**Minutes**

**SD LSC House of Delegate Regular Meeting**

**October 7, 2018 – 12:00PM CST**

**AmericInn – Chamberlain, SD**

1. Roll Call
2. Consent Agenda
	1. Approval of Minutes
	2. Approval of Agenda
		1. Cassi Motioned Kyle Seconded
3. Reports of officers
	1. General Chair’s Report – Joel Kincart
		1. NO Binders
		2. Convention
			1. No Tech Suits
			2. Bylaws
		3. Four Objectives
			1. Build on Board
			2. Effective meetings
			3. Good Governance
			4. Athlete Involvement
	2. Administrative Vice-Chair – Donna Bierschbach
		1. No Report
	3. Senior Vice Chair – Brenda Hendricks
		1. All Trophies Should Be out
		2. Patches should have been handed out if you did not receive one please contact Brenda
		3. Three Athletes have Scholastics Honors
		4. With will be sharing a Swimposium with North Dakota
	4. Age Group Chair – Bonnie Biel
		1. State Times Are Updated
		2. Short Course about 50% of times went to B or BB times
		3. Long Course 58 times where changed
	5. Finance Vice-Chair – Shelli Anderson
		1. Budget will not be showing at a net loss as in previous year but will use a budget reserve
	6. Secretary – Kris Infield No Report
	7. Treasurer’s Report – Robin Sorbe
		1. Balance Sheet no liabilities
		2. Prepaid Expenses are for the convention
		3. Income Statement
			1. Biggest Income is the Head Tax
			2. Budget Money for Convention, coach reimbursement, club recognition of excellence
			3. Please see attached reports
	8. Coaches Representative Report – Chuck Baechler
		1. No Report
	9. Athlete’s Division – Katie Pardy
		1. Leadership Conference
		2. Convention
		3. Athlete Delegates have been at the State Meet but would like to move toward an actual voting among the athletes
	10. Seasonal Member’s Representative – Rose Vogl
		1. No Report
	11. Technical Planning Chair – Kyle Margheim
		1. See Report Attached
		2. New Short Course Meet schedule will take effect this winter
	12. Safety Coordinator – Lisa Jorgenson
		1. New Name Operational Risk
		2. Credentials must be checked Make sure it is in the app and not just a screen shot should be checking IDs also
		3. Meet Marshalls should have a list of responsibilities prior to the meet
		4. Minimum of 4 marshals for all prelim final meets
		5. Concussion Checklist on the website
		6. Dive Certification Checklist for swimmers under 10 or less than 1 year of swimming New Backstrokes Swim Registration
		7. If a swimmer gets injured and needs to see a doctor the parent should be getting an email for USA swimming
	13. Safe Sport Chair – Kirk Hall
		1. See Attached Report
	14. Membership/Registration Coordinator – Regan Luken
		1. See Attached Report
		2. Membership Forms are online
		3. USA Swimming Membership are 65.00
		4. Will look into adding Concussion info in Registration information
		5. Online System will check the status
	15. Officials Committee – Martin Schmidt
		1. See Attached Report
4. Reports of committees and coordinators
	1. Records/Top 16 Coordinator – Scott Kuck
		1. No Report
	2. Sanctions Coordinator – Paula Huizenga
		1. NO Report
	3. Webmaster – Trish Harrell
		1. Working on improving Website. Please let Trish know if you have ideas on how to Improve
	4. Nominating Committee – Donna Bierschbach
		1. We Will have opening on the Board. Please let Donna know if you are interested
		2. Also please let Donna know if you are interested in serving on the nominating Committee
5. Unfinished (old) business:
	1. LEAP Level 2
		1. Already Covered
	2. SD Swimming BOD E-mails – Reminder to be using these emails
	3. Proposals
		1. Percentage Reward
			1. Discussion
			2. Motion Does Not Carry
		2. Change for Times
			1. Motion to Approve and Seconded
			2. Motion fails to carry
		3. Financial Arrangement for State Meet
			1. Motion to Approve and Seconded
			2. Motion Fails, Donna Pulled her proposal
6. Appointments to open positions:
	1. Coaches for All Stars
		1. Wendy (Brookings) Allison (MAC) Bonnie is considering
			1. Motioned and Seconded
			2. Motion Passes
7. New Business:
	1. LSC Budget
		1. Motioned Brookings Seconded by Yankton
			1. Motion Carries
	2. Meet Schedules
		1. Update of 2018-2019 Short Course Meet Schedule
		2. Approval of Notification of 2019 Long Course Meet Schedule
		3. Approval of Notification of 2019-2020 Short Course Meet Schedule
			1. Motioned Moved and Seconded
			2. Motion Carries
			3. Clarification will be updated with Kyle
	3. Club Registration
		1. Renewal Paperwork
		2. Online Payment System Update
		3. See Registrar Report
	4. Proposals: See accompanying documents.
		1. Flex Membership
			1. Discussion
			2. Motion Carries
		2. Warm up procedures
			1. Discussion
			2. Motion Carries
		3. State Qualifies Times
			1. Discussion
			2. Motion Defeated
		4. Meet Language Change
			1. Motion Carries
		5. Championship Meet Change (Physical Disabilities)
			1. Discussion
			2. Motion Carries
		6. Disability Chair Added
			1. Discussion
			2. Motion Carries
		7. Time Standards
			1. Discussion
			2. Motion Defeated
8. Resolutions & Orders:
	1. Fall HOD Meeting Date April 7th at the AmericInn in Chamberlain
9. Adjournment