limit:**
21. **Meet Length:**
22. **Seeding:**
23. **Time Trials:**
24. **Awards:**
25. **Entries:**
26. **Fees:**
27. **Deadline:**
28. **Protests:**
29. **Concessions:**
30. **Officials:**
31. **Order of Events:**
32. Attach SD Warm-Up Procedures to your meet invitation
33. Statement of the Nature and Value of Prizes Awarded at Swim Meets (202.4.9 A)