

# JACKSON SWIM TEAM

## **REGISTRATION GUIDE:**

1. Review the information posted under the "JAX Competitors" tab on the Jackson Swim Team [website](#), especially the [Jackson Swim Team Policy Handbook](#).
2. [Contact the Head Coach](#) to schedule an evaluation for group placement and/or if you have any questions.
3. Click [HERE](#) for a link to online registration, or go to [www.jaxswimteam.com](http://www.jaxswimteam.com), hover your cursor over the "JAX Competitors" tab, and select "REGISTER NOW!" from the drop-down menu.
4. The online registration screen will open. Scroll down and click on "Continue or Check Status."
5. If you are new to Jackson Swim Team programs, click the green "+Create New Account" button, enter the required information, and click "Continue". If you are returning to Jackson Swim Team, enter the email address and password associated with your JAX account and click "Continue." (Note: If you have any problems with this step, please email the team Registrar.)
6. Enter the required information and click "Continue."
7. Print the [Swimmer Code of Conduct](#) (1 copy per swimmer). Review it with your swimmer(s) and sign it. ALL JAX Competitive swimmers (new and returning) return a signed copy to the Head Coach.
8. NEW competitive swimmers only: Provide a copy of the swimmer's **birth certificate or government-issued ID card** (i.e., driver's license, passport). Email/text a picture or bring a copy to the Head Coach or Registrar for verification of each new competitive swimmer's birthdate.
9. Click the "+Add Member" button if new to Jackson Swim Team, or select member if you are a continuing swimmer.
10. Add or update the required information for the swimmer (member). Under "Register to this Group," select from the drop-down menu the group level assigned by the coach after evaluation.
11. Complete the portion for USA Swimming Registration, then click "Add."
12. If you would like to register any additional swimmers with the JAX Competitive Team or the SHARKS Rec Group, repeat steps 6-8. (*Note: MINNOWS Swim Lesson registration must be completed separately.*)
13. Once all team members have been added, review the "Medical Release and Liability Waivers" box and click in the box next to "Required" to agree to the statement. Review the "Jackson Swim Team Policy Handbooks" box and click in the box next to "Required" to agree to the statement. Click "Continue."
14. Review the account information and fees. Select your "Payment Method" (check or credit card) from the drop-down menu and click "Proceed to Checkout." Credit cards will be charged immediately. Checks (payable to Jackson Swim Team) must be brought to the pool and turned in to Betsy Allison (Team Registrar) or Laura Wells (Head Coach).
15. Review your registration total and billing information, then click "Submit Registration." If paying by check (make payable to Jackson Swim Team), bring it to the pool to the Registrar or Head Coach.

## **THANK YOU FOR REGISTERING WITH JACKSON SWIM TEAM!**

You will receive a welcome email soon. Please read emails sent from Jackson Swim Team, and contact us if you have any questions! We are looking forward to seeing you at the pool!

Team Registrar: [jaxregistrar@gmail.com](mailto:jaxregistrar@gmail.com) / Head Coach Laura Wells: [lauradayton@msn.com](mailto:lauradayton@msn.com); call/text (615) 545-9466

**Visit the Jackson Swim Team website to see more of what we offer!**

**[www.jaxswimteam.com](http://www.jaxswimteam.com)**