**Minutes**

**SD LSC House of Delegate Regular Meeting**

**April 8, 2018 – 12:00PM CST**

**AmericInn Conference Center – Chamberlain, SD**

1. Roll Call

20 Voting Members

1. Approval of Agenda

Joel Kincart Motioned

Thomas Bierschbach Seconded

Motioned Carries

1. Reading, correction and adoption of minutes of previous meeting

Jakob Studer Motioned

Thomas Bierschbach Seconded

Motion Carries

1. Reports of officers
	1. General Chair’s Report – Blake Waddell

Congratulations to all of SD on having a positive retention and growth rate per USA Swimming for the previous year.

Administrative Vice-Chair – Donna Bierschbach – No Report

Senior Vice Chair – Brenda Hendricks

Emails will go to coaches asking for athlete representative names in advance of the state swim meet so that voting can happen at the state meet.

Age Group Chair – Bonnie Biel

 There will be a Fit and Faster clinic in Pierre at the end of April.

Finance Vice-Chair – Sarah Hogg

Secretary – Kris Infield

Make sure clubs get their change of delegate forms into the secretary before the HOD meeting – if at all possible.

Treasurer’s Report – Robin Sorbe

See provided handouts –

 Financials were approved by Chuck Baechler, seconded by Joel Kincart

Coaches Representative Report – Chuck Baechler

 Looking into 401K program for state coaches

Athlete’s Division – BOD Athlete Reps

Nothing to Report

Seasonal Member’s Representative – Rose Vogel

Seasonal meet will be held Aug 3-5. Huron will not host. Looking for another venue for this meet so location to be determined.

Technical Planning Chair – Kyle Margheim

Sioux Falls has set up hotels and submitted a pool contract for the short course season state meet. Meet will be prelim/final format.

Safe Sport Chair - Joel Kincart

See attached reports. Information on each club should have their own safe sport person watching for safety issues. There is an assessment available to see what policies you have and don’t have so that you can get in alignment with what USA Swimming suggest. By default – you do have the guidelines of USA Swimming, but it would be best if each club looked through and addressed each item.

Safety Chair – Lisa Jorgenson

Coaches credentials should be checked before practice begins. Make sure Meet Marshall’s duties are explained and the position taken seriously. Deck control should be observed not only during a meet, but at practice also. Be sure and submit your online occurrence forms. Be sure and know your facility’s weather policies for meets and practices. Concerning hospitality and concession stands – take into account food allergies and possible contamination.

Membership/Registration Chair – Regan Luken

Specific numbers not reported, but year round was up about 50 from last year.

Officials Chair – Martin Schmidt

125 officials registered this year – up from 108 last year. National Evaluators were at the state meet and 9 officials went through special training. Kirk Hall and Martin went to Denver for training.

DQ books were ordered and clubs can get them from him.

Reports of committees and coordinators

Board of Review Committee Chair – none

Records/Top 16 Coordinator – Tehra Scott

Assured new person that she would work with them to help make the transition smooth.

Sanctions Coordinator – Paula Huizenga

No Report

Nominating Committee Chair – Donna Bierschbach

Will Cover Later in the agenda

Webmaster – Trish Harrell

No report

1. Unfinished (old) business:

SD Swimming Strategic Planning – perhaps planning session should be organized with USA Swimming to occur on Saturday with the meeting on Sun in the fall / spring.

Leap Level 1 – will need to be completed, but should not be too difficult.

Spring Meeting hoping to have a Swimposium weekend

 Website – new webmaster is doing well. We do need to get some email issues

 Resolved probably by contacting gmail. These were set up by someone

 Not involved with SD Swimming any more.

1. Coaches Appointments for Zones

The motion made by Joel Kincart with Duncan Olney seconding for

Wendy Ahrendsen, Bonnie Biel, and Brenda Hendricks to be our Zones coaches this summer season with Wendy being the Head Coach.

Motion carries.

1. Motion made by Joel Kincart with Chuck Baechler seconding for the suspention of Roberts Rules of Order for elections to be suspended until the end of the meeting.

Motion carried

1. Elections:

The following names were submitted by the Nominating Committee Chair, Donna Bierschbach

General Chair - Joel Kincart - Motion to close nominations and call for the vote – Duncan Olney, seconded Chuck Baechler. Unanimous vote.

Finance Vice Chair – Shelly Anderson – Motion to close nominations and call for the vote. Jakob Studer, seconded Duncan Olney. Unanimous vote.

Age Group Vice Chair – Bonnie Biel - Motion to close nominations and call for the vote.

Joel Kincart, Duncan Olney sedonded. Unanimous vote.

Secretary – Kris Infield - Motion to close nominations and call for the vote. Duncan Olney, seconded Jakob Studer. Unanimous vote.

Safe Sport – Kirk Hall - Motion to close nominations and call for the vote. Joel Kincart, Duncan Olney seconded. Unanimous vote.

Officials Chair – Martin Schmidt - Motion to close nominations and call for the vote. Duncan Olney, seconded Jakob Studer. Unanimous vote.

Records / Top 16 Chair – Scott Kuck - Motion to close nominations and call for the vote. Joel Kincart, seconded Jakob Studer

New Business

Meet Schedules

* 1. Approval of notification of the 2018 Long course Meet Schedule

With the inclusion of June 9 for Chamberlain

 Motioned to Approve – Joel Kincart

 Seconded – JK Kramer

Motion carried

* 1. Approval of notification of Short Course 2018-2019 Meet Schedule

Motion to approve – Jakob Studer

Seconded – Scott Walton

Motion carried

* 1. Approval of notification of 2019 Long Course Meet Schedule

Jacob Studer Motioned to Approve

Jessica Skorheim Seconded

Motion Carried

* 1. Proposals: See accompanying documents.
		1. Motion to approve discussion of all Proposals – Duncan Olney, seconded Thomas Bierschbach
		2. Proposal 1 was amended by Chuck Baechler, seconded by Jessica Skorheim.
			1. State Meet template for both long course and short course (page 56 P&P)
				1. If no warm up pool is available add a warm up/cool down of 10 minutes every 3 heats of the 1500/1650.
				2. If no warm up pool is available add a warm up/ cool down of 10 minutes after the girls 1000/800.
				3. Regardless if there is a warm up pool or not, add a warm up/cool down of 10 minutes 1/3 way and 2/3 way through each session on Sat and Sun of the younger swimmers. Breaks to be determined by the meet director and put into the timeline at their discretion.
			2. Motion Passes
		3. Proposal 2 –Separating awards for 15-16, 17-19 discussed – Policies and Procedures still reads the same as the proposal, but proposal last fall perhaps changed the scoring of the state meet for 15 and over categories. As it would not affect the summer state meet – the proposal was referred to Tech Planning Committee to clarify and bring back to the fall LSC meeting. Motion made by Duncan Olney, Chuck Baechler seconded.
		4. Proposal 3 – Percentage Award – discussed Motion made by Liz Willis and seconded by Joel Kincart to table this proposal.
		5. Proposal 4 – Seeding and Conforming Times – discussed. Motion made by Jessica Skorheim, seconded by Joel Kincart to table and refer this proposal to the Tech Planning Committee for recommendation at the fall LSC meeting. Problem occurs when swimmers with nonconforming times swim in the first heat instead of the last heat especially at B Championships.
		6. Proposal 5 and 6 – Financial Arrangement at State Meet including percentages that the state and host team receive – possibly changing the B meet and the second policy where the state LSC does not receive funds from the state meet. Discussion.

Motion made by Jessica Skorheim and seconded by Scott Walton to table and refer the two proposals to the Finance Committee for recommendation at the fall LSC meeting. Special note to look at the B Championship and the state paying the additional costs for the additional awards that were added.

Meeting was adjourned at 2:55 p.m.

Next meeting to be held in Chamberlain October 7, 2018